

FAX

Regd.

No. EDN-H(ELE)(4)4-2/2015-Exams.  
Directorate of Elementary Education  
Himachal Pradesh, Shimla-1  
Dated Shimla-171001, the

27 November, 2017

To

All the Dy. Directors of Elementary Education in H.P.

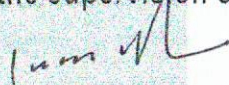
Subject:- Regarding Conduct of Terminal Assessment of 5<sup>th</sup> & 8<sup>th</sup> class Winter Closing Schools in the State of H.P.

Sir,

As you are aware that the terminal assessment/annual examination of 5<sup>th</sup> & 8<sup>th</sup> classes of winter closing schools is being conducted by the H.P. School Board. In this regard you are requested to ensure that;

1. The assessment is conducted properly and fairly.
2. HPBOSE, Dharamshala is providing question papers for conducting Assessment of classes V & VIII. Assessment would be conducted at school level.
3. The Dy. Director of concerned district will depute Asstt. Director /Dy. DEO / BRCCs (Upper Primary) and Senior TGTs to conduct the said assessment in middle schools.
4. Similarly, BPEOs/BRCCs (Primary) and CRCs will conduct the assessment in their presence in schools falling under their control.
5. Any staff member found indulging in unfair means/copying etc during assessment should be dealt with sternly.
6. All the above will submit their complete assessment reports in respect of schools supervised by them to the concerned Dy. Director of Elementary Education.
7. Evaluation of answer books of class V would be at cluster level under the supervision of CHT.
8. Evaluation of all answer books of class VIII would be at GSSS/HS level under the supervision of Principal or Head Master of the concerned school. For the stand alone Middle Schools, the evaluation should be conducted under the supervision of senior most teacher/Incharge of the school.


It may be treated as Most urgent.

  
(MANMOHAN SHARMA) HAS  
DIRECTOR OF ELEMENTARY EDUCATION  
HIMACHAL PRADESH, Shimla-171001  
Phone: 0177-2812464 ✓  
the November, 2017

Endst No. Even Dated Shimla-171001,

Copy to:-

1. The Principal Secretary (Edu) to the Government of H.P. for information please.
2. The SPD, SSA/RMSA H.P Shimla-1 for information please.

  
(MANMOHAN SHARMA) HAS  
DIRECTOR OF ELEMENTARY EDUCATION  
HIMACHAL PRADESH, Shimla-171001.