

No. Fin.-1-(C)-14-1/92-Vol-II
Government of Himachal Pradesh
Finance Department
(Expenditure Control-II)

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-71002
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, Vidhan Sabha, H.P. Shimla-4.
4. The Registrar General, H.P. High Court, Shimla-1
5. All the Heads of Departments in H.P. Secretariat
6. All Chief Executive Officers,/Managing Directors of H.P. Public Sector Undertakings/Boards/Autonomous Bodies etc.
7. The Secretary, H. P. Subordinate Services Selection Board, Hamirpur.
8. The Secretary to Lokayukta, H.P. SHIMLA-2
9. The Secretary, H.P. Public Service Commission, Shimla-2.
10. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA-2.
11. All Deputy Commissioners in H.P. Secretariat
12. The Registrar, H.P. Administrative Tribunal, H.P.Shimla-2.
13. The Registrars of all the Universities in H.P.

Dated: Shimla-171 002 the 25th April, 2006.

Subject:- Economy instructions-EM-99(1)

Sir,

In partial modification of this Department's letter of even number dated 22.04.1999 on the above subject, it has now been decided to amend Para-1 "Tours and Mode of Journey" of F.D's instructions ibid to the extent that henceforth all those officers who are in the super-time scale and above are entitled to perform official tour(s)/Journey(s) by A.C.-I- Class/Executive Class in trains & even by air at their discretion. However, the procedure for seeking prior approval in such cases as elaborated in F.D.'s letter of even number dated 29.05.2003 of the competent authority will remain unchanged.

I am, therefore, directed to request you to kindly ensure the strict compliance of the aforesaid instructions in all the departments/organizations working under your control.

Yours faithfully,

Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

Endst. No. As above, Dated Shimla-171002, the

25th April,2006.

Copy of the above is forwarded to all the District Treasury Officers/
Treasury Officers in Himachal Pradesh for information and similar necessary
action.

Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

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9. The Secretary, H.P. Public Service Commission, Shimla-2.
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11. All Deputy Commissioners in H.P. Secretariat
12. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
13. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 04th May, 2006.

Subject:- Instructions regarding revalidation of funds released by the various Ministries of the Government of India.

Sir,

On the above subject, it has been observed at the Government level that various Administrative Department submit the proposal to the various Ministries of Government of India for revalidation of sanction/funds released by them for implementation of different centrally sponsored developmental activities/schemes/programmes in the State; even though the funds have been credited in the State Government Account which delays the utilization of money and further sanction of funds by the Government of India.

Thus, it has been decided that if the money sanctioned by the Government of India has already been credited in the State Government account,

then there is no need of revalidation of sanction order, even if the money has not been utilized within the validity period of the sanction letter. In place of this the Administrative Department should move the proposals to Finance Department for the release of funds. Once the funds are released by the Finance Department the concerned Administrative Department may send Utilization Certificates to the Government of India, to get further releases.

I am, therefore, directed to request you to kindly ensure the strict compliance of the aforesaid instructions in all the departments/organizations working under your control.

Yours faithfully,
Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

Endst. No. As above, Dated Shimla-171002, the 04th May,2006.

Copy of the above is forwarded to all the District Treasury Officers/ Treasury Officers in Himachal Pradesh for information and similar necessary action.

Sd/-
Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

No. Fin.-F-(A)-(11)-6/06
Government of Himachal Pradesh
Finance Department
(Expenditure Control-II)

From

**The Principal Secretary (Finance) to the
Government of Himachal Pradesh.**

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-71002
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, Vidhan Sabha, H.P. Shimla-4.
4. The Registrar General, H.P. High Court, Shimla-1
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9. The Secretary, H.P. Public Service Commission, Shimla-2.
10. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA-2.
11. All Deputy Commissioners in H.P. Secretariat
12. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
13. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 09th May, 2006.

Subject:- Contractual appointments- Emoluments thereof.

Sir,

On the above subject, it has been observed at the Government level that there were no norms for allowing emoluments to the various categories of employees who are appointed on contract, hence, the discrepancies in allowing contractual emoluments crept in.

With a view to bringing about the parity in allowing contractual emoluments, it has been decided that henceforth the contractual emoluments would be worked out under prospectively :-

1. Initial of the pay scale +
2. Dearness pay

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I am, therefore, directed to request you to kindly ensure the strict compliance of the aforesaid instructions in all the departments/organizations working under your control.

Yours faithfully,

Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

Endst. No. As above, Dated Shimla-171002, the

09th May,2006.

Copy of the above is forwarded to all the District Treasury Officers/ Treasury Officers in Himachal Pradesh for information and similar necessary action.

Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

No. Fin.-F-(A)-(11)-6/06
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11. All Deputy Commissioners in H.P. Secretariat
12. The Registrar, H.P. Administrative Tribunal, H.P. Shimla-2.
13. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 17th May, 2006.

Subject:- Contractual appointments- Emoluments there of.

