

No:Fin-D(A)4-1/2023  
Government of Himachal Pradesh  
Finance Department (General)

From

The Principal Secretary (Finance) to the  
Government of Himachal Pradesh.

To

All the Administrative Secretaries to the  
Government of Himachal Pradesh.

Dated, Shimla -2 22 - March, 2023.

Subject:

Schedule of Adhoc Committee Meetings for  
settlement of old Audit Paras.

Sir/Madam.

I am directed to say that the meetings of Adhoc Committees are convened every year to discuss and settle old outstanding Audit Paras and Inspection Reports pending for the last many years in various departments. Majority of the Audit Paras and Inspection Reports relate to recovery of excess payment, losses to State Government, writing off the various dues or incurring expenditure without proper sanctions of competent authorities etc.

Since many outstanding paras are pending for want of reconciliation of record, it has been decided that the Administrative Department concerned would convene meetings of Adhoc Committees to settle the paras during the year 2023 also. The constitution of the Adhoc Committee and the schedule of the meeting is annexed at Annexure-A.

It is requested that all old outstanding Audit Paras up to the year 2011-12 of Departments be settled before next Adhoc Committee Meeting.

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It has been noted that some field Officers/Officials come to attend scheduled meeting of their Department without relevant record/material. It is therefore requested to direct the Heads of the Departments under your control to give necessary directions to the Field Officers to come fully prepared alongwith relevant original record and discuss each & every outstanding para for settlement by the Adhoc Committee, especially the long pending old paras.


It may also be ensured that the meeting is attended by Controlling Officers/DDOs so that necessary steps could be taken for on the spot settlement of these paras.

Your faithfully

(Ramesh Chand Sharma)  
Joint Secy. (Finance) to the  
Govt. of Himachal Pradesh  
Phone No.: 2628501.

Endst No: Fin-D(A)4-1/2023-Dated Shimla-02 22 - March, 2023.  
Copy forwarded for information and further necessary action to the following:-

- ✓ 1. All the Head of the Departments Himachal Pradesh, Shimla for furnishing details of Audit Paras settled every month regularly to the Accountant General (Audit) H.P. Shimla -03 under intimation to Finance Department.
2. The Sr. Deputy Accountant General, Office of the Accountant General (Audit) H.P, Shimla-03 for information and appropriate necessary action please.

  
Joint Secretary (Finance) to the  
Govt. of Himachal Pradesh.  
22/3/2023



**CONSTITUTION OF ADHOC COMMITTEE AND SCEHDULE OF ITS MEETINGS.**

1. **Constitution of Adhoc Committees.**

(i)	Secretary/Special Secretary/ Addl. Secretary/Joint Secretary/Deputy Secretary/Under Secretary of the Department concerned	Chairman
(ii)	Joint /Deputy/Under Secretary( Finance)	Nodal Officer
(iii)	Head of Departments.	Member
(iv)	Sr.Audit Officer of the office of Accountant General (Audit) Himachal Pradesh Shimla-3.	Member

(2) **Schedule of Adhoc Committee Meetings:-**

The meetings of various Departments are to be held under the Chairmanship of Administrative Secretary/Addl. Secretary/Joint Secretary/Deputy Secretary/Under Secretary of the concerned Department at 11:00 A.M. according to venue fixed for holding the meeting.

Sr.No	Department	Dated
1.	Forest/HP Forest Corporation	01-05-2023 to 03-05-2023
2.	Election	04-05-2023
3.	Panchayati-Raj Institutes.	08-05-2023 to 12-05-2023
4.	Tribal Development Department	17-05-2023
5.	GAD/Personnel Department/ HPPSC/ HP Subordinate Selection Board.	18-05-2023
6.	Cooperation	19-05-2023
7.	Information Technology.	23-05-2023
8.	Health/Rogi Kalyan Samiti, NHRM/Aids Control Society/HP Nursing Registration/ Health safety & Regulation.	24-05-2023 to 26-05-2023
9.	Technical Education/HP Kaushal Vikas Nigam.	29-05-2023
10.	Agriculture.	01-06-2023
11.	Agriculture University/HP Marketing Board	02-06-2023
12.	Higher Education/H.P. University/ Serv Shiksha Abhiyan/RUSSA/RMSA/Library/NCC.	05-06-2023 to 07-06-2023
13.	Secretariat Administration Department	08-06-2023
14.	Fisheries	09-06-2023
15.	Ayush Department	12-06-2023
16.	Excise & Taxation Department	14-06-2023 to 15-06-2023
17.	Women Child Development/HP Mahila Vikas Nigam/Social Welfare Board/HP Council for Child Welfare.	16-6-2023
18.	Tourism & Civil Aviation/ HPTDC	19-06-2023 to 20-06-2023
19.	Urban Development.	03-07-2023 to 04-07-2023
20.	Municipal Corporations/ Smart City/Notified Area Committee/Nagar Panchayat/Zila Parishad.	05-07-2023
21.	Social Justice & Empowerment/HP Scheduled Castes/Scheduled Tribes Dev. Corpn. HP Minority Corpn/HP Backward Finance Corporation/ Commission for Backward Classes/	06-07-2023
22.	Town & Country Planning	10-07-2023
23.	Youth Services and Sports/Mountaineering Institute Manali.	11-07-2023



