

INDUCTION OF TRAINING FOR NEWLY RECRUITED ADAS FOR THE YEAR 2019					
WORKING SCHEDULE					
Sr. No.	Date	SESSION	TOPIC	FACULTY	LAND Line/ M.No.
1.	1 st day Monday 16.12.2019	I	Inauguration and Key Note address by the Chief Guest	The Addl. Chief Secy. (Home)	0177-2621586
		II	Introduction and Course Briefing.	Course Director	
		III	Personality of Prosecutor, their behavior in the Court as well as in the Public. Communication skills, Correspondence and liaison with various authorities.	Sh. N.L. Sen, JDP	0177-2624590 94180-70712
		IV	Role of Prosecutors in Criminal Justice System and duties and responsibilities of Prosecutors.	Sh. Mohinder Chouhan, JDP	M.No. 94181-85084
2.	2 nd day Tuesday 17.12.2019	1	Interaction with Director General of Police, Police Organization and Co-ordination between Police and Prosecution, Investigation and appreciation of evidence.	Director General of Police.	0177 2626938
		11	Procedure for scrutiny of Challans (Preparation of criminal cases before commencement of trial and how to conduct cases).	Sh. R.S. Parmar, DA, Shimla.	2832731 9459000094
		III	How to examine prosecution witnesses. Art of examination-in-chief, cross-examination and re-examination of witnesses.	Sh. H.S. Rana	9418454479
		IV	Examination of child witness duff ,dump and infirm/ disabled and mentally retarded witnesses. Examination of expert witnesses and mode of proof regarding report of expert.	--do--	
3.	3 rd day Wednesd ay 18.12.2019	1	Interaction with Secretary (Law), Overview of State Litigation, expectation of Govt. from Prosecutors.	Pr. Secretary (Law)	2621544
		II	How the documents are to be proved, direct evidence, circumstantial evidence, primary evidence and secondary evidence	Sh. B.L. Soni	
		III	What are the public documents.	--do---	
		IV	Procedure for litigation by or against Govt.	--do--	
4.	4 th day Thursday 19.12.2019	1	Prosecution and Indian Judicial System	A.G. H.P.	2800195
		II	Examination of Judgments and Orders, legal opinion, preparation of appeal and enhancement of sentence etc and limitation to file appeal, review and revision etc. and Govt. instructions in this regard. An Overview of H.P. State Litigation Policy	Addl. Secretary (Law).	
		III	Drafting and vetting of written statement and reply etc.	Sh Sanjay Chauhan, DA, Solan	01792223829 94180-36120
		IV	Important Judicial Prouncements.	---do--	
5.	5 th day Friday 20.12.2019	1	Overview of working of Directorate of Prosecution.	Sh. Mohinder Chauhan, JDP	Mentioned as above
		II	Provision regarding case property its search, seizure, confiscation and disposal as well as its production in the court at	Sh. Kulbhshan Gautam,	01905223358 9418057440

			the time of evidence. Provision regarding bail application and release of case property	DA, Mandi	
		III & IV	Visit to Police Station, Dhalli.		
6.	6 th day Saturday 21.12.2019	1 & II	Local and Special Laws H.P. Educational Institutions (Prohibition of ragging Act,) 2009, H.P. Open place prevention of disfigurement Act, 1985., HP Panchayati Raj Act, 1994, HP Prohibition of sale of loose Cigarettes , Beedies and other tobacco products Act, 2016,	Sh. Rajesh Verma, DA, Dharamshala.	01892222895 9418008319
		III & IV	HP Prevention of malpractices at University, Board and other specified examination Act 1984, Essential services(maintenance) Act, 1973. HP. Good Conduct of prisoners (Temporary release) Rules 1989, HP , Mining Act and minor mineral Rules.	----- do----- --	
7	7 th day Monday 23.12.2019	1	SC &ST (Prevention of Atrocities Act)	Sh. Sanjeev Katoch, JDP, Dharamshala, HP	01892223103 9418121680
		II	POCSO Act.	----do-----	
		III & IV	Offences against women and other weaker sections of the society. Prevention of sexual harassment at work places.	--do--	
8	8 th day Tuesday 24.12.2019	I & II	Alternate dispute Redressal Process under Criminal Justice System, Procedure and Law point. Section 320 Cr.P.C. compounding of offences Section 321 withdrawal from Prosecution and plea of bargain, what should be the procedure for it and law on the point.	Sh. J.N. Barowalia	
		III & IV	Chapter XVII, Cr.P.C. Difference in Notice of accusation and charges and how charges should be framed, Section 313 Cr.P.C. Procedure to examine the accused.	Sh. B.L. Soni	
9	9 th day Thursday 26.12.2019	I & II	Overview of fair compensation of land accusation.	Sh. Tek Chand Sharma, Advocate	
		III & IV	Prevention of Corruption Act and specific corrupt practices Act.	Sh. Mohinder Chouhan, JDP	Already mentioned at Sr. No.1
10	10 th day Friday 27.12.2019	I & II	Chapter XII of Cr.P.C. Section 154 to 176 and Chapter XIII of Cr.P.C.	Sh. Sanjay Chauhan, D.A. Solan	Already mentioned at Sr. No. 4
		III & IV	How confessional statement or Statement of a witness under Section 27. Evidence Act and Section 164 Cr.P.C. recorded, Procedure of grant of pardon and evidentiary value of accomplice/ approver	---do--	
11	11 th day Saturday 28.12.2019	I to IV	Group activities, forest walk/ visit.		
12	12 th day Monday 30.12.2019	I & II	Juvenile Justice Act, Basic Concept and its important issues.	Sh. B.L. Soni, District and Sessions Judge (Retd.)	
		III	Specific Relief Act and latest amendments therein.	---do--	
		IV	Cases for Medical negligence (Civil and Criminal) its legal position.	-----do-----	

