

Personal Attention

No.EDN-H(2)B(9)-Sty.2020&2021  
Directorate of Elementary Education  
Himachal Pradesh Shimla-171001  
**G-mail address: branchestablmnt2@gmail.com**

Dated: Shimla-1 the September, 2023

To

All the Deputy Directors of Elem. Education,  
in Himachal Pradesh.

Subject:-

Seniority List to be maintained/regarding submission of documents for preparing the seniority list of TGTs for the year 2020 and 2021.

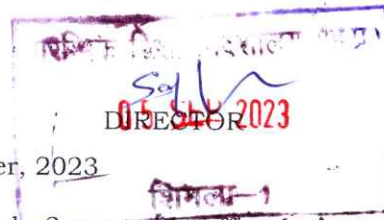
In compliance with the Secretary (Education) to the Govt. of H.P. office letter dated 17.08.2023 which is addressed to all Branch Officers of Education, H.P. Secretariat and copy of the same is forwarded to this Directorate with the directions that Seniority list of all Officers/Officials shall be maintained in terms of rules governing the field and compliance in this regard shall be submitted on file within seven days positively.

In this context, as you are well aware that the seniority list of TGTs(who have been regularized in the year 2020 and 2021/upto 31.12.2021) working in various institutions of the state are being prepared for the year 2020 and 2021, so in continuation of this office letter of even number dated 06.04.2022, you are hereby directed to furnish year-wise particulars of the teachers who were regularized in the years 2020 & 2021 and presently working under your control on the prescribed proforma-A. All the particulars of the concerned teachers may be checked/scrutinized at your office level properly and no irrelevant/un-necessary papers should be attached. Attested photocopy of **Matric certificate and caste certificate** be enclosed alongwith the prescribed proforma. Besides, the soft copy of information entered on proforma-A may be sent to this Directorate through Gmail on or before 13.09.2023 positively so that the tentative seniority list of the regularized teachers could be prepared and circulated accordingly. This may be treated as Most Urgent and Time Bound. Any deviation in this regard shall be at your risk and peril.

Endst No. even dated Shimla-1 September, 2023

Copy for information and necessary action to:-

1. The Secretary (Education) to the Govt. of H.P. Shimla-2 w.r.t. his office letter no. as referred above for your kind information please.
2. Incharge, I.T. Cell, Directorate of Elementary Education H.P. with the directions to upload this letter on departmental website.
3. Guard file.



2  
DIRECTOR