24.	Elementary Education	12-7-2023 to 14-07-2023
25.	Public Work Department	17-07-2023 to 19-07-2023
26.	Industry Department/Agro Industries/ Agro. Packaging/Handicraft/HP Financial Corporation /HPGIC/HP State Electronics Dev. Corporation/ HPSIDC.	20-07-2023 to 21-07-2023
27.	HP State Electricity Board Limited.	24-07-2023 to 25-07-2023.
28.	Chief Electrical Inspector/HP Power Corporation.	26-07-2023
29.	Language Art & Culture	27-07-2023
30.	H.P Transmission Corporation/ State Energy Dev. Agency (HIMURJA).	28-07-2023
31.	Sainik Welfare/ HP Ex-Serviceman Corporation.	01-08-2023
32.	Labour & Employment Department/ HP Building & Other construction Welfare Board.	02-08-2023 to 03-08-2023
33.	Food Civil Supplies & Consumer affairs/HP State Civil supplies Corporation	04-08-2023
34.	Medical Education/Dental Service/Rogi Kalyan Samiti.	07-08-2023
35.	Transport/HRTC/Ropeways Corporation	09-08-2023 to 11-08-2023
36.	Jal shakti Department	16-08-2023 to 18-08-2023
37.	Panchayati-Raj Institutes.	21-08-2023 to 25-08-2023
38.	Horticulture/HPMC/Dr.Y.S.Parmar University	28-08-2023 to 29-8-2023
39.	Planning & Economics & Statics	04-09-2023 to 05-09-2023
40.	Environment Science & Technology/HP Council for Science & Technology/H.P Pollution Control Board.	08-09-2023
41.	Home/Police/Judiciary	11-09-2023 to 12-09-2023
42.	Revenue Department.	14-09-2023 to 15-09-2023
43.	Animal Husbandry/HP Milk Fed./Wool Federation.	18-09-2023 to 19-09-2023
44.	Rural Development/BDO/DRDA	27-09-2023 to 29-09-2023

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**Second Round Meetings Schedule of Major Departments.**

Sr.No	Department	Dated
1.	Higher Education/H.P. University/ Serv Shiksha Abhiyan/RUSSA/RMSA.	03-10-2023 to 05-10-2023
2.	Elementary Education	09-10-2023 to 10-10-2023
3.	HPSEBL.	11-10-2023 to 13-10-2023
4.	Excise and Taxation Department	16-10-2023 to 18-10-2023
5.	Panchayati Raj	25-10-2023 to 27-10-2023
6.	Public Works Department	06-11-2023 to 08-11-2023
7.	Medical Education/Rogi Kalyan Samiti	09-11-2023 to 10-11-2023
8.	Forest/HP Forest Corporation/ HP Council for Science & Technology.	20-11-2023 to 22-11-2023
9.	Health Department/National Rural Health Mission/ Health Safety & Regulation/Rogi Kalyan Samiti	23-11-2023 to 24-11-2023
10.	Jal Shakti Vibhag	28-11-2023 to 29-11-2023
11.	Rural Development	04-12-2023 to 05-12-2023
12.	Revenue Department	06-12-2023 to 08-12-2023
13.	Transport/HRTC/Ropeways Corporation	11-12-2023 to 13-12-2023
14.	Urban Development.	14-12-2023 to 15-12-2023
15.	Municipal Corporations/ Smart City/Notified Area Committee.	18-12-2023

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