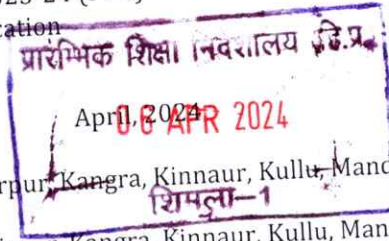


No. EDN-H (Elem) B (6) 3- 7/2023-24 (FTB)
Directorate of Elementary Education
Himachal Pradesh



Dated, Shimla- 171001

To

1. Dy. Directors (Hr.)- Bilaspur, Chamba, Hamirpur, Kangra, Kinnaur, Kullu, Mandi, Shimla, Sirmaur, Solan & Una
2. Dy. Directors (Ele.)- Bilaspur, Chamba, Hamirpur, Kangra, Kinnaur, Kullu, Mandi, Shimla, Sirmaur, Solan & Una
3. DIET Principals- Bilaspur, Chamba, Hamirpur, Kangra, Kinnaur, Kullu, Mandi, Shimla, Sirmaur, Solan & Una


Subject: - Proforma for supplementary textbook demand for summer/winter-closing schools (Academic Session 2024-25).

Madam/Sir,

The education department would like to commend the efforts of all officials for the mission of on-time textbook distribution to all summer/winter-closing schools.

Please find below the instructions for obtaining supplementary textbooks in case of changes in enrolment:


- Please print the proforma of Supplementary Textbook Indent attached in Annexure-1 (for Class 1-5) and Annexure-2 (for Class 6-10) and fill in the correct details.
 - In Table 1, give revised total enrolment (Category-wise).
 - In Table 2, mention how many sets you have already collected, and how many more sets you want to collect.
 - The BPO-cum-Principal may sign and authorize the Supplementary Textbook Indent for Class 6-10 textbooks, and BEEO for Class 1-5 textbooks.
 - All Dy. Directors (Elementary/Higher Education) are requested to ensure that BPO-cum-Principals collect supplementary demand for all students in Block
 - Schedule: Please call the depot and schedule a convenient date for collecting supplementary textbooks. Take along your old indent when going to collect supplementary books from the depot.
 - After collecting supplementary books, please send physical copies to:
 - Dy. Director (Ele.) for Class 1-5 indents.
 - Dy. Director (Ele.) and Dy. Director (Higher) for Class 6-10 indents.
 - To avoid repeated trips to the depot, please collect the supplementary demand only when the **enrollment has stabilized**.
- In view of the above you are directed to issue this instruction to all the BEEOs and BPOs working under your control and send the action taken report (ATR) to this office well in time.


Director Elementary Education
Himachal Pradesh, Shimla-1

Endst. No. Even Dated Shimla-171001 April, 2024

Copy for information and necessary action to: -

1. The Director, Higher Education, H.P. Shimla-1.
2. The Secretary, HPBOSE Dharamshala, Distt. Kangra.
3. Guard file.


Director Elementary Education
Himachal Pradesh, Shimla-1

Annexure-1 (Page 1 of 2)
Supplementary Indent (Class 1-5)

To
The Incharge
Sales/ Book Depot _____
H.P Board of School Education

Subject: **Supplementary textbook demand (Class 1-5) for
the block _____**

Please supply the additional textbook sets listed in Table 2 as
supplementary demand for the summer/winter-closing session of
the year 2024-25.

Table 1. Revised category wise TOTAL enrolment (for students in summer/winter-closing schools):

CLASS	GEN	SC	ST	OBC	IRDP	TOTAL
Class 1						
Class 2						
Class 3						
Class 4						
Class 5						

Table 2. Medium-wise demand (for students in summer/winter-closing schools):

CLASS	Total number of sets already collected	Additional sets required	
		English Medium	Hindi Medium
Class 1			
Class 2			
Class 3			
Class 4			
Class 5			

Block Elementary Education Officer

Copy to:-

- Deputy Director (Elementary), _____
- Guard File

Annexure-1 (Page 2 of 2)
Supplementary Indent (Class 1-5)

