

No. Fin(C)D(4)-2/2020
Government of Himachal Pradesh
Finance (Regulation) Department

Dated Shimla 171002, the 18/01/2021

From

The Addl. Chief Secretary (Finance) to the
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All Heads of the Departments, Himachal Pradesh.

Subject:

Guidelines relating to payment of salary to the staff employed on outsource basis.

Sir,

I am directed to refer to this Department's letter of even number dated 1.7.2017 on the above cited subject vide which the instructions regarding payment of honorarium/ remuneration to outsourced staff have been issued. The Point No. 10 of the above instructions intends that the payment of salary to the outsourced staff is to be made by 7th of every month by cheque or by any electronic payment method by the service provider. But, it has been observed that outsourced employees are not being paid salary in time even after a lapse of 4-5 months.

Therefore, it has been decided that all departments shall ensure that all outsourced employees working in their departments shall be paid salary by the 7th of next month by the Service Providers. It shall also be ensured to take action against the service providers/agencies violating the instructions of the Government in this regard and shall forward complete details of such service providers to this Department.

Yours faithfully,

[Handwritten Signature]
18/01/2021

Deputy Secretary (Finance) to the
Government of Himachal Pradesh.

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