

No. EDN-A-Ka(1)17/2022  
Government of Himachal Pradesh,  
Department of Higher Education  
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From

The Secretary (Education) to the  
Government of Himachal Pradesh

To

✓ The Director of School Education,  
Himachal Pradesh, Shimla-01

The Director of Higher Education,  
Himachal Pradesh, Shimla-01

Dated, Shimla-2, the 11<sup>th</sup> April, 2025.

Subject

Regarding to route files through the Administrative Department.

Sir,

I am directed to refer to the subject cited above and to say that it has come to the notice of the Authority that the Department of Higher/ School Education are processing the files for re-employment on their <sup>own</sup> ~~own~~ level without processing it from the Administrative Department. This has been viewed seriously by the Authorities.

You are, therefore advised to route such kind of proposals as well as policy matters, financial matters, through the Administrative Department as per Rules of Business and established setup.

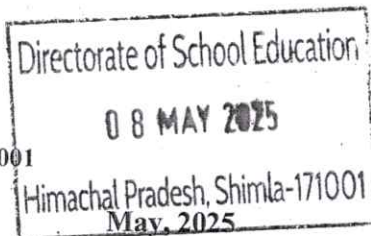
This issue with the prior approval of the Secretary (Education) to the GoHP.

Yours faithfully,

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(Nishant Thakur)  
Addl. Secretary (Education) to the  
Government of Himachal Pradesh

**DIRECTORATE OF SCHOOL EDUCATION  
HIMACHAL PRADESH, LALPANI, SHIMLA-171001**

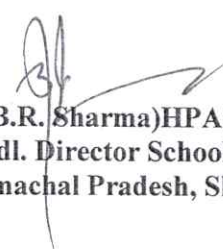


**Endorsement No: EDN-H(Ele)(1)B/2022(Misc),**

**dated**

Copy is forwarded for information and necessary action to:-

1. The Joint Director (Schools), Directorate of School Education, H.P. Shimla-1.
2. The Joint Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
3. All the Branch Officer, Directorate of School Education, Shimla-1.
4. The District Attorney, Directorate of School Education, H.P. Shimla-1.
5. All the Deputy Director, Higher/Elementary Education Himachal Pradesh with the directions that these instructions also be brought to the notice of all concerned/BEEOs working under their jurisdiction.
6. The Assistant Controller (F&AS), Directorate of School Education, H.P. Shimla-1.
7. All the Branch Superintendent/Incharge, Directorate of School Education H.P. Shimla-1.
8. The Section Officer (F&AS), Directorate of School Education, H.P. Shimla-1.
9. ✓ The Nodal Officer-IT cell, Directorate of School Education, Himachal Pradesh, Shimla-1 with the remarks to upload the same on departmental website.
10. P.S. to Director School Education, Himachal Pradesh, Shimla-01.
11. P.A. to Additional/Joint Director (Admn), Dte. of School Education, H.P. Shimla-1
12. Guard file.

  
**(B.R. Sharma)HPAS,  
Addl. Director School Education,  
Himachal Pradesh, Shimla-1,**