

GOVERNMENT OF HIMACHAL PRADESH
FINANCE(REGULATIONS) DEPARTMENT

No. Fin (C)-B(15)-19/2020 Dated Shimla-2

26.06. 2024

OFFICE MEMORANDUM

Subject:- Grant of Special Casual Leave to Organ Donors.

The undersigned is directed to forward herewith a copy of Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel and Training, New Delhi, Office Memorandum No. A-24011/23/2022-Estt. (Leave) dated 25th April, 2023 which contains the guidelines to deal with the cases relating to grant of Special Casual Leave to Organ Donors to the Government Servants. The State Government has decided to adopt the said O.M of the Government of India. Accordingly, it is requested that these guidelines may be kept in view and relevant cases as and when received may be examined and processed in the light of these guidelines issued by the Government of India.

2 These guidelines may please be brought to the notice of all concerned for compliance and receipt be acknowledged.

By order

Devesh Kumar, IAS
Principal Secretary (Finance) to the
Government of Himachal Pradesh


To

All the Administrative Secretaries
to the Government of Himachal Pradesh.

Endst No. Fin(C)-B(7)-13/2009 Dated Shimla-171002, the 26.06. 2024

Copy forwarded to:-

1. The Registrar General, High Court of Himachal Pradesh, Shimla-1.
2. The Principal Accountant General, H.P. Shimla-3.
3. The Accountant General (A&E) H.P. Shimla-3.
4. The Divisional Commissioner, Shimla/Kangra/Mandi, H.P.
5. The Resident Commissioner, Himachal Bhawan, Sikandra Road, New Delhi.


26/06/2024

Contd....2/-

6. The Secretary to the Governor, Himachal Pradesh, Shimla-2.
7. The Secretary, H.P. Vidhan Sabha, Shimla-4.
8. All the Heads of Departments in Himachal Pradesh.
9. The Secretary, H.P. Public Service Commission, Shimla-2.
10. All the Deputy Commissioners in Himachal Pradesh.
11. The Director, Institutional Finance, Himachal Pradesh, Shimla-2
12. The Resident Commissioner, Pangi, Chamba, Himachal Pradesh.
13. The Secretary H.P. State Electricity Regulatory Commission, SDA Complex, Shimla.
14. The Secretary, Lokayukta, Pine Grove Building Shimla-2
15. The Registrar, H.P. State Consumer Disputes Redressal Commission, Shimla.
16. All the District Treasury Officers/Treasury Officers in H.P.
17. The Deputy Commissioner, Relief and Rehabilitation, Bias Dam Project, Fatehpur, Kangra, H.P.
18. The Controller (Finance & Accounts), Department of Personnel, H.P. Secretariat, Shimla-2
19. Guard File.


26/06/2024
(Rajender Sharma)

Joint Secretary (Finance) to the
Government of Himachal Pradesh

No. A-24011/23/2022-Estt. (Leave)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training

Old JNU Campus, New Delhi
Dated the 25th April, 2023

OFFICE MEMORANDUM

Subject: Grant of Special Casual Leave to Organ Donors - regarding.


This Department has been considering grant of Special Casual Leave to Organ Donors in the light of several references/queries received, in consultation with Ministry of Health and Family Welfare. Organ removal from a donor is a major surgery, which requires time for recovery, including both hospitalization and post hospitalization periods. Further, keeping in view the noble activity to help another human being and to promote organ donation among the Central Government employees, it has now been decided to grant a maximum of 42 days Special Casual Leave to a Central Government servant for donating their organ(s) to another human being, as a special welfare measure in public interest, notwithstanding the provision under Appendix-III of the CCS (Leave) Rules 1972 regarding grant of Special Casual Leave not exceeding 30 days in any one calendar year, on the following conditions:

- (i) Irrespective of type of surgery for removal of donor's organ, the duration of Special Casual Leave will be a maximum of 42 days as per the recommendation of Government registered medical practitioner / Doctor.
- (ii) The leave shall be granted to all types of Living Donors provided that donor had been duly approved for donation by the Government registered medical practitioner as per the Transplantation of Human Organs Act, 1994.
- (iii) The Special Casual Leave shall not be combined with any other leave except in exceptional circumstances of complications of surgery on medical recommendation by the Government registered medical practitioner / Doctor.



- (iv) Special Casual Leave shall normally be taken in one stretch starting from the day of admission in the hospital, however, in case of requirement it can be availed starting maximum one week prior to surgery on the recommendation of Government registered medical practitioner / Doctor.
- (v) Flexibility or splitting of leaves may be permitted on the recommendation of treating Government registered medical practitioner / Doctor.
- (vi) Treatment in connection with organ donation shall as far as possible be done from any Authorized Hospital. In a case where no authorized hospital is available in the area / zone of treatment and the treatment is done from a Private Hospital, production of medical certificate duly certified by concerned HOD of the Hospital is mandatory.
- (vii) "Authorized Hospital" is defined as Government Hospital or Private Hospital empanelled under Central Government Health Scheme (CGHS).

3. These orders shall be applicable to Government employees appointed to the civil services and posts in connection with the affairs of the Union of India in terms of Rule 2 of the CCS (Leave) Rules, 1972 with effect from the date of issue of this O.M.


(Sunil Kumar)

Under Secretary to the Government of India

To

All the Ministries/Departments of Government of India