

No. Per (SAS-I) B (12)-2/2008-L
Government of Himachal Pradesh
Department of Personnel (SAS-I)

From

The Secretary (SA) to the
Government of Himachal Pradesh

To

All Heads of Departments/
Deputy Commissioners/PSU(s)
Himachal Pradesh.

Dated Shimla-2, the 11th September, 2015.

Subject: -

Appointment of Junior Scale Stenographers in H.P. Secretariat
on secondment basis.

Sir,

I am directed to refer to inform you that few posts of Jr. Scale Stenographers in the pay scale of Rs. 10300-34800-3600 + Rs. 900/- special pay have fallen vacant in the H.P. Secretariat. Accordingly, it has been decided to take Junior Scale Stenographers with at least three years experience from other departments on secondment basis for a period of three year in the first instance subject to yearly review. I am further to request you to kindly sponsor the names of only those Junior Scale Stenographer(s) who have actually completed three years service as on date and are proficient in Hindi/English shorthand/type-writing & knowledge of word processing on computer. The Government will conduct a screening for assessing the suitability of candidates to be taken on secondment basis.

You are therefore, requested to kindly obtain options of Junior Scale Stenographer(s) desirous to serve in the H.P. Secretariat on secondment basis on the standard term and conditions and send their applications alongwith ACR's for the last three years in a sealed cover within fifteen days i.e. by 30th September, 2015 positively. Thereafter no applications shall be entertained.

Yours faithfully,


Under Secretary (SA) to the
Govt. of Himachal Pradesh