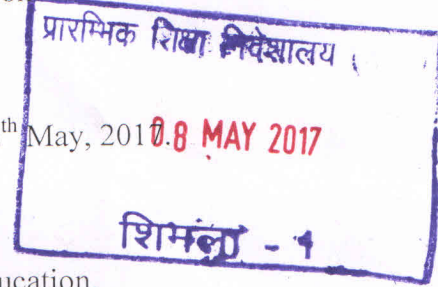


No: EDN-H(2)B(2)34/2017-regularisation
Directorate of Elementary Education,
Himachal Pradesh Lal Pani Shimla.

Dated Shimla-171001 the 06th May, 2017



To

✓ All the Dy. Directors of Elementary Education,
Himachal Pradesh.

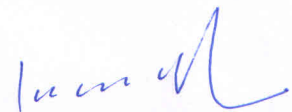
Subject: Regularization of contract Appointees in the Government Departments
Instructions thereof.

Sir,

This is reference to the Additional Chief Secretary (Personnel) to the Govt. of Himachal Pradesh office letter No. PER(AP)C-B(2)-2/2015-L dated 04.05.2017 on the subject cited above.

In this regard, you are directed to collect the information on proforma given below from the Principals/Headmasters of the Govt. Senior Secondary Schools//High Schools under your control in respect of those TGTs who have completed three years continuous service on contract basis as on 31.03.2017 on the proforma-"A" and forward the same to this Directorate on the proforma-"B" enclosed herewith in consolidated by 18.05.2017 positively alongwith required essential academic/professional qualification certificates/Degrees/character certificate/work and conduct certificates (pen drive also). In case, there is no eligible candidate in your District, nil report to this effect be sent to this Directorate.

Encls Performa-
"A" and "B"


Director Elementary Education,
Himachal Pradesh Shimla.

Endst No: Even dated:- 06th May, 2017.

Copy forwarded for information and further n/a to:-

1. The Principal Secretary (Education) to the Govt. of H.P. for kind information please.
2. The Principals/Headmasters in Himachal Pradesh with the directions to send the regularisation proforma alongwith required essential academic/professional qualification certificates/ Degrees character certificate/ work and conduct certificates to the concerned Deputy Director of Elementary Education. No direct correspondence to this effect will be entertained in this Directorate.
3. Incharge Monitoring Cell (Internal) to upload these instructions on department website.
4. Guard file.

-80-
Director Elementary Education,
Himachal Pradesh Shimla.

PROFORMA-"A"

**SUBMISSION OF PARTICULARS IN R/O CONTRACT TEACHER FOR REGULARIATION
AFTER COMPLETION OF 3 YEARS SERVICE AS ON 31.03.2017.**

1.	Name of the Contract Teachers			I.P. No.		
2.	Subject					
3.	Father's Name					
4.	Address of Present place of posting with contact No.					
		Phone No with STD code or Mob. No of Principal				
5.	Name of institution where initially joined. Also mention Distt. Mob. No./ phone No. of the institution					
		Phone No with STD code or Mob. No. of Principal/Headmaster				
6.	Permanent Address of candidate (Mob. No.)					
		Mob. No of teacher				
7.	Date of Birth			Male/Female		
8.	Date of joining			Appointment order No & date (Also attach the copy of same)		
9.	Category (Gen/SC/ST/OBC/PHH/EXM etc.) Attach copy					
10.	Detail of un-authorized absence period, if any till 31.03.2017 for which salary not drawn:					
	From (Date)	To (Date)	No of days	Reason of un-authorized absence		
11.	Total length of service as on 31.03.2017 after excluding the period as mentioned in column No 10. In case E.O.L. on medical grounds in that event medical certificate be also attached					
12.	Educational Qualification (Please attach copy of relevant certificates):-					
	Qualification	Name of Uni./Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	BA/BSc/B.Com					
	Professional (i.e B.Ed.)					

**Signature of Contract TGT
(Name.....)**

1. It is certified that Sh/ Smt/Miss _____ is working as contract who was initially appointed as such vide Directorate of Elementary Education order No _____ dated _____.
(Copy attached).
2. His/her work and conduct is _____ during the period w.e.f _____ till date.
3. Certified that the information as mentioned above is correct as per the school/relevant record.

Date:.....
seal)

**Signature of Principal/Headmaster/DDO (official
(Name of signing officer.....)**