

**NOTICE INVITING QUOTATION**

Sealed Quotations boldly superscript for refilling of LaserJet printers' toner cartridges with/without drum, megrol, Chip And PCR. On envelopes are hereby invited from all such firms /company/dealers, having experience in the trade. The rate shall be quoted in the proforma at Annexure-A of quotations.

The last date for receiving the quotations should reach in this office in a sealed cover *by 28<sup>th</sup> Nov, 2020 up to 5.00 P.M.* "Quotation for Refilling of Lasejet Printer Toners" which may be addressed either to the undersigned or to the Section Officer, SAR&I-I Section, Room No.-G4-Ellersli. H.P. Sectt. Chhota Shimla. Quotations shall be opened on next working day at 11.30 A.M in the office of undersigned .The rates quoted should be inclusive of all taxes and F.O.R. H.P. Secretariat. Every firms/company/dealers shall enclose a Cheque of Rs. 5000/-pledged to the Under Secretary (SAR&I-I)to the Government of Himachal Pradesh as an earnest money along with quotation. Quotations without earnest money shall be rejected in the first instance. Earnest Money of unsuccessful bidders will be returned and shall bear no interest. The earnest money of successful firms/company/ dealers will be retained as security money for a period of one year of Rate-contract. The approved rates shall come into force from the date of issue of letter by this department and shall remain effective initially for a period of one year or till the renewal of the same. If any time it is found that the refilled toner with or without drum Megrol, Chip, PCR is not functioning properly or not giving satisfactory print, the same shall be repaired/refilled again by the concerned firm at their own cost failing which recovery shall be made out of the payment due in favour of the firm in future. Selected firm shall collect the empty toners daily on all working days from this department and shall supply the refilled toners on each next working day (before noon). During Vidha Sabha Session the refilling of toner shall be done in all working hour of the day. Selected firm shall also prepare a details of refilled toners in duplicate in a particular day, a copy of which shall be retained by this department whereas another copy shall be handed over to the firm after dully signed by the store in-charge. **Payment for refilled toners shall be made by this department on monthly basis after production of bill alongwith details of all the refilled toners with & without drum during the month.** The undersigned reserves the right to reject any quotation without assigning any reason.

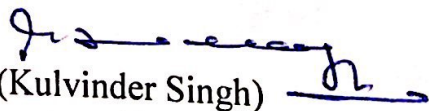
By Order  
Secretary (SA) to the  
Government of Himachal Pradesh

Endst. No. As above,

Dated: Shimla-2, the 19<sup>th</sup> Nov, 2020

Copy is forwarded for information/necessary action to:-

1. Director, Information & Public Relations Department H.P. Shimla-171002 ,Near Majitha House, with the request to publish the same immediately in leading Newspapers .
2. The Senior Technical Director-cum-SIO, National Informatics Centre (NIC), 6<sup>th</sup> Floor, Aramdale Building, H.P. Secretariat, for uploading the same on official website of H.P. Government immediately.
3. Notice Board of H.P. Secretariat.

  
(Kulvinder Singh)

Deputy Secretary (GAD/SAR&I-I) to the  
Government of Himachal Pradesh.  
Phone 0177-2627274, 2880453

**Performa Annexure-A**

Sr. no	Toner.No.	Printer name	INK	Drum	Megrol.	PCR	Chip	Total
1.	28-A	Laser jet HPPro 403-D						
2.	C-7115 A	Laser jet HP 1000/1005						
3.	C-4092-A	Laser jet HP 1100						
4.	C-4096-A	laser jet HP 2100/2200						
5.	Q-2612-A	Laser jet HP 1000/1015/ 1022/3000						
6.	Q-92274-A	laser jet HP 4-P						
7.	P-2055-D	Laser jet HP 05A						
8.	CB436A	Laser jet P1505/1522nf						

9.	Q7553A	Laser jet P2015						
10.	78A	Laser jet 1566						
11.	TN-2130	Brother make Laser jet HL-2140						
12.	TN-3250	Brother make Laser jet HL-5340D						
13.	C6615D	HP Deskjet-810C						
14.	88A	HP Laserjet 1213nf,1136 etc						
15.	TN-2025	Brother-2040/2070N/7220						
16.	98A	Brother HL-1260						
17.	80A	HP-401D						

18.	TN-3448	Brother 5900DW Printer							
19	TN-B021	BROTHERDCPB7535							
20.	79A	HPM26FNW							
21	18A & 19A	HP132FNW							
22	110A	HP138FNW							
23	30A & 32A	HP203DN							
24	87A	HP Lager Jet Enterprise M506DN.							
25	240CN(Black, Cyan, Yellow Megenta)	Brother Color Lager Jet HL3040CN							