

PROCEEDINGS OF THE MEETING HELD UNDER THE CHAIRMANSHIP OF SH.V.C. PHARKA, IAS CHIEF SECRETARY, GOVERNMENT OF HIMACHAL PRADESH WITH H.P. SECRETARIAT/GOVERNOR'S SECRETARIATE/LOKAYUKTAS OFFICE/HPPSC PRIVATE SECRETARIES/PA'S/STENOGRAPHER'S ASSOCIATION ON 27/02/2017 AT 11.00 AM IN CS COMMITTEE ROOM, ELLERLSLIE BUILDING, HP SECRETARIAT

Following were present:-

**(a) Officers**

1. Sh. Tarun Shridhar, IAS, ACS (Personnel, MPP& Power, NES & Coop)
2. Sh. Mohan Chauhan, IAS, Secretary ( GAD & SAD)
3. Sh. Akshay Sood, IAS, Special Secretary (Finance)
4. Dr. Ashwani Kumar Sharma, HAS, Special Secretary (SAD)
5. Sh. Surinder Thakur, HPSS, Deputy Secretary (GAD)
6. Sh. Kanwal Arora, HPSS, Deputy Secretary (SAD)
7. Smt. Pushap Lata Singha, HPSS, Under Secretary (SAD)

**(b) Office bearers of the Association**

1. Sh. Rajesh. K. Bhardwaj, President
2. Sh. Sansar Chand Banyal, Sr. Vice President
3. Smt. Geeta Chandel, Vice President
4. Smt. Tehmeena, Secretary
5. Sh. Ashwani Sharma, Treasurer
6. Smt. Subhadra Sharma, Executive Member
7. Smt. Sudesh Kaur, Executive Member
8. Smt. Abhilasha Sharma, Executive Member
9. Sh. Lalit Kumar Sharma, Executive Member

**(c) In attendance**

1. Sh. Umesh Jaswal, Private Secretary
2. Smt. Kamlesh Dhaulta, Private Secretary
3. Sh. Parmesh Sharma, Private Secretary
4. Sh. Narender Singh, Private Secretary
5. Sh. Vinod Kumar, Jr. Scale Stenographer
6. Ms. Nisha Thakur, Jr. Scale Stenographer

At the very outset, the Secretary (SAD) welcomed the Chief Secretary, officers and office bearers of the Association. The President of the Association

Sh. Rajesh Bhardwaj also welcomed the Chief Secretary, Officers and all officials. Thereafter, with the permission of the chair, the agenda items were discussed and following decisions were taken.

**ITEM NO: 1 FILLING UP OF VACANT POSTS OF JUNIOR SCALE STENOGRAPHERS**

The Secretary (SAD) informed that the sanctioned cadre strength of Jr. Scale Stenographer consists of 40 posts. Out of these 11 posts are lying vacant. Requisition to fill up 08 posts has already been sent to HP,SSC Hamirpur & process to fill up the remaining 03 posts is underway. It is pointed out that these 08 posts could not be filled up by the commission even after number of attempts. The SAD should take up the matter with the Commission and wherever any de-reservation/relaxation is required, the same be obtained.

(SAD)

**ITEM NO:02 AMENDEMENT IN THE R&P RULES OF JR.SCALE STENOGRAPHERS**

The demand of the Association to do away the provision of contractual appointment was not acceded to, as the appointment on contractual basis at initial level is as per the policy of the Government.

(DOP)

**ITEM NO. 03 AMENDMENT IN THE R&P RULES OF SR.SCALE STENOGRAPHERS**

The demand of the Association to remove the qualification of Graduation in case of promotion to the post of Sr. Scale Stenographers was discussed thoroughly and it was intimated by the ACS (Personnel) that this issue is coming up in other categories also. Hence, it was decided to examine this demand on departmental file. As regards the demand of the Association to abolish the "failing clause" i.e. by Direct Recruitment on a regular basis or on contract basis, it was observed that the

alternative provision is necessary in the situation of non-availability of eligible incumbents in the feeder category, hence, this demand of the Association can't be acceded to. (SAD/DOP)