13	13 th day Tuesday 31.12.2019	I	Procedure for identification of accused during identification parade and in court in Criminal cases and identification of case property in criminal cases	Sh. Kulbhushan Gautam, D.A. Mandi	Already mentioned as above
		II	How hostile witnesses should be cross-examined and under what provision of law. Procedure and when to leave the witnesses during trial. Evidentiary value of hostile witnesses.	---do----	
		III & IV	An overview of Forest Laws Indian Forest Act, 1927 and Forest Right Act, 1927 and Rules, Execution and implication of Forest Conservation Act. H.P. Forest Produce Transit Rules, 2013 , H.P. River Rules. Forest Diversity Act, 2002, Land Preservation Act and volume Calculation of Standing Trees and Sawn timber.	---do- -	
14	14 th day Wednesd ay 1.1.2020	I & II	Working of H.P. State Legal Services Authority, provision for witness protection and victim compensation,	Member Secretary, H.P. Legal Services Authority.	2623862
		III & IV	NDPS Act and H.P. Excise Act.	Sh. Sandeep Attri, DA, SV&ACB, Shimla	9418168163
15	15 th day Thursday 2.1.2020	I & II	Overview of CPC. Section 35, 35A and 35B, Order I , II, IV to VIII	Sh. B.L. Soni, District & Sessions Judge (Retd).	
		III & IV	CPC Order XIV, Order XVI, XVII, XVIII, XXI, XXIII, XXVII, XXXIX. XLII, XLIII,	--do--	
16	16 th day Friday 3.1.2020	I & II	Introduction of Forensic Science and Scene of Occurrence	Director FSL	0177-2752527
		III & IV	Biological Evidence, Drowning, DNA profiling and data base		
17	17 th day Saturday 4.1.2020	I&II	Poison and Poisoning, Arson and Trap cases	Sh. Vijay Singh Jamwal Sh. Kapil Sharma	
		III & IV	NDPS, Sampling of NDPS		
18	18 th day Monday 6.1.2020	I&II	Fire Arms, Tool Marks, voice analysis	Sh. Nasib Singh Patial. Sh. Sanjeev Kumar	
		III & IV	Questioned Documents, Digital evidence and sampling	Ms. Minakshi Mahajan	
19	19 th day Tuesday 7.1.2020		Lab visit to FSL at Junga and Bharari		
20	20 th day Wednesd ay 8.1.2019	I & II	Filing System Noting Drafting	Course and faculty has to be decided by HIPA	
		III & IV	Conduct Rules	---do---	
21	21 st day Thursday 9.1.2020	I&II	CCS (CCA) Rules, 1965	----do---	
		III & IV	Financial Administration	----do----	
22	22 nd day Friday 10.1.2020	I & II	Leave Rules.	----do----	
		III & IV	An Over view of T.A. Rules.	----do----	
23	23 rd day Monday 13.1.2020	I & II	Office Management and Rule of business.	----do----	