Sir,

In continuation of this Department's letter of even number dated 09th May,2006 on the above subject, it is clarified that the maximum ceiling for emoluments for the persons to be engaged on contract basis would be the initial of the pay scale of the category concerned plus dearness pay @ 50% of it thereon. In no case, it should exceed this prescribed limit fixed by this Department. These orders will be applicable to all those working in the various government Department.

2 As far as the PSLs/ Universities/ Autonomous Bodies/Boards etc. are concerned the managements of these organizations

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would take an appropriate decision in this regard keeping in view their financial status/resources.

3 The various societies/organizations working within the Government Departments for taking a view in this regard.

I am, therefore, directed to request you to kindly ensure the strict compliance of the aforesaid instructions in all the departments/organizations working under your control.

Yours faithfully,

Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

Endst. No. As above, Dated Shimla-171002, the 17th May,2006.

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Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

No. Fin.-F- (A)-4-1/2004
Government of Himachal Pradesh
Finance Department
(Expenditure Control-II)

From

**The Principal Secretary (Finance) to the
Government of Himachal Pradesh.**

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-71002
2. The Secretary to Governor, H.P. Shimla-2.
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13. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 24th May, 2006.

Subject:- Filling up of vacant posts in the various departments of the Government from various Boards/Corporations on secondment basis-Latest instructions thereto.

Sir,

On the above subject, I am directed to refer to this Department's letter/instructions of even number dated 18.06.2004 and to intimate that the Government has reviewed its earlier decision regarding filling up of vacant posts in the various departments of the Government from various Boards/Corporations on secondment basis and decided that in order to make optimum utilization of the manpower/services rendered surplus by the various PSUs vis-à-vis to bring more Efficiency in Administration, henceforth, the services of personnel(s) spared/declared surplus by the various PSUs can be hired/taken on secondment basis in the needy

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government Departments depending upon their realistic requirement through usual mechanism. However, the remaining terms & conditions and the procedure to be adopted/applied in such cases would remain unchanged as was applicable prior to the issuance of F.D.'s instructions *ibid*.

I am, therefore, directed to request you to kindly ensure the strict compliance of the aforesaid instructions of the Government forthwith, in all the departments/organizations working under your control.

Yours faithfully,

Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

Endst. No. As above, Dated Shimla-171002, the 24th May,2006.

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Under Secretary(Finance-Exp.) to the
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13. The Registrars of all the Universities in H.P.

Subject:- Regarding new scheme for dealing with official phones at residences.

Sir,

In continuation of this Department's letter of even number dated 17.07.2000 on the above subject, it is clarified that henceforth fixed bimonthly residential amount payable to the eligible officers would include the expenditure on the telephones installed at their residences or their personal mobiles or on both of them which are being used for official purposes. Any cost over and above normative monthly charges allowed by the Government will have to be paid by them from their own pockets, in case the overall bill is in excess of the control amount indicated presumptively for each category.

I am, therefore, directed to request you to kindly ensure the

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strict compliance of the aforesaid instructions in all the department/ organizations working under your control.

Yours faithfully,

Sd/-

Under Secretary(Finance-Exp.) to the
Govt. of Himachal Pradesh, Shimla-2.

Endst. No. As above, Dated Shimla-171002, the 25th May,2006.

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Sd/-

Under Secretary(Finance-Exp.) to the
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13. The Registrars of all the Universities in H.P.

Dated Shimla-171 002 the 27th May, 2006.

Subject:- Control in expenditure on government Vehicles.

Sir,

On the above, I am directed refer to this Department's letter/instruction of even number dated 07.07.2004 and to intimate that the Government has reviewed its earlier decision regarding plying of Government vehicles on Monday(s) and decided that in order to bring more efficiency in administration, henceforth, Government vehicles will also ply on Monday(s). However, keeping in view the economy measures, it has also been decided to reduce the present ceiling of petrol by 05 liters per month per vehicle per officer. Consequently, the new ceiling of petrol for attached as well as pooled Government vehicles at different locations, henceforth would be hereunder:-

LOCATION(S)	PETROL CEILING(in Liters)
At State Headquarter, Shimla	70
At District Headquarters	35
At Sub-Divisional Headquarters	20
At other locations except as indicated above.	10

All the terms & conditions/procedure in this regard as laid down in this Department's letter/ instructions dated 22.04.1999 would remain unchanged.

I am, therefore, directed to request you to kindly ensure the strict compliance of the aforesaid instructions in all the departments/organization working under your control.

Yours faithfully,

Sd/-

(Dr. R.N. Batta)

**Additional Secretary(Finance) to the
Govt. of Himachal Pradesh, Shimla-2**

Endst. No. As above, Dated-171002, the 27th May, 2006

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Sd/-

(Dr. R.N. Batta)

**Additional Secretary(Finance) to the
Govt. of Himachal Pradesh, Shimla-2**