

Government of Himachal Pradesh  
Department of Home (C-Section)

Home-C (F) 4-1/2012-Loose

Date: Shimla-2. The 13-7, 2018

**NOTIFICATION**

In supersession of this department Notification No. Home-C(F)4-1/2012, dated 18<sup>th</sup> July, 2013 the Governor of Himachal Pradesh is pleased to re-constitute the State Haj Committee as per the provisions made by the Government of India, Ministry of External Affairs (Haj Cell), New Delhi 'The Haj Committee Act, 2002 (No. 35 of 2002). The composition and functions of the State Haj Committee is as under:-

**Section 18(1)(ii)**

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|---|--------|
| 1. Sh. Munyaan Khan,<br>Village Gowari, P.O. Sonwal,<br>Teh. Churah, Distt. Chamba H.P                          | Member |
| 2. Sh. Shami Akatar,<br>V & PO Lena, Teh. Palampur,<br>Distt. Kangra H.P  | Member |
| 3. Sh. Kasham Deen,<br>Village Mandamyane, Teh. Indora,<br>Distt. Kangra H.P                                    | Member |
| 4. Sh. Shamshad Ali Kashami,<br>Village Toka Nagla, P.O. Jamani Wala,<br>Teh. Paonta Sahib, Distt. Sirmour, H.P | Member |
| 5. Sh. Shamun Akhatar,<br>V & PO Deyouli, Teh. Ghanari,<br>Distt. Una H.P                                       | Member |

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| 6. Sh. Gaphar Muhammad,<br>Ward No. 1, Sheetla Gali Nalagarh,<br>Distt. Solan, H.P                     | Member |
| 7. Sh. Fareed Khan,<br>V & PO Misarwala, Teh. Paonta Sahib<br>Distt. Sirmour, H.P                      | Member |
| 8. Sh. Guljaar Muhmmad,<br>Village Salhoie, P.O. Kari, Teh. & Distt.<br>Chamba, H.P                    | Member |
| 9. Sh. Mukhtar Muhmmad,<br>V & PO Nerwa, Teh. Nerwa, Distt.<br>Shimla, H.P                             | Member |
| 10. Sh. Nawab Deen,<br>Village Shamla, P.O. Pandol, Teh.<br>& Distt. Mandi, H.P.                       | Member |
| 11. Sh. Rafiq Muhmmad, Gandhi Chowk<br>Ghumarwin, Distt. Bilaspur, H.P                                 | Member |
| 12. Sh. Jameel Sidhiquee,<br>Idgaah Colony, Near Lakkar Bazaar<br>Bus Stand Shimla, Distt. Shimla, H.P | Member |
| 13. Sh. Ibraheem,<br>Village Tharaas, P.O Hurla,<br>Teh. Kullu, Distt. Kullu, H.P                      | Member |
| 14. Sh. Salaamudden S/o Abdul Vahid,<br>Village Gangat, Teh. Indora,<br>Distt. Kangra H.P              | Member |
| 15. Sh. Mohd. Rajbali,<br>Chairperson, H.P State Wakf Board  | Member |



**TERMS:-**

The Member of the Committee will be honorary and will work without any remuneration from the Committee. An official member of Committee, when required to attend a meeting of the Committee in any capacity may claim his traveling expenses from the State Government. A non-official member may claim traveling expenses in view of the terms and conditions annexed as Annexure A.

**FUNCTIONS AND DUTIES:-**

The Committee will be advisory and consultative body and would act as a connecting link between the port Haj Committee, Mumbai and 'Hajji' friends.' Its main duties will be:-

1. To collect and disseminate information useful to intending pilgrims;
2. To appoint 'Hajji's Friends' and Sub-Committee in District;
3. To advise and assist intending pilgrims in all matters including inoculation, Vaccinations, medical inspection, issue of Pilgrim passes, depositing advance, and to cooperate with the local authorities concerned in such matter;
4. To negotiate and co-operate with railway authorities for the purpose of traveling facilities for pilgrims;
5. To bring the grievances of the pilgrims of the notice of the authorities concerned and to suggest remedies, and;
6. To do such other things which they consider would help intending Haj Pilgrims in their pilgrimage to Haj.

**MEETING:-**

The committee shall meet from time as the Chairperson or the Member Secretary may determine subject to the condition that as far as possible it will meet twice in a year before the Haj day and once after the Haj is over. The date of the meeting will be fixed by the Member Secretary in consultation with the Chairperson. The notice of the time and place of the meeting and agenda will be drawn-up by the Member Secretary and will be issued to such members at least 10 days in advance. The number of members required to make a quorum at any meeting of the State Committee shall be one-third of its members. If at any meeting it is deemed necessary to transact the business on the agenda, the meeting will not be postponed.

