

PERSONAL ATTENTION

No. Fin-F-(A)-(11)-11/2004
Government of Himachal Pradesh
Finance Department
(Expenditure Control-II)

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From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh, SHIMLA-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the 11th March, 2020.

Subject:- Delegation of financial powers and revision of economy instruction(s).

Sir,

1. The issue regarding seeking approval for undertaking journey(s) by air, especially by the non entitled class of officer(s)/official(s) had been engaging the attention of the Government for quite some time past and after careful consideration, it has now been decided that in partial modification of this Department's letter of even number dated 07.03.2017, the provision of Para-(vi) under SOE "Travel Expenses" shall be substituted as below:-

EXISTING PROVISION	AMENDED PROVISION
The Officer(s)/Official(s) can perform journey(s)/tour(s) <u>by air</u> as per their entitlement(s) subject to the condition that for all officer(s) /Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/ Training(s) and Other(s). In case(s), where the entitlement is not there	The Officer(s)/Official(s) can perform journey(s)/tour(s) <u>by air</u> as per their entitlement(s) subject to the condition that for all officer(s) /Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/ Training(s) and Other(s). In case(s), where the entitlement is not there

<p>and it's necessary to undertake the journey(s) <u>by air</u>, all permission(s) are henceforth required to be taken from the Chief Secretary. <u>However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only.</u> Other administrative instruction(s)/restriction(s) in travel/tours etc. as issued from time to time shall continue to be in force.</p>	<p>and it's necessary to undertake the journey(s) in exceptional and emergent circumstances <u>by air</u>, all permission(s) are henceforth required to be taken from the Administrative Secretary concerned. <u>However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only.</u> Other administrative instruction(s)/restriction(s) relating to travel/tours etc. as issued from time to time, shall continue to be in force.</p>
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All concerned working under your control, may kindly be instructed to adhere to the above instructions in its letter & spirit. This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure".


[D. D. SHARMA, IAS]

Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA - 2
Endst. No. As above. Dated Shimla - 171 002, the 11.03.2020.

Copy of the above is forwarded to:-

01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
02. The Secretary, H.P. Subordinate Services Selection Commission - Hamirpur.
03. The Secretary to Lokayukta, H.P., SHIMLA - 2
04. The Secretary, H.P. Public Service Commission, SHIMLA - 2
05. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
06. The All the Deputy Commissioners in H.P.
07. The Registrars of all the Universities in H.P.
08. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.


[D. D. SHARMA, IAS]
Special Secretary (Finance-Exp.) to the
Government of Himachal Pradesh, SHIMLA - 2.
Contact No. 0177-2880690

PERSONAL ATTENTION

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The Principal Secretary (Finance) to the
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1. All the Administrative Secretaries to the Government of Himachal Pradesh.
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3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the 24th July, 2020.

Subject:- Economy Instructions regarding printing of calendars or diaries, greeting cards etc. and serving of lunch/dinner during meetings.

Sir,

1. The issue regarding competent level/authority to accord permission for serving lunch/dinner at Government expenses at any meeting including the meeting(s) of the Council of Minister(s) had been engaging the attention of the Government for quite some time past and after careful consideration, it has now been decided that in partial modification of this Department's letter/instruction No. Fin-I-(C)-14-1/92-Vol.-I dated 16.11.1999 (Copy enclosed), the provision of Para-(3) under SOE shall be substituted as below:-

EXISTING PROVISION	AMENDED PROVISION
No lunch/dinner will be served at Government expenses at any meeting including the meeting(s) of the Council of Minister(s). Exceptions shall be made in case of full day long meeting(s) where working lunch only will be served.	(i) For meetings to be organized by the Department(s), the authority to authorize lunch/dinner shall be the Minister-in-Charge concerned. (ii) In case of meeting(s) of Council of Minister(s), the Chief Secretary shall be the competent authority to authorize lunch/dinner.

All concerned working under your control, may kindly be instructed to adhere to the above instructions in its letter & spirit. This letter/instruction may also be seen on www.himachal.nic.in/finance under the link "Expenditure".

BY ORDER

[PRABODH SAXENA, IAS]

Principal Secretary (Finance) to the

Government of Himachal Pradesh, SHIMLA - 2

Endst. No. As above. Dated Shimla - 171 002, the 24.07.2020.

Copy of the above is forwarded to:-

01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
02. The Secretary, H.P. Subordinate Services Selection Commission - Hamirpur.
03. The Secretary to Lokayukta, H.P., SHIMLA - 2
04. The Secretary, H.P. Public Service Commission, SHIMLA - 2
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[D. D. SHARMA, IAS]

Special Secretary (Finance-Exp.) to the

Government of Himachal Pradesh, SHIMLA - 2.

Contact No. 0177-2880690