		III & IV	Duties and Responsibilities of Drawing Disbursing Officer (DDO's). and New Pension Scheme	----do----	
24	24 th day Tuesday 14.1.2020	I-IV	Basic Computer Course	----do----	
25	25 th day Wednesd ay 15.1.2020	I & II	Procedure in Departmental Inquiries with principles of natural justice.	Sh. R.S. Gupta	
		III & IV	Attitudinal change and motivation of Public Servant's Right to Information Act, 2005.	Sh. S.R. Mardi.	
Schedule of Revenue Literacy Course for ADAS HIPA may decide the topics and faculty					
26	26 th day Thursday 16.1.2020	1	1. An overview of Revenue law. ii. Revenue Administration. iii . Classes of Revenue Officers iv. Powers of Revenue Officers under various Acts and Rules.		
		II	Brief Knowledge of Revenue Records; Musavi, Momi, Latha, Field Book, Khatoni, Misal Hakiyat, Shajra Nasab, Khasra Girdawari, Mutation, Rojnamacha Vakayti and updatation thereof.		
		III	Wahid, Hisadar, Mustraka, Mujare, Gairmaurusi & Maurusi, Bia, Mustri, Daavedar, Bai, Kabij, Tabadla Dahinda, Tabadla Garinda, Rahin, Murtinh Sajra Nasab & Its importance, Reading entries of Sajra Nasab, Naksha Vakyati, Riwayat Abpashi, Abadi Deh, Naksha Bartan, Wazib-ul-urj and its relevance in dispute resolution of estate.		
		IV	Classification of Land Units of Measurement How to prepare Spot Map.		
27	27 th day Friday 17.1.2020	1	Field Survey and measurement work (Fix Base line, Chanda Bandi etc.		
		II	Good Land Governance		
		III	Preparation of records during settlement		
		IV	Jamabandi i. Preparation of Jamabandi ii. How to read Jamabandi entries. iii. Calculation of Shares & Parcha Jamabandi. iv. Meaning of red ink entry in Jamabandi		
28	28 th day Saturday 18.1.2020	1	Different Types of Mutation		
		II	Mutation and Its implementation in Jamabandi, Collateral Mortgage and Mortgage with possession. i. Creation of charge. ii. Vacation of charge.		
		III	Demarcation of Boundaries (Theory)		
		IV	Demarcation of Boundaries (Practical)		
29	29 th day Monday 20.1.2020	1	Knowledge of ETS & GPS (Theory) i) The basic components of ETS and GPS. ii) How to use ETX and GPS iii) Procurement of measurement using ETS and GPS		
		II	As above-		
		III	ETS & GPS (Practical)		
30	30 th day Tuesday	IV	ETS & GPS		
		I	The Hindu Succession Act, 1956 with Special		

	21.1.2020		emphasis on succession of male & female dying intestate.		
		II	As above of Ist Session		
		III	Prevention of Encroachment on Govt. Land Ejectment Proceeding under HP. Land Revenue Act, 1953		
		IV	HP Land Revenue Act, 1954		
31	31 st day Wednesday 22.1.2020	I	Forest Conservation Act, 1980		
		II	Section 107, 151, 133, 145, 147, of Cr.PC.		
		III	H.P. Public Premises and Land (Eviction and Rent Recovery)Act, 1971		
		IV	Discussion on various revenue matters and closing of the course.		

Director of Prosecution,
Himachal Pradesh, Shimla

Address of the faculty

S.No.	Name and Address of Faculty	L.L.No. and M.No. of the faculty
1	Sh. Manoj Kumar, IAS, Addl. Chief Secretary (Home) to the Govt. Of HP. Shimla-2.	0177-2621586
2	Sh. N.L. Sen, Joint Director of Prosecution, H.P. Shimla-09.	0177-2624590
3.	Sh. S.R. Mardi, Director General of Police, Police HQ. Nigam Vihar, Shimla-2.	0177-2626938
4	Sh. Mohinder Chouhan, Joint Director (Prosecution) SV&ACB, Khalini, Shimla-2.	94181-85084
5	Sh. Randip Singh Parmar, District Attorney, Shimla District Shimla, H.P.	0177-2832731
6	Sh. H.S. Rana, Advocate, Chamber No. 324 High Court of H.P. Shimla.	94184-54479
7	Sh. Yashwant Singh, Pr. Secretary (Law) to the Govt. of HP. Shimla-2.	0177-2621544
8	Sh. Ashok Sharma, Advocate General, HP, Shimla-171001.	0177-2800195
9	Sapna Panday, Addl. Secretary (Law) HP. Sectt. Shimla-2.	0177-2626859
10	Sh. Sanjay Chauhan, District Attorney, Solan District Solan, H.P.	01792-223829
11	Sh. Kulbhushan Gautam, District Attorney, Mandi District Mandi, H.P.	01905-223358
12	Sh. Rajesh Verma, District Attorney, Kangra at Dharamshala, H.P.	01892-222895
13	Sh. Sanjeev Katoch, Joint Director (Prosecution), North Zone, Dharamshala , H.P.	01892-223103
14.	Sh. B.L. Soni, District and Sessions Judge (Retd.)House No. 66 Village Phyal P.O. Dhari Tehsil and Disrict, Shimla, near ITBP Camp	94183-10629
15	Sh. J. N. Barowalia, Advocate, Chamber No. 266 Near HP High Court, Shimla-1.	94181-5200
16	Sh. Tek Chand, Advocate, Chamber No. 313, Near High Court, Shimla-171001.	82190-48944
17.	Sh. Prem Pal Ranta, Member Secretary, HP, State Legal Services Authority, Block No. 22 HP. Shimla-171009.	0177-2623862
18.	Dr. Arun Sharma, Director FSL, Junga, H.P.	0177-2752527
19.	Sh. Sandeep Attri, District Attorney, SV&ACB, Khalini, Shimla-2.	94181-68163