EDN-H(4)(Ele)4-10/2015-16 (Health)
Directorate of Elementary Education,
Himachal Pradesh- Shimla-171001.


To

All the Deputy Directors of Elementary Education,
Himachal Pradesh

All the Block Elementary Education Officer
Himachal Pradesh

Subject:- Advisory regarding Noval Corona Virus.

Please find enclosed herewith photocopy of IProceeding of the meeting
held under the Chairmanship of the Secretary (Education) to the Govt. of Himachal
Pradesh on 7.3.2020 at 12:30 PM on the subject cited above.

In this regard you are directed to circulate this advisory to all the
Educational institution under your control immediately with the direction to adhere strictly
to all the precautions and follow actions contained therein. Monitor and supervise the
compliance of advisory in the school and your officer. The action taken report in this
regard may be supplied to this Directorate on alternate days through proper channel.

Lapses at any level shall be viewed seriously.

Endst. No: even dated: Shimla-171001

Copy for information to:

1. The Principal Secretary (Education) to the Govt. of Himachal Pradesh for
   information please.

2. Guard file.

Joint. Director (A)
Directorate of Elementary Education,
Himachal Pradesh

March, 2020

Joint. Director (A)
Directorate of Elementary Education,
Himachal Pradesh
PROCEEDINGS OF THE MEETING HELD UNDER THE CHAIRMANSHIP OF THE
SECRETARY (EDUCATION) TO THE GOVT. OF HIMACHAL PRADESH ON 7-3-2020
at 12-30PM

The meeting relating to precaution against Novel Coronavirus to be
adopted by the Education Department in different educational institutions
functioning in the State was held under the Chairmanship of
Secretary(Education) in his officer chamber wherein following officers/officials
were present:-

1. Dr. Amarjeet K. Sharma, Director Higher Education, H.P.
2. Sh. Rohit Jamwal, Director Elementary Education, H.P.
3. Dr. Pramod Chauhan, Joint Director Higher Education, H.P.
4. Sh. Navneet Kapoor, Deputy Secretary(Education-A) to the GoHP
5. Sh. J.N. Uppadhyay, Under Secretary(Education-B) to the GoHP
7. Sh. Ajit Kumar, S.O. (Education-C) H.P. Sectt.

At the very outset of the meeting, the chair welcomed all the
participants and thereafter detailed discussion was held relating to protection
of students from the threat of Novel Coronavirus.

The Director Higher Education informed in the meeting that due to
rapid spread of Coronavirus in the country, certain instructions/guidelines have
already been issued by him to his subordinates upto school level to take
necessary steps by the authority concerned to prevent the spread of infection
among school children and staff posted in schools as well.

The chair while addressing to all stated that this is crucial time for
children at the end of academic year and examination, immediate measures to
minimize the effects of this epidemic are required to be taken and the following
was decided:-

1. The instructions /guidelines issued by the World Health Organisation
(WHO)/Govt. of India in relation to such epidemic in consultation with
the Health Department be adopted immediately and the
posters/banners be pasted/placed in the schools at common places so
that the students could be able to get themselves aware about this virus
and to follow preventive measures as well. The posters should have also
the mention of Do’s and Don’ts by the students.

(Action by DHE/DEE)

2. Every authority / in-charge of the school should ensure hygienic
conditions of toilets / labs etc. from where generally microbes spread
immensely. Instructions be issued to all concerned immediately by both
the directorates.

(Action by DHE/DEE)

3. The students be instructed to follow the following preventive measures
while in school;
   a) Students should be advised to come with a handkerchief and
      always use it while sneezing;
   b) if any student feels himself/herself sick due to any reasons/any
type of flu, be asked to leave the school, except those appearing
in various exams, and not to come to school till such time he /she
finds himself in good health and the absence period shall be
treated as leave granted;
   c) The students may be encouraged to adopt the practice of Namste
while meeting with their friends/colleagues instead of hugging and
shaking hand;
   d) In case any student falls ill during the school hours the school
administration should immediately call the parents of the students
and incase the parents of the students do not come to the school
immediately then arrangement may be made to take such
students to nearby hospitals/dispensaries for treatment under
intimation to parents;

(e) Students should be advised to make proper use of soap/handwash
and also cooperate the school authorities in maintenance of the
cleanliness and hygienic atmosphere in school premises.

Both the directorates have been directed by the chair
to share above instructions with the students during morning
assembly and in case of any other preventive measures are
suggested by any of the agency of the government/organization,
the students be also made aware of the same from time to time.

(Action by DHE/DEE)

4. The chair specifically desired that the every school authority should
ensure that they have atleast 20-25 masks readily available with them
so that the same could be provided to the students in emergent
situation when they may not be compelled to leave the school. For
this purpose both the directorates may take necessary steps on
priority and ensure that the facilities of masks is reached to each and
every educational institution within 2 days.

(Action by DHE/DEE)

5. It was also discussed that the staff posted in the offices/educational
institutions be exempted from marking Biometric attendance till 31st
March, 2020. However, they are required to mark their attendance
manually during this period.
The meeting ended with a vote of thanks to and from the chair.

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Endst No. EDN-B-B(14)-12/2018  
Copy forwarded to the :-

1. The Director Higher Education, H.P. Shimla-1
2. Director Elementary Education, H.P. Shimla-1
3. Deputy Secretary (Education-A/Education-C) to the GoHP
4. Section Officer (Education-A/Education-B/Education-C) H.P. Sectt.
5. Private Secretary to the Secretary (Education) H.P. Sectt.

Dated 9-3-2020

(J.N. Uppadhyay)
Under Secretary (H.E.) to the Govt. of Himachal Pradesh.