*Read*

**The term of the Committee will be three years.**

**The Headquarters of the Committee shall be at Shimla.**

**CHANGE OF RULES:-**

The Himachal Pradesh State Haj Committee has been constituted on the pattern of the Central Government 'The Haj Committee Act, 2002 (No. 35 of 2002). Therefore, in case, any doubt arises on any point, the proposal for clarification or change of rules of the aforesaid provision may be submitted for consideration to the State Government.



**ANNUAL REPORT**

A brief on the work of the Committee and of any organization that may be established under its control will be communicated annually, six months after the Haj day, for the information of the Government of India.

By Order

Additional Chief Secretary (Home) to the  
Government of Himachal Pradesh

Endst. No. Home-C-(F) 4-1/2012

the,

13-7-2018

Copy is forwarded for information to the following:-

1. All the Additional Chief Secretaries / Principal Secretaries / Secretaries to the Government of Himachal Pradesh, Shimla-2.
2. All the Private Secretaries to The Chief Minister, Himachal Pradesh, Shimla-2
3. All the Heads of Departments in Himachal Pradesh.
4. The Secretary to the Governor, Himachal Pradesh, Shimla-2
5. The Special Secretary to the Chief Minister, H.P Shimla-2 with reference to their UO No. CMO/CMD (M&C) / 2018- Nomination- dated 27-06-2018.
6. All the Deputy Commissioners in Himachal Pradesh.
7. The Controller, Printing and Stationary, Himachal Pradesh, Shimla-5
8. The Accountant General, Himachal Pradesh, Shimla-3
9. The Joint Secretary to the Government of India, Ministry of external Affairs (Haj Cell) New Delhi.
10. The Chief Executive Officer, Haj Committee of India, Haj House 7-A M.R.A Marg, (Paltaon Road) Mumbai-400001.
11. All concerned members.



(Rakesh Sharma)

E.O. (Haj) -Cum-Special Secretary (Home) to the  
Government of Himachal Pradesh  
Phone No.2627810

T.A/D.A. of non-official delegates of the State Committee.

1. Travelling Allowance:-

(a) Journey by rail:

They will be treated at par with government servants of the first grade, and will be entitled to actual rail fare of the class of accommodation actually used by not exceeding the fare in which the Government servants of the first grade are normally entitled.

(b) Journey Road:

They will be entitled to actual fare traveling by taking single seat in a public bus, and if the journey is performed by Motorcycle/Scooter, with Himachal Pradesh and outside. Himachal Pradesh mileage allowance at @ Rs. 2.00 per Km, or if journey is performed by full taxi / own Car, the Chairperson /Members will be entitled to mileage allowance at @ 6.00 per Km. within Himachal Pradesh and outside Himachal Pradesh as decided by Finance Department from time to time.

2. Daily allowance:

*pen* (1) A member shall draw daily allowance for the entire absence from his permanent place of residence beginning with departure from the place and ending with return to that place at the rate applicable to Grade-1 Officers of the State Government.

(ii) He shall draw allowance for each day of the meeting at the highest rates as admissible to Government servant of the first grade for the respective locality.

(iii) In addition to daily allowance for the day(s) of the meeting, a member shall also be entitled to daily allowance for halt on tour and out station in connection with the affairs of the Committee as under:-

(a) If the absence from headquarters does not exceed 6 hours.

Nil.



(b) If the absence from headquarters exceeds 6 hours but exceed 12 hours. 70%

(c) If the absence from headquarters exceeds 12 hour.

Full

3. Conveyance allowance:-

A member, who resides at a place where the meeting of the Committee is held, will not be entitled to traveling and daily allowance on the scales indicated above, but will be allowed only the actual cost of conveyance hire, subject to a maximum of Rs. 20% per day. Before the claim as may be considered necessary Officer himself obtaining such details as may be considered 'necessary, that the actual expenditure was not less than the amount claimed.

If such a member uses him own car he will be granted mileage allowance, at the rates admissible to Officers of the first grade subject to a maximum Rs. 20/- per day.

4. The member will be eligible for traveling allowance for journey actually performed in connection with the meeting of the Committee, from and to the place of their permanent residence to attend a meeting of the Committee or return to the place than the place of his permanent residence after the conclusion of the meeting. Traveling allowance shall be worked out in the basis of the distance actually traveled or the distance between the place of permanent residence and the venue of the meeting whichever is less.

5. The provision of rules 4.17 and 6.17 and 6.1 of the Himachal Pradesh treasury Rules will apply mutatis-mutandis in the case of over payment made on account of traveling allowance to non-official members.

6.

Official Members:

The Official members shall be entitled to the traveling and daily allowance admissible to them according to the rules governing them.

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