

No.Per (SAR&I-I)7(G)2-2/2018  
Government of Himachal Pradesh  
Department of Personnel.  
SAR&I-I Section.

Quotations

From

The Secretary (SA) to the  
Govt .of Himachal Pradesh.

To

- 1.M/s Business master,23 Middle Bazaar,Shimla-1
  - 2.M/s Trade well,10/4 Middle Bazaar,Shimla-1
  - 3.M/s Simla Stationers, Sco.22,Block No-4,SDA Complex ,Shimla-09.
  - 4.M/s Trade Master ,Shop No-76,Block No-11,SDA Complex,Shimla-09.
  - 5.M/s Lakhanpal General Store,1/1,Chhota Shimla-171002.
  - 6.M/s Krishan Lal & Sons, Lower Bazaar, Shimla-171001.
  - 7.M/s Shivam Enterprises,Kuthiala,EstateNear Sadar Thana,Shimla-1
  - 8.M/s Hari Dass & Co,9/5-6-7,Sabzi Mandi,Shimla
  - 9.M/S Mehta Stationers, 185, Lower Bazar, Shimla-171001.
  - 10.M/s Surinder Kumar Chauhan Middle Bazar Shimla-171001.
  - 11.M/s Trade Link Enterprises, 9, Lower Bazar, Shimla-1.
  - 12.M/S Manav Stationers,9/1,Ist Floor,Lower Bazar,Shimla-1.
  - 13.M/S SBR Enterprises, Lower Bazar, Shimla-1.
- Dated Shimla-171002 the

February, 2021.

Subject:-  
Messers.

Quotations for supply of Stationery Articles.

I am directed to invite quotation for supply of following Stationery articles to this office as under:-

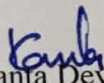
I am directed to invite quotation for supply of following Stationery articles to this

Sr.No	Articles.	Sr.No	Articles.
1.	Dak Pads (1) Ring Material Super Quality (323 no.)	10.	Drawing pin,
2.	Sangam-T17+Folder with jip	11.	world -1 star Note book,(312)
3.	Ring Folder "Ring"	12.	Today Note book-22no
4.	Folder with Cup type Loop (L37)	13.	Desk stand plastic/Steel
5.	Bond Paper I	14.	Stock Register (All Size)
6.	Uniball Impact Gel Pen	15.	Window Envelop 9x12 size
7.	Strip Files,	16.	Paper Puncher.FP-20
8.	Binding Thread no-2	17.	Paper Puncher.DP-480
9.	Fevicol (500gm),	18.	Paper Puncher.DP-600

The quotation should reach in this office in a sealed cover by 18 February, 2021 up to 5:00 P.M. which may be addressed either to the undersigned or to the Section Officer ,SAR&I-I Section Room No-G-4E H.P Secretariat Chhota Shimla. Quotations shall be opened on next working day at 11:30 A.M in the office of the undersigned in the presence of the representatives of the concerned firms who want to be present.The rates quoted for each items should be inclusive of all taxes and F.O.R H.P Secretariat.

The participating firm shall have to deposit sample of different type of stationery items with this department while submitting quotation. The deposit sample shall be retained by this department after selection of L1 firm on the basis of rates, samples of other firms shall be returned. Samples received from the lowest one firm shall be retained with this department till the rates are effective. If it is found that the supplied material is not as per mark or according to specimen, the same shall be replaced by the firm immediately failing no payment shall be made against such defective supply by this department. The approved rates shall come into force from the date of issue of letter by this department and shall remain effective for a period of one year or till the renewal of the same. The undersigned reserves the right to reject any quotation without assigning any reason.

Yours faithfully,

  
(Kanta Devi)


Under secretary (SAR&I-I) to the  
Government of Himachal Pradesh  
Feb,2021.

Endst No As above:

Dated Shimla-171002

Copy To:-

1 The Dy. Director General –Cum –SIO,NIC,H.P Secretariat with the request to upload the same on H.P Govt. official website for wide publicity.

  
(Kanta Devi)

Under secretary (SAR&I-I) to the  
Government of Himachal Pradesh