

**Government of Himachal Pradesh
Department of Personnel
Secretariat Administration Services-I**

Per (SAS-I)B(15)-4/2021 Dated: Shimla-2, the

3rd October, 2023

Circular

In pursuance of the directions passed by the Hon'ble High Court of H.P. on 17.07.2017 in CWP No. 1043/2017, the Department of Personnel had issued necessary advisory instructions regarding following a dress code by a Govt. servant while attending Hon'ble Courts and Office(s). As per the instructions, Government Servants should be dressed up in appropriate, formal, clean, modest and decent cloths in sober colours, which should not look flashy. However, it has come to the notice of the Administration that these instructions are not being followed in letter and spirit. Besides this, it has also been observed that majority of the Class-IV employees are not wearing their uniforms as provided to them with other Livery items, as per their entitlement. The mannerism, conduct and dress of a Govt. servant should reflect a sense of decorum, decency, professionalism and seriousness of purpose at work place as well as during appearance in Hon'ble Courts.

Hence, all the employees working/deployed in H.P. Secretariat are impressed upon and advised to follow and adhere to these instructions scrupulously in letter and spirit. In case any departure is noticed or brought to the notice by the concerned Department/ Branch, an appropriate disciplinary action in light of the conduct rules or terms and conditions of the Government employees, as the case may be, shall follow against the defaulter(s). In addition to this, all the class-IV employees, except those who are not entitled with the Livery items, are directed to wear proper Uniform / Livery provided to them and follow a proper dress code while attending the office .

Any violation of these instructions will be viewed strictly.

By Order

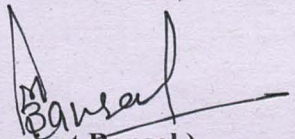
**Pr. Secretary (SA) to the
Government of Himachal Pradesh**

3rd October, 2023

Endst No. As Above Dated Shimla -02 the

Copy to :-

1. The PS to the Pr. Secretary (SA) to the Govt. of H.P.
2. All the Branch Officers/ Pr. PS/ Sr. Spl. PS/ Spl. PS/Sr. PS/Section Officers/ Private Secretaries/ Supdt Gr-II/ PA's in H.P. Secretariat with the request to bring these instruction to the notice of all officials working under their control.
3. Notice Board.


(Manjeet Bansal)

**Deputy Secretary (SA) to the
Government of Himachal Pradesh**