

**Important  
Instructions**

No: Fin-A-C (3)-1/2020  
Government of Himachal Pradesh  
Finance (Budget) Department

From

To

The Principal Secretary (Finance) to the  
Government of Himachal Pradesh

1. All the Administrative Secretaries to the  
Government of Himachal Pradesh, Shimla-02
2. All the Heads of Department,  
Himachal Pradesh.

Dated: Shimla-171002, the

18 August, 2020

Subject: **Instructions regarding Submission of Re-appropriation proposals.**

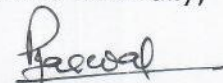
Sir,

I am directed to refer to the subject cited above and to say that the proposals of re-appropriation of funds are sometimes received in this Department without clear reasons and justification. Therefore, in pursuance of the provisions contained in Rule 44 (4) of Himachal Pradesh Financial Rules, 2009, it has been decided that the concerned Head of the Department will submit the proposals of re-appropriation of funds to the Finance Department through Administrative Department on the proforma annexed to these instructions. On approval of the re-appropriation, the Administrative Department will convey the re-appropriation to concerned Head of Department with copies to O/O Accountant General and Director, Treasury & Accounts.

It is also requested that while submitting proposals for re-appropriation, Heads of Department may ensure taking surrender of saving amount from concerned DDOs, in e-Vitran.

The above instructions may please be adhered to strictly in letter and spirit.

Yours faithfully,



**(PARDEEP KUMAR)**

Deputy Secretary (Finance) to the  
Government of Himachal Pradesh

(2/2)

Endst.No. As above.

Dated Shimla-171002, the

August, 2020

Copy for information is forwarded to the Deputy Accountant General (A/cs & LVC) O/O Accountant General, H.P Shimla-171003.

**(PARDEEP KUMAR)**

Deputy Secretary (Finance) to the  
Government of Himachal Pradesh

## ANNEXURE

APPLICATION FOR RE-APPROPRIATION OF SANCTIONED GRANTS FOR THE					
YEAR.....					
MAJOR HEAD.....					
From	Amount (Rs)	Reasons for Savings	To	Amount (Rs)	Reasons for Excesses
Minor head and sub- head for appropriation accounts, etc.			Minor head and sub- head for appropriation accounts, etc.		

**HEAD OF DEPARTMENT**

No.....dated.....20.....