

No. Karmik (Lekha)-B(3)-Misc-2/2016  
Government of Himachal Pradesh  
Department of Personnel (Accounts)

From

The Principal Secretary (Home) to the  
Govt. of Himachal Pradesh, Shimla-171002.

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated Shimla-171002 the **13 OCT 2016** 2016.

Subject: - Exercise of option for the revision of pay scales.

Sir,

I am directed to enclose a form of option to elect the revision of pay scales as notified by the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training) Notification G.S.R.910(E) dated 23rd September 2016. It is requested that the form of option indicating the date to elect the revised pay structure may please be arranged to be submitted to this office at the earliest.

Yours faithfully,



(Rakesh Bansal)

Controller (Finance & Accounts)  
Department of Personnel (Accounts)

# FORM FOR OPTION

(See Rule-6)

1. I \_\_\_\_\_ hereby elect the revised pay structure with effect from 1<sup>st</sup> January, 2016.
2. I \_\_\_\_\_ hereby elect to continue on Pay Band and Grade Pay on substantive/officiating post mentioned below unit.
  - the date of my next increment / the date of my subsequent increment raising my pay to promotion/upgradation to the post of \_\_\_\_\_

Existing Pay Band and Grade Pay \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Office in which employed \_\_\_\_\_

\* To be scored out, if not applicable.

## UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detect subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Date: \_\_\_\_\_

Station: \_\_\_\_\_

Office in which employed \_\_\_\_\_