Textbook Code	Textbook Name	Quantity Demanded	Quantity Supplied (Depot incharge to fill) Signature:
101	Sarangi-i		
102	Mridang-i		
104	Joyful Mathematics-I		
105	Anandamay Ganit-I		
201	Sarangi-II		
202	Mridang-II		
204	Joyful Mathematics-II		
205	Anandamay Ganit-II		
301	Rimjhim Bhag-iii		
302	Marigold Book-iii		
303	Math Magic Book-iii		
304	Ganit Ka Jadu Pustak-iii		
306	Looking Around Book-i		
307	Aaspaas Pustak-i		
401	Rimjhim Bhag-iv		
402	Marigold Book-iv		
403	Math Magic Book-iv		
404	Ganit Ka Jadu Bhag-iv		
406	Looking Around Book-ii		
407	Aaspaas-EVS (Hindi) Bhag-ii		
501	Rimjhim Bhag-v		
502	Marigold Book-v		
503	Math Magic Book-v		
504	Ganit Ka Jadu Bhag-v		
505	Naitik Shiksha Bhag-v		
506	Bhartiya Swatantrata Sangram ka Itihas		
507	Looking Around Book-iii		
509	Aaspaas Bhag-iii		

I certify that quantity of textbooks supplied by the Books Distribution Centre to block _____, noted above, is correct.

Signature: _____
Name:
Date:
Incharge, Sales/ Book Depot
Depot _____

Signature _____
Name:
Date:
Authorized Collecting Officer
Block _____

Annexure-2 (Page 1 of 5)
Supplementary Indent (Class 6-10)

To

The Incharge
Sales/ Book Depot _____
H.P Board of School Education

Subject:

**Supplementary textbook demand (Class 6-10) for
the block _____**

Please supply the additional textbook sets listed in Table 2 as
supplementary demand for the summer/winter-closing session
of the year 2024-25.

Table 1. Revised category-wise TOTAL enrolment (for free textbook demand for students in
summer/winter-closing schools):

CLASS	GEN	SC	ST	OBC	IRDP	TOTAL
Class 6						
Class 7						
Class 8						
Class 9						
Class 10						

Table 2. Medium-wise demand (for students in summer/winter-closing schools):

CLASS	Total number of sets already collected	Additional sets required	
		English Medium	Hindi Medium
Class 6			
Class 7			
Class 8			
Class 9			
Class 10			

Block Project Officer-cum-Principal

Copy to:-

- Deputy Director (Higher), district _____
- Deputy Director (Elementary), district _____
- Guard File

Annexure-2 (Page 2 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
601	Vasant Bhag-I (Hindi)		
602	Ganit		
603	Honey Suckle(English)		
604	A Pact with the Sun(SR)Eng		
605	SankshiptRamayan		
606	Vigyan		
607	HamareAtit(S.Sc)		
608	SamajikAvmRajnitik Jeevan-I S.Sc		
609	PrithviHamaraAvas(Bhugol) S.Sc		
610	Naitikshiksha		
611	SwatantrataSangramkaltihis		
612	Ruchira-I(SKT)		
613	Mathematics (Eng Medium)		
614	Science (Eng Medium)		
615	History (Our Pasts-I)SSc. (Eng Medium)		
616	The Earth Our Habitat SSc (Eng Medium)		
617	Social and Political Life-I (S.Sc.) (Eng Medium)		
621	Kala Adhyayan		
622	GrihVigyan		
623	Hindi VyakaranAurRachna		
624	English Grammar.		
625	Punjabi Pustak		
626	Himachal Ki LokSanskriti Yoga		
627	JaanPahchan(Urdu)		
628	Pariyojna Pustika		
630	Sangeet Pragya (Part-I) (6 th to 10 th)		
701	Vasant-II, Hindi		
702	Bal Mahabharat Katha(SR) Hindi		
703	Honeycomb(English)Core		
704	An Alien Hand(SR) English		
705	Ganit		
706	Vigyan		
707	Itihas(HamareAtit-II) (S.Sc)		
708	Bhugol(HamaraParyavaran) (S.Sc)		
709	SamajikAurRajnitik Jeevan-II(S.Sc)		
710	Ruchira-II (SKT)		
711	NaitikShikshaBhag-VII		
712	SwatantrataSangramKaltihis		
713	Mathematics (Eng Medium)		
714	Science (Eng Medium)		
715	History (Our Pasts-II)SSc. (Eng Medium)		
716	Geography (Our Environment) SSc (Eng Medium)		

