

Government of Himachal Pradesh
Department of Personnel
SAR&I-1-1 Section

No. Per(SAR&I-1)7(G)2-1/2023

Dated:

Shimla-02

2025

NOTICE INVITING TENDER

Sealed tenders are invited for **procurement of Muffler, Topi and Ladies Stole/Shawl of Best Quality** for officers/officials who are going to be retired from HP Secretariat.

The Tender form (complete in all respect) in duly sealed envelope should reach to undersigned on or before 20-03-2025 by 4 PM. The tender shall be opened 21-03-2025 at 3 PM in the Office of undersigned Room No. 106, Armsdale Building, H.P. Secretariat, Shimla-02 in the presence of bidders or authorized person whosoever wish to be present.

Tender for **Muffler, Topi and Ladies Stole/Shawl** should be clearly written on the top of envelope addressed to the Under Secretary (SAR&I) to the Government of Himachal Pradesh, Room No. 106 Armsdale building H.P. Secretariat, Chhota Shimla-02. The Tender in a sealed cover shall comprise of two separate envelopes. Each envelope shall contain separately the Technical Bid and the Financial Bid (Prescribed proforma at Annexure-A).

The Technical Bid must contain the following:-

1. Duly filled, signed & stamped tender document.
2. Self-attested Documentary proof of registration under GST/CGST.
3. Self-attested copy of PAN.

The Technical Bid shall be opened first and the financial bid on the prescribed proforma (Annexure-A) of those bidder who are technically qualified shall be opened in accordance with provisions of the H.P. financial rules, 2009 by the committee constituted for the purpose by the Government of H.P.

Terms and conditions for the above rate contract are as follows:-

1. The Tender shall be submitted in a sealed cover, duly super scribed giving the serial/file number of the tender on or before the date of opening and addressed to the Under Secretary (SAR&I) Himachal Pradesh Secretariat, Shimla-02.
2. The Tender in a sealed cover shall comprise of two separate envelopes. Each envelope shall contain separately technical evaluation as TECHNICAL BID and the FINANCIAL BID.
3. The rates quoted should be strictly according to the description & specifications on the prescribed proforma for Financial Bid in a separate envelop annexed as Annexure-A.
4. The Under Secretary (SAR&I) has reserves the right to accept or reject any or all tenders without assigning any reasons or to reduce, increase or remove the items.

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5. The quality of **Muffler, Himchali/Kullu Topi and Ladies Stole/Shawl** shall be ensured by the vendor. If any quality issue found in the item, the vendor shall provide new **Muffler, Himchali/Kullu Topi and Ladies Stole/Shawl**, If still problem persists, then tender will be liable to the cancelled and in that case new tender will be given to L-2 Firm on the approved L-I rate(s) for which L-I bidder shall not have right to raise any objection.
6. Payment shall not be made in advance in any case.
7. The rates quoted should be inclusive of all taxes and F.O. R. destination of SAR&I-I, Section HP Secretariat.
8. The article should be supplied within a week time from the date of supply order.
9. Conditional/Incomplete tender will not be accepted under any circumstances.
10. **Eligibility criteria:** Only such Bidders, who are Registered sole proprietor/partnership firm/society or company and meet the following conditions can participate in the tender:-
 - (A) The Bidder must be a registered sole proprietor/partnership firm/society or company. Self-attested documentary proof of registration of sole proprietor/partnership firm/society or company must be attached.
 - (B) In case of any dispute, the decision of the Secretary (SA) to the Government of Himachal Pradesh shall be final and binding upon all, who also reserves the right to accept or reject the tenders without assigning any reason/not fulfilling the conditions.

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(Rajesh Gautam)
Under Secretary (SA) to the
Government of Himachal Pradesh

To,

M/s

No. Per(SAR&I-1)7(G)2-1/2023

Dated:

Shimla-02

06/03/2025

Copy is forwarded to the following:-

1. The Senior Technical Director-Cum-SIO, National Informatics Centre, 6th Floor, Armsdale Building H.P. Secretariat for uploading the same on official website of H.P. Govt. Immediately.
2. Notice Boards of H.P. Secretariat.

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(Rajesh Gautam)
Under Secretary (SA) to the
Government of Himachal Pradesh

Financial Bid

(in a separate envelop)

Proforma for quoting the rates (Annexure-A)

Sr. No.	Name of Items	Specification	Rate per Items included GST
1.	Ladies Stole	Himachali/Kullu Stole	
2.	Ladies Shawl	Himachali/Kullu Shawl	
3.	Muffler	Himachali/Kullu Muffler	
4.	Himachali/Kullu Topi	Himachali/Kullu Topi	

Dated:

Place

Signature of Bidders with stamp