

Details with regard to submission of APAR(s) during the reporting year 2022-2023 (1.4.2022 to 31.3.2023)
in respect of Class-I & II officers/officials under Secretariat Administration.

S. N.	Particulars.	1st Annual Performance Appraisal Report	2nd APAR (if any during reporting year 2022-2023)
1.	Name of the officer/official and DOB.		---
2.	Present Designation and Office/Section where posted.		---
3.	PMIS code.		---
4.	Designation during the Reporting Year i.e. 2022-2023 (01.04.2022 to 31.03.2023).		
5.	Office/ Branch/ Section where posted during the reporting year i.e. 2022-2023 (01.04.2022 to 31.03.2023).		
6.	Period/ Tenure (if, worked more than one Office/ Section during the reporting year i.e. 2022-2023 (01.04.2022 to 31.03.2023).		
7.	Name of the concerned Reporting authority and designation by whom the APAR for the reporting year 2022-23 is to be written. <i>(Note:- If authority concerned has retired, mention the date of retirement alongwith above details)</i>		
8.	Name of the concerned Reviewing authority and designation by whom the APAR for the reporting year 2022-23 is to be reviewed. <i>(Note:- If authority concerned has retired, mention the date of retirement alongwith above details)</i>		
9.	Name of the concerned Accepting authority and designation by whom the APAR for the reporting year 2022-2023 is to be accepted. <i>(Note:- If authority concerned has retired, mention the date of retirement alongwith above details)</i>		

(Note:- Please ensure that all details filled in, are correct and complete manner.)

(Signature)