Annexure-2 (Page 3 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
717	Social and Political Life-II, S.Sc (Eng Medium)		
718	Punjabi Pustak		
719	Himachal Ki Lok Sanskrit Aur Y		
720	JaanPahachan(Urdu)		
721	Pariyojna Pustika		
801	Vasant Bhag-III		
802	Bharat Ki Khoj		
803	Honey Dew		
804	It so Happened (SR)		
805	Ganit		
806	Vigyan		
807	HamareAtit-III Bhag-I		
808	SansadhanAvamVikas		
809	SamajikAvamRajnitik Jeevan-III		
810	RuchiraBhag-III		
813	NaitikShiksha		
814	BhartiyaSwatantrataSangramKaltihis		
815	Mathematics(Eng.Medium)		
816	Science		
817	Our Pasts-III Bhag-I		
818	Social And Political life-III		
819	Resources and Development		
820	Punjabi		
821	HamareAtit-III Bhag-II(Hindi Medium)		
822	Our Pasts-III Bhag-II		
823	Himachal Ki Lok Sanskrit Aur Y		
824	JaanPahachan(Urdu)		
825	Pariyojna Pustika		
901	Kshitij(Hindi)		
902	Kritika(SR(Hindi)		
903	Beehive(English)		
904	Moments(SR)English		
905	Ganit		
906	Vigyan		
907	Bharat AurSamkalinVishwa-I S.Sc		
908	Samkalin Bharat-I(Bhugol)S.Sc		
909	LoktantrikRajniti(PSc)S.Sc		
910	Urdu Ki Kitab		
911	NaitikShikshaBhag-I		
912	SwatantrataSangramKaltihis		
913	Shemushi		
914	Punjabi Book-I		
915	Arthshashtra		

Annexure-2 (Page 4 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
916	Mathematics (Eng Medium)		
917	Science (Eng Medium)		
918	AapdaPrabandhan(SSc)		
951	Disaster Management(SSc)		
952	Contemporary India-I SSc.		
953	Economics		
954	Democratic Politics(Ssc)		
955	India and the Contemporary World-1		
956	Computer Science		
957	Computer Science (Practical Notebook)		
922	Kala Sanklan		
925	Practical		
926	GrihVigyan		
929	VanjyaPranaliAvamVahiKhata		
930	HamariArthvyavasthaKaParicheya		
932	Sanskrit VyakaranKaumudi		
933	English Grammar		
934	ShiksharathiVyakaran		
1001	Kshitij-2, Hindi		
1002	Kritika-2(SR) Hindi		
1003	First Flight (English)		
1004	Footprints without Feet(SR)English		
1005	Ganit		
1006	Vigyan		
1007	Itihas (Bharat and Samkalin Vishwa-2)SSc		
1008	Samkalin Bharat-2(Bhugol)SSC		
1009	ArthikVikas Ki Samajh(SSc)		
1010	Urdu		
1011	NaitikShiksha		
1012	SwatantrataSangramKaltihas		
1013	Punjabi Book-II		
1014	Shemushi		
1015	AapdaPrabandhan(SSc)		
1016	Loktantrik Rajniti-2, S.Sc		
1018	Mathematics		
1019	Science		
1020	History (India and the Contemporary World-II)		
1021	Contemporary India-II(Geo)		
1022	Understanding Economics Development(SSc)		
1023	Democratic Politics-II (SSc)		
1024	Disaster Management (CBSE)		
1025	Practical Note book		

Annexure-2 (Page 5 of 5)
Supplementary Indent (Class 6-10)

Textbook Code	Textbook Name	Quantity demanded	Quantity supplied
1026	Computer Science		
1027	Computer Science (Practical Notebook)		

I certify that quantity of textbooks supplied by the Books Distribution Centre to block _____, noted above, is correct.

Signature: _____
Name:
Date:
Incharge, Sales/Book Depot
Depot _____

Signature: _____
Name:
Date:
Authorized Collecting Officer
Depot _____