

H.P. STATE LEGAL SERVICES AUTHORITY



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85/LSA/LLC/NPA/2021-4327-4329

29.12.2022

To

All the Chairmen (District Judges),
District Legal Services Authorities,
in the State of Himachal Pradesh.

Subject: Plan of Action (Calendar of Activities).
Sir,

This is in continuation to this Authority letter No. 85/LSA/LLC/
NPA/2021/3950-3952, dated 28.11.2022 on the captioned subject. I am
under direction to send the Plan of Action for the month of January, 2023.

You are therefore, requested to carry out the Legal Services
Activities in the month of January, 2023 as per the State Plan of Action. The
compliance report for the month must reach in this Authority by the 1st of
next month.

Please treat it as most urgent.

Yours faithfully,

(Prem Pal Ranta)
Member Secretary

Encl: As above.

Endst.No: As above.

Dated

Shimla-9

29.12.2022

Copy forwarded to:-

1. All the Secretaries, District Legal Services Authorities, with a request to collect the data of activities carried out as per State Plan of Action by District Legal Services Authority as well as Sub Divisional Legal Services Committees and after collating the activities, the same be sent to this Authority well before **1st** of next month.
2. All the Chairmen (Senior/Junior Civil Judges), Sub Divisional Legal Services Committees, in the State of Himachal Pradesh for information and necessary action.

Member Secretary

January, 2023

1.	<ul style="list-style-type: none">➤ Fortnightly Virtual Meeting of Chairperson, District Legal Services Authorities with Bar Association, Financial/Bank Institutions and Insurances companies, etc. regarding identification of cases for upcoming National Lok Adalat on 11.3.2023.➤ Fortnightly Video Conferencing may be held with all Judicial Officers of the Civil and Sessions Divisions regarding progress in identification of cases for National Lok Adalat, especially in Traffic Challan Cases and Matrimonial Disputes etc.
2.	A special drive be launched by each District Legal Services Authority at District and Sub Divisional level in co-ordination with local bodies, Police, Transport Department, Financial and Bank Institutions, NGO's, Intern Law Students and Government organizations by mobilizing the general masses in their respective District for identification and settlement of cases for upcoming National Lok Adalat on 11.3.2023 through virtual mode. Taking feedback and to evolve strategy.
3.	To organize virtual meeting with BDOs and Para Legal Volunteers at Block/villages level for members of Panchayati Raj Institutions and other stakeholders to mobilize general public to bring maximum numbers of cases for settlement before National Lok Adalat to be held on 11.3.2023.
4.	Secretaries, District Legal Services Authorities to organize Legal Awareness Programme for Jail Inmates on the following topics: <ul style="list-style-type: none">➤ Right of Prisoners and corresponding duties of the Jail custodians in ensuring the protection of their right.➤ Plea Bargaining➤ Standard Operating Procedure (SOP) issued by NALSA➤ Pre-mature release of convicts.➤ Parole➤ Furlough, etc.➤ To connect the family/close relatives of such Under Trial Prisoners (UTPs), who are unable to arrange for bail (surety). Secretary DLSA to interact with Jail Inmates, convicts/under trials and provide them legal Aid/Assistance as may be required for defending the case, filing appeal or seeking bail, pre-mature release, parole, furlough etc. Effective coordination with Jail Authority in their respective District to solve grievances of Jail Inmates, convicts/under trials with reference to problem(s) faced by them if any and apprise and assist eligible convicts for pre-mature release as per rules by accessing to the descriptive roll (portal 'Kaara-Correction'). Record of Legal Aid/Assistance provided be maintained.
5.	Observation of " Girl Child Day " on 24th January, 2023 . Suitable programmes to be organized at District and Sub-Division level through digital mode.
6.	Special Legal Awareness Programme(s) by Secretaries, DLSAs and Chairmen, SDLSCs involving staff, Panel Lawyers, Mediators, Para Legal Volunteers and other individuals working to provide citizen centric services on NALSA Legal Services Mobile App and salient features of application through virtual mode.
7.	To organise Training Programme for Legal Services Panel Lawyers i.e. Remand Counsels, Retainer Lawyers, Panel Lawyers as per modules of Training programme for Legal Services Panel Lawyers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person.

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8.	<p>Sensitization programme on the following NALSA's schemes</p> <ul style="list-style-type: none"> ➤ NALSA (Effective Implementation of Poverty Alleviation) Scheme, 2015. ➤ NALSA (Legal Services to Victims of Acid Attacks) Scheme, 2015. <p>Targets be given to PLVs for identifying beneficiaries under the aforesaid schemes for legal aid through digital modes.</p>
9.	<p>To strengthen the Court Annexed Legal Aid and Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to come forward for Court Based Legal Services and refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public and awareness about Legal Aid Defense Counsel System (LADCS) in six Districts, Kangra, Kullu, Shimla, Sirmaur Solan and Una and awareness about Permanent Lok Adalat by all District Legal Services Authorities.</p> <p>Secretary, DLSA to coordinate the activities carried out in Pre-litigation desks/clinics established for Motor Accident and Matrimonial dispute cases and boost up Pre-litigation cases of Motor Accident, Matrimonial dispute Domestic Violence Cases.</p>
10.	<p>Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub-divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them.</p>
11.	<p>Inspection of Jail by the Chairman, District Legal Services Authority as per Hon'ble Supreme Court directions in Writ Petition (Civil) No.559/1994 with Writ Petition (Civil) No.133/2002.</p>
12.	<p>Meetings of Chairperson, District Legal Services Authorities with Nodal Officers and with other stakeholders, Members.</p>
13.	<p>Meetings of Monitoring and Mentoring Committees, suggesting effective steps to provide competent legal aid to the beneficiaries</p>
14.	<p>Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.</p>
15.	<p>Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division.</p>
16.	<p>Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.</p>
17.	<p>To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. subject to availability of funds. All pending bills be liquidated by 15th of January, 2023.</p>
18.	<p>Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).</p>

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