

Immediate

Discharge of Duty
Dy. No. 263
17 JUL 2023
From
H.P. Shimla - 171001

No. Per (AR)A (8)-3/2019
Government of Himachal Pradesh
Department of Personnel (Administrative Reforms)

To
The Secretary to the (AR)
Government of Himachal Pradesh.

CDE 439
17-07-23

Suresh Kumar R. TR

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17/07/2023

1. All Administrative Secretaries to the Government of Himachal Pradesh
2. The Resident Commissioner, HP Himachal Bhawan Sikandra Road New Delhi
3. All Head of Departments in Himachal Pradesh.
4. All the Divisional Commissioners in H.P.
5. All the Deputy Commissioners in H.P.
6. The Secretary to Governor Himachal Pradesh Raj Bhawan, Shimla-2.
7. The Secretary, Himachal Pradesh Vidhan Sabha Shimla-4.
8. The Secretary to Lokayukta, H.P. Shimla-2.
9. The Registrar General, H.P. High Court, Shimla-171001.
10. The Managing Directors/Chief Executive Officers/Secretaries/ Registrars of all the Boards/Commissions/Corporations/ Autonomous Bodies/PSUs Govt. Universities etc.

Dated: Shimla-2, the

5th June 2023

Subject:-

Regarding inspection of RTI Registers maintained by PIOs to ensure timely disposal of applications and disposal of first appeals efficiently by the First Appellate Authorities.

Madam/Sir,

I am directed to refer to the subject cited above and to say that the State Information Commission H.P. in its FOURTEENTH & FIFTEENTH ANNUAL REPORTS has observed and recommended that there is a dire need to inspect the RTI registers maintained by PIOs to ensure timely disposal of applications as well as the disposal of first appeals efficiently by the FIRST APPELLATE AUTHORITIES for reducing the filing of complaints and 2nd appeals. As this will help to save precious time and money of information seekers.

Although this department from time to time has issued directions/guidelines in this regard but time and again it has come to the notice that Public Information Officer and First Appellate Authority are not adhering the guidelines in letter and spirit.

It is, therefore, requested that hence forth all departments shall ensure that the provision of RTI Act and Rule Regulations shall be included as one of the components in the department's regular inspection schedules and it be a part of the general inspection of the field offices.

You are, therefore, requested to adhere to these instructions to ensure proper and timely disposal of RTI applications and appeals and these instructions may also kindly be conveyed to the departments/offices under your control for strict compliance.

Yours faithfully,

(M.D.M.)

(Mohan Datt)

Joint Secretary (AR) to the
Government of Himachal Pradesh
Phone No. 0177-2628480/2880400

SE-PIO

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20/8/23

Ednst. No. As above

Dated Shimla-2 the

June, 2023

The copy is forwarded to Secretary, State Information Commission Himachal Pradesh for information please..

Joint Secretary (AR) to the
Government of Himachