From
F.C.-cum-Secretary (Home) to the
Government of Himachal Pradesh.

To
All District Magistrates,
in Himachal Pradesh.

Dated Shimla-2, the 31st August, 2001.

Subject:-
Authentication of documents for use abroad.

Sir,

Jai Hind.

I am directed to invite your attention to the
existing procedure whereby various documents viz. Birth Certificates,
Marriage Certificates, General Power of Attorney, Affidavits,
Travel documents and testimonials etc. are presented by the
individuals to this Department for counter signatures which are
authenticated/verified by the various officers i.e. Executive
Magistrates, Sub-Divisional Magistrates and District Magistrates.

2. Owing to the administrative difficulties faced
in maintaining/updating signatures of the aforesaid Magistrates,
the matter has been reviewed and it has been decided that with
effect from onwars, only those documents will be accepted by this
Department which have been verified/authenticated by the District
Magistrates concerned for onwars transmission to the Ministry of
External Affairs and various Embassies/High Commissions for use
abroad and also their specimen signatures may be sent to this
Department from time to time or when the reshuffling is made.

3. You are therefore, requested to issue the
instructions to all concerned Executive Magistrates and Sub-Divisional
Magistrates to follow this procedure strictly under intimation this
Department at the earliest.

Yours faithfully,

Joint Secretary (Home) to the
Govt. of Himachal Pradesh.