

No. Home-B (F) 3-29/86
Government of Himachal Pradesh
Home Department

From

F.C.-cum-Secretary (Home) to the
Government of Himachal Pradesh.

To

All District Magistrate,
in Himachal Pradesh.

Dated Shimla-2, the 30th ^{day} April, 2001.

Subject:- Authentication of documents for use abroad.

Sir,

Jai Hind.

I am directed to invite your attention to the existing procedure whereby various documents viz. Birth Certificates, Marriage Certificates, General Power of Attorney, Affidavits, Travel documents and testimonials etc are presented by the individuals to this Department for counter signatures which are authenticated/verified by the various officers i.e. Executive Magistrates, Sub Divisional Magistrates and District Magistrates.

2. Owing to the administrative difficulties faced in maintaining/updating signatures of the aforesaid Magistrates, the matter has been reviewed and it has been decided that with effect from onwards, only those documents will be accepted by this Department which have been verified/authenticated by the District Magistrates concerned for onwards transmission to the Ministry of External Affairs and various Embassies/High Commissions for use abroad and also their specimen signatures may be send to this Department from time to time or when the reshuffling is made.

3. You are therefore, requested to issue the instructions to all concerned Executive Magistrates and Sub-Divisional Magistrates to follow this procedure strictly under intimation this Department at the earliest.

Yours faithfully,

J. N.
Joint Secretary (Home) to the
Govt. of Himachal Pradesh.