ITEM NO. 04 UP-GRADATION OF ONE POST OF PA TO THAT OF PS IN HPPSC

Item stands withdrawn. (DOP)

ITEM NO. 05 REGULARIZATION OF JUNIOR SCALE STENOGRAPHERS APPOINTED ON CONTRACT BASIS IN THE 'A' GRADE OFFICE OF THE STATE

Item stands withdrawn. (SAD/DOP)

ITEM NO: 06 SITTING ARRANGEMENT FOR MEMBERS OF PERSONAL STAFF

The worthy CS emphasized that such issues should be resolved at the level of Secretary (SA). Further, the ACS (Personnel) also suggested that possibility of sitting area in each floor with quality furniture for the visitors needs to be explored.

(R&I-II)

ITEM NO. 07 POSTING OF PERSONAL STAFF

The demand of the Association to frame norms for posting of personal staff was discussed and it was observed that the demand is not practicable, as it would create administrative problem.

(SAD/DOP)

ITEM NO. 08 CREATION OF POSTS OF PPS/SR.SPL.PS/SPL.PS AND SR.PS IN H.P. SECRETARIAT.

DOP

The ACS (Personnel) intimated that the matter is under consideration of the Government.

(DOP)

Contd/04

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ITEM NO. 09 TRAINING AND REFRESHER COURSES FOR PERSONAL STAFF

During the discussion, the ACS (Personnel) intimated that IST Delhi is good for imparting training for the staff and this institution is also rendering online training programmes. Therefore, in addition to present system for imparting training from HIPA, it was decided that possibilities of training from IST Delhi be also explored.

(SAD)

ITEM NO. 10 DEPARTMENTAL EXAMINATION

The Demand of the Association to permit Sr. Scale Stenographers for appearing in the Departmental Examination was acceded to.

Trg & FA

(Trg & FA)

ITEM NO. 11 ALLOTMENT OF ACCOMODATION AT HIMACHAL BHAWANS

It was informed that generally, reservation is made on the basis of availability and protocol. Every efforts are made to provide accommodation to the Government employees while touring to Chandigarh and Delhi in Himachal Bhawan. The Secretary (SA) apprised that as far as possible accommodation in Himachal Bhawan in Chandigarh and Delhi will be provided on priority to personal staff of the Ministers in future too.

(GAD-D)

ITEM NO. 12 PROVISION FOR PAYMENT OF TELEPHONE/MOBILE BILLS TO SSS/JSS OF H.P. SECRETARIAT.

During discussion, it was decided to review the provision of telephone/mobile allowance in view of job contents of the posts and a proposal in this regard alongwith job contents of the posts be put up for consideration to FD.

Telephone

(Telephone)

ITEM NO. 13

CHANGE OF DESIGNATION

Discussed and the demand was not acceded to.

(DOP)

ITEM NO. 14

PROVIDING OF QUOTA FOR PROMOTION OF HPAS

DOP  
After detailed discussion, it was decided to examine the matter for providing quota for promotion to HPAS to the Personal Staff against 08 % quota assigned to PNT category.

(DOP)

ITEM NO. 15

ALLOTMENT OF GOVERNMENT ACCOMMODATION TO PERSONAL STAFF

During discussion it was informed that the satisfaction level of personal staff is 29% whereas other employees of the Secretariat is 09%. Therefore, the demand was not agreed to.

(DOP) GAD

ITEM NO. 16

WITHDRAWAL OF SUPERINTENDENT GRADE-II FROM THE OFFICE OF HON'BLE MINISTERS

It was intimated that consequent to joining of Section Officers in the Minister offices, the Superintendents have been withdrawn for the joining in the sections. Further, it was also informed that assigning specific duties/functions for newly posted Section Officers, the matter has been referred to ARO.

(SAD)

ITEM NO. 17

POSTING OF OFFICER ON SPECIAL DUTY (OSD) IN THE OFFICES OF HON'BLE MINISTERS

Item withdrawn.

(SAD)

The meeting ended with a vote of thanks to the chair.

  
Secretary (SA) to the  
Government of H.P.