

No. HOM(HC)H(B)(15)9/2020- 4437
Directorate of Home Guards & Civil Defence
Himachal Pradesh

From The ADG-cum-Commandant General,
Home Guards & Civil Defence, HP.,
Shimla-171001.

To The Addl. Chief Secretary (Home) to the
Govt. of Himachal Pradesh, Shimla-2.

Dated Shimla-1, the 28th September, 2020

Subject:- Regarding filling up of vacant post of Storemen (Class-IV) in the Home Guards & Civil Defence Department.

Sir,

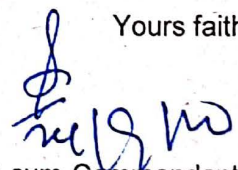
It is stated that 10 posts of Storemen have been sanctioned in this department, out of 10 sanctioned posts 09 are lying vacant which are required to be filled up by direct recruitment on contract basis.

It is, requested that the approval of the Govt. to fill up 09 vacant posts of Storemen on contract basis may kindly be conveyed to this office.

As desired, the Checklist proforma and details of year-wise vacancies that fell vacant in respect of Storemen (Class-IV employees) in this department is enclosed herewith.

Encls: As above

Yours faithfully,


ADG-cum-Commandant General,
Home Guards & Civil Defence,
Himachal Pradesh, Shimla-1.

PROFORMA**FILLING-UP OF POST(S)**

1. Check-list should be kept in view.	Check-list has been kept in view.
2. Description of the posts to be filled-up.	Storeman
3. Total staff strength of the Deptt. Concerned including all the categories.	List attached as Annexure 'A'
4. How the work is presently being managed and why cannot this be continued in future?	A total 10 posts of Storeman have been sanctioned to this department. Out of these, 9 posts are lying vacant at present. Due to vacancy in the cadre of Storeman it has become difficult to properly maintain the stores held in the battalion offices. The responsibility of Storeman includes keeping and maintaining the store articles in proper condition and proper storage and maintenance of uniforms of Home Guards volunteers. This work is presently being managed by the Home Guards volunteers, who are being paid @ ₹ 618/- per day.
5. Can't it be assigned to the incumbents of the Other categories? Why?	The post of Storeman is functional and there are a large number of vacancies in other Class-IV posts and the charge of this post cannot be given to the employees of other category.
6. Financial implication calculated annually on each post(s) if the posts are filled on contract basis	B.Pay + G.P. = Total ₹ 4900 + 1300 = ₹ 6200 /- ₹ 6200 x 9 = ₹ 55,800/- (monthly) ₹ 55,800 x 12 = ₹ 6,69,600/- (annually) out of this 25% i.e. ₹ 1,67,400/- will be shared by the Central Government on reimbursement basis.


 ADG-cum-Commandant General,
 Home Guards & Civil Defence,
 Himachal Pradesh, Shimla-1.

The year-wise vacancies of Storemen in the Home Guards and Civil Defence Department

Sr. No.	Year	No. of vacancies	Remark(s) if any
1.	01-01-2013 to 31-12-2013	03	All posts are required to be filled by direct recruitment
2.	01-01-2010 to 31-12-2010	01	
3.	01-01-2009 to 31-12-2009	03	
4.	01-01-2008 to 31-12-2008	02	
	Total	09	