

File No. Fin-F-(B)-1-24/2021  
Government of Himachal Pradesh  
Finance (Expenditure) Department

From

The Addl. Chief Secretary (Finance) to the  
Government of Himachal Pradesh

To

✓ All the Administrative Secretaries to the  
Government of Himachal Pradesh.

Dated, Shimla-2

<sup>jh</sup>  
8 September, 2021

**Subject:- Regarding filling up the posts of JOA (IT) in place of Clerks.**

Sir,

I am directed to refer to the subject cited above and to say that a policy decision has been taken to create/fill up the posts of JOA(IT) in place of Clerks. On the receipt of the proposals from the AD for creation/filling up of the posts of clerks, the approval of this department is being conveyed to the AD for creation/filling up of the posts of JOA(IT) by abolishing the equal number of posts of Clerks in the Department. However, it has been observed that the proposals for creation/filling up the posts of Clerks are being mooted for the concurrence/ advice of the Finance Department.

Therefore, it is requested that only the proposals for creation/filling up of the posts of JOA(IT) may be sent to this Department after clearly specifying the equal number of posts of Clerk to be abolished, in order to ensure uniformity in all the departments.

Yours faithfully,

  
(Manoj Sharma)

Deputy Secretary (Fin-Exp.) to the  
Government of Himachal Pradesh  
Phone No. 0177-2880522

PERSONAL ATTENTION

No. Fin-F-(A)-(11)-11/2004  
Government of Himachal Pradesh  
Finance Department  
(Expenditure Control-II)

From

The Addl. Chief Secretary (Finance) to the  
Government of Himachal Pradesh.

To

1. All the Administrative Secretaries to the  
Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. Shimla-2.
3. The Secretary, H.P Vidhan Sabha, Shimla-4.
4. The Registrar General, H.P High Court, Shimla-2
5. All the Heads of Departments in H.P.

Dated Shimla-171002, the

30.10.2021.

Subject: Delegation of financial power(s) and revision of economy  
instructions.

Sir,

I am directed to refer to this Department's  
instruction/letter of even number dated the 5th August, 2015, on the  
subject to cited above and to make clear that no vacant post is to be  
filled up by direct recruitment without prior advice of the Finance  
Department and approval of the Council of Ministers.

It is further reiterated that the outsourcing of services  
may be resorted to only, if there is administrative exigency after  
taking the advice of the Finance Department and approval of the  
Competent authority.

These instructions are reiterated and may be implemented  
in letter and spirit, While sending memoranda for hiring manpower on  
outsourcing basis for existing strength of outsourced persons, financial  
implications in terms of payment to outsourcing contractor and



employee be indicated specifically by the Administrative Departments(s) reflecting thereby the total liability including taxes etc.

All concerned may kindly be instructed to adhere to the above instructions. This letter/instruction may also be seen on [www.himachal.nic.in/finance](http://www.himachal.nic.in/finance) under the link "Expenditure".

Yours faithfully,

( Rakesh Kanwar )

Special Secretary (Finance) to the  
Government of Himachal Pradesh

Endst. No. As above. Dated Shimla-171002, the 30.10.2021  
Copy of the above is forwarded to:-

1. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations.
2. The Secretary to Lokayukta, H.P., Shimla-2.
3. The Secretary, H.P. Public Service Commission, Shimla-2.
4. The Secretary, H.P. Staff Selection Commission, Hamirpur.
5. The Secretary, H.P. Electricity Regulatory Commission, Khalini, Shimla-2.
6. All the Deputy Commissioner in H.P.
7. The Registrars of all the Universities in H.P.
8. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

( Rakesh Kanwar )

Special Secretary (Finance) to the  
Government of Himachal Pradesh