



**THE H.P.STATE COOPERATIVE WOOL PROCUREMENT
AND MARKETING FEDERATION LTD.**



**BLOCK NO. 23, S.D.A. COMPLEX, KASUMPTI, SHIMLA-9
B.O.: WOOL GRADING CUM MARKETING CENTRE, V.P.O. BANURI, PALAMPUR (H.P.)**

Tel. No. 01894-231208

E-Mail: mgr-woolfed-hp@gov.in

No. WGMC/PLP/E-11(Driver)/2021 -

Dated:

ADVERTISEMENT

Applications are invited for filling up of one (1) post of Driver (Class-III) on Daily wage basis in the H.P. State Cooperative Wool Procurement and Marketing Federation Ltd., Himachal Pradesh in accordance with the Recruitment & Promotion Rules for the post of Driver (Class-III) on 'Daily Wages basis' (on daily of Rs.361/- per day)

Total number of posts: 1

Breakup of the posts	
Un- reserved	1 No.
Total	1 No.

Terms and conditions

1. Education and other qualification:-

1.1 Essential Qualification(s):

- (i) Candidate should have passed Matriculation Examination or its equivalent from a recognized Board of School Education/ Institution situated within Himachal Pradesh. Provided that this condition shall not be applicable to Bonafide Himachalis.
- (ii) Candidate must possess valid driving license of Light and Heavy motor vehicle in hilly terrain

1.2. Desirable Qualification(s):

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

1.3. The candidate should be a Bonafide Himachali.

2. Age Limit:-

The age of the applicant should be between 18 and 45 years

Clarification:

2.1 Age of the candidate shall be reckoned as on 01.01.2022.

2.2. Five years relaxation in upper age limit is admissible only to the candidates belonging to SC, ST, OBC, WFF.

3. Place of Posting:

Anywhere in Himachal Pradesh

4. **How to Apply:-**

The desirous and eligible candidates applying for the post of Driver may apply on the prescribed application form uploaded on the Federation's website (**website: <https://www.himachal.nic.in/woolfed>**) alongwith attested copies of all relevant testimonials/ documents so as to show their age/ qualification/ experience etc. The applications should be addressed to the Manager, Marketing & Procurement, H.P. State Wool Federation Ltd., Village & Post Office Banuri, Tehsil Palampur, District Kangra, Pin-176061. The envelope containing application form should be super- scribed as **“APPLICATION FOR THE POST OF DRIVER (Daily wage basis).**

5. **Last Date for Receipt of Applications:-**

Application duly complete in all respect must reach to the Manager, Marketing & Procurement, H.P. State Wool Federation Ltd., Village & Post Office Banuri, Tehsil Palampur, District Kangra, Pin-176061 upto **14.02.2022**, however for the candidates residing in Lahaul & Spiti Dist., Kinnaur Dist., Pangi & Bharmour Sub-Divisions of Chamba Dist. and Dodra-Kwar Sub-Division of Shimla Dist. of Himachal Pradesh, the last date for receipt of applications is **28.02.2022**. The applications received after these dates will not be entertained.

6. **Application Fee:-**

Rs. 460/- for General Category and **Rs. 115/-** for Reserved category (Proof of category has to be attached alongwith application) and No fee for Female candidates. The fee should be deposited by way of Demand Draft in the name of **‘H.P. State Wool Federation Ltd.’** payable at **Palampur** The application form without prescribed fee shall be rejected.

7. **Mode of Selection:**

Selection for appointment to the post shall be made on the basis of merit of written examination covering the syllabus of driving, maintenance skill of vehicle and Motor Vehicle Act, followed by evaluation as specified in **Appendix-I** followed by practical test for driving and maintenance skill of the candidates from the competent authority. Passing of practical test shall be mandatory. The documents shown at Sr. No (i) to (xi) of **Appendix-I** should be issued by the respective competent authorities The complete set of advertisement notice is available on Federation's website i.e. <https://www.himachal.nic.in/woolfed>

