

No: Fin-A-C (3)-1/2021-III
Government of Himāchal Pradesh
Finance (Budget) Department

From

The Additional Chief Secretary (Finance) to the
Government of Himachal Pradesh

To

- 1 All the Administrative Secretaries to the
Government of Himachal Pradesh
- 2 All the Heads of Departments,
Himachal Pradesh

Dated: Shimla-171002, the

27/04/2022

Subject:

Instructions/procedure for proposals for supplementary appropriations/Re-
appropriation, excess and surrender statements under Rules 41, 43 & 44
of H.P. Financial Rules, 2009.

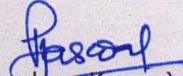
Madam/Sir,

I am directed to invite your attention to this Department letter No. Fin-A-C(3)-1/2021-II dated 27-08-2021 on the subject cited above vide which the process and timeline for providing 1st, 2nd and final Excess and surrender statements has clearly been indicated. It has been noticed that most departments are not following the timeline and are still supplying the final Excess and Surrender Statements in the 3rd week of April. This delay has affected Budgetary process. Finance Department will not consider the statements received after 20th March and final Re-appropriation and surrender orders stand issued on 31st March, 2022. Besides, Departments are requested that following points be adhered to while sending these Statements:

1. The 2nd Excess and Surrender Statement should be assessed/worked out in such a manner that all the Excess and Savings expected during the financial year should be included.
2. The final Savings/surrender statement should be submitted to Finance Department by 20th March.
3. In the final savings statement, the savings already given in 2nd Excess and Surrender Statement may not be included.

It is, therefore, requested to direct the concerned officers/officials for strict adherence of these instructions for ensuring financial discipline and to avoid unnecessary paras in CAG reports.

Yours faithfully,


(Pardeep Kumar)

Deputy Secretary (Finance) to the
Government of Himachal Pradesh
Contact No. 0177-2628506

Endst.No. As above

Dated: Shimla-02, the

Copy forwarded to the Principal Accountant General (A&E), Himachal Pradesh,
Shimla for information please.

Deputy Secretary (Finance) to the
Government of Himachal Pradesh