WRITTEN OBJECTIVE TYPE EXAMINATION/DRIVING SKILL TEST & EVALUATION

7.1 There will be written objective type examination (MCQ). Marks obtained in written objective type (MCQ) shall be counted for deciding the merit of candidate. The candidates to be declared qualified in the written objective test shall be subject to driving skill test which is qualifying in nature. Final selection of candidate will be made on the basis of marks obtained in the written objective type examination; passing the driving skill test and evaluation based on the parameters devised by the Department of Personnel vide its Notification No. Per (AP.B)B(15)-5/2014 dated 17.04.2017 as detailed below:-

- | | | |
|-------|------------------------------------|--------------------|
| (i) | Written objective type examination | =85 marks |
| (ii) | Driving Skill Test | =Qualifying Nature |
| (iii) | Evaluation: | =15 Marks |

Total =100 Marks

[Evaluation of 15 marks will be as per parameters devised by DoP vide Notification No. Per (AP.B) B (15)-5/2014 dated 17.04.2017.]

7.2 Candidates in the ratio of 10 times of total post will be declared qualified in the written objective type Examination (MCQ) and will be called for driving skill test.

Syllabus

A.) The syllabus for Written Examination (Objective Type) will be as under:

1. Objective type questions (MCQ) of syllabus related to post: **50 Marks**
2. Objective type question of Hindi & English of 10th standard: **20 Marks**
3. Objective type question related to HP GK & Current Affairs: **15 Marks**

Total=85 Marks

Duration of Examination=1 ½ (90 minutes)

B.) Driving skill test is of qualifying nature for those who qualify written objective type examination to be held by competent authority as per norms. The only candidates who will qualify the driving skill test will be called for evaluation in pursuance to Notification No. Per (AP.B) B (15)-5/2014 dated 17.04.2017. The final merit will be based on marks obtained in the written exam. As per 1(i) and marks obtained in evaluation as per 1 (iii).

7.3 The candidates are required to score at least 1/3rd marks of the total marks of written examination as shown above in Point 1 (i).

7.4 There will be no negative marking in written examination.

Manager (Marketing & Procurement)

INSTRUCTIONS / GUIDELINES FOR FILLING UP THE APPLICATION FORM

- 1 The application must be submitted on the prescribed format only and an attested recent passport size photograph must be pasted in the space provided in the application form.
- 2 The applicant should be a bonafide resident of Himachal Pradesh.
- 3 The candidates must possess requisite essential qualification prescribed for the post.
- 4 The name of the candidate must be registered in the concerned Employment Exchange.
- 5 The application should be sent under registered cover/ speed post addressed to the Manager (Marketing & Procurement), H.P. State Wool Federation Ltd., Village & P.O. Banuri, Tehsil Palampur District Kangra (H.P.) -176061. The envelope containing application form should be super - scribed as “**APPLICATION FOR THE POST OF DRIVER (Daily Wage Basis)**”
- 6 The Self -attested photocopies of the following documents/ certificates must be attached with the application:-
 - i) Admit card alongwith self addressed envelope with postal stamps
 - ii) Age proof
 - iii) Educational Qualification Certificates (**Note: Matric Pass Certificate is compulsory**)
 - iv) Valid driving license of Heavy and Light vehicle in hilly terrain
 - v) Bonafide Himachali Certificate.
 - vi) Employment Registration Certificate
 - vii) Proof of fee deposited in the Bank clearly mentioning the UTR No. of RTGS alongwith date duly signed and stamped by the Bank authorities in original. (Proof of category has to be attached alongwith application for fee exemption)
- 7 Incomplete application or received after due date or not in accordance with the prescribed format shall not be considered. No correspondence will be entertained to that respect.
- 8 Application fee once paid will not be refunded.
- 9 The Federation will not be responsible for any kind of postal delay.
- 10 No TA/DA will be admissible.
- 11 All the documents/ certificate in original will have to be produced at the time of Evaluation, failing which the candidature of the applicant will be cancelled/ rejected
- 12 Disputes, if any, shall be subject to Court jurisdiction at Shimla.
- 13 Applicants who have passed matriculation from any school/ institution situated within H.P. can apply for the post. This condition shall not apply to Bonafide Himachalis.

APPLICATION FORM FOR THE POST OF DRIVER ON DAILY WAGE BASIS

Paste your recent
passport size
photograph duly
attested

Last Date of receipt of applications:-

The last date of receipt of application is 14.02.2022 and in case of Tribal/ Hard areas the application should reach upto 28.02.2022.

- 1 Name of the applicant (In Capital Letters) : _____
- 2 Father's / Husband's Name (In Capital Letters) : _____
- 3 Gender (Male / Female) : _____
- 4 Date of Birth : _____
- 5 Age as on 01.01.2022 : _____ Years _____ Months _____ Days
- 6 Name of the Employment Exchange with Registration No. : Name _____
: No _____
- 7 Driving License No. : _____
- 8 Nationality : _____
- 9 Religion : _____
- 10 Himachali Bonafide : _____ (Yes/No)
- 11 Mobile No : _____
- 12 Detail of Educational Qualification

Name of Examination	Roll No.	Year of passing	Name of Board/ University	Max Marks	Marks obtained	%age

- 13 Experience relating to the post applied for, if any : _____ (Yes/No)
(Proof of the same be attached)

14. Detail of fee deposited :

Amount _____ Name of Bank _____

UTR No. : _____ Dated _____

14 Have you ever been debarred or disqualified by any Public Service Commission/
Recruitment Board from any of the Examination Selection? _____ (Yes/No)

15 Have you ever been convicted by any court for any offence? _____ (Yes/No)

16 Permanent Home address (with Pin Code)

17 Correspondence address (with Pin Code)

Signature of the Applicant

Declaration

I, _____ hereby solemnly declare that I am a bonafide resident of Himachal Pradesh and all the statements/ particulars furnished by me in this application form are correct and true to the best of my knowledge and belief. In the event of any information being found false or incorrect, suppressed or ineligibility is detected at any stage, my candidature may be cancelled/rejected.

Dated:

Place:

Signature of the Applicant

ADMIT CARD

Affix recent passport size
photograph duly attested.

1. Name of the Candidate

(To be filled in by the candidate)

2. Son of / Daughter of /
Wife of (to be
filled by the
candidate)

For Office use only

3. Roll No.

4. Examination Centre

5. Date and Time of
Examination

Signature of the Candidate
(At time of examination)

Signature of the issuing Authority

Notification No. Per (AP.B) B (15)-5/2014 dated 17.04.2017 followed by letter No. Per (AP.B) B(15)-5/2014- loose-I dated 18.07.2017 (Details of the 11 parameters for deciding the 15 marks for evaluation)

- i. Weightage for the minimum educational qualification as per the Recruitment & Promotion rules (Percentage of marks obtained in the educational qualification would be multiplied by 0.025) – **2.5 Marks**
- ii. Certificate regarding belonging to notified Backward Area/ Panchayat as the case may be (issued by the SDO (C) / Tehsildar/ Naib Tehsildar.) – **1 Mark**
- iii. Certificate regarding Landless family/ family having land less than 1 Hectare (issued by the SDO (C) / Tehsildar/ Naib Tehsildar.) – **1 Mark**
- iv. Non- employment certificate to the effect that none of the family members is in Government / Semi Government service (issued by the SDO (C)) – **1 Mark**
- v. Certificate regarding differently abled persons with more than 40% impairment/ disability/ infirmity (issued by the Health & Family Welfare authorities/ Medical Boards) – **1 Mark**
- vi. NSS (at least one year)certificate /NCC Certificate/ the Bharat Scout & Guides issued by the Head of concerned Institution or Certificate regarding Medal winner in National Level sport competitions (issued by concerned District youth Service & Sports Officer/ Head of Institution). – **1 Mark**
- vii. Certificate of BPL family having annual income (from all sources) below Rs. 40,000/- or as prescribed by the Govt. from time to time, (issued by the Block Development Officer (BDO)) – **2 Marks**
- viii. Certificate of Widow/ divorced/ destitute/ single woman (issued by the Block Development Officer (BDO)) – **1 Mark**
- ix. Certificate of single daughter/ orphan (issued by the Block Development Officer (BDO))- – **1 Mark**
- x. Training of at least 6 months duration related to the post applied for from a recognized University/ Institution (issued by the competent authority). – **1 Mark**
- xi. Certificate of experience upto a maximum of 5 years in Govt./ Semi Govt. organization relating to the post applied for, (issued by the competent authority).– **2.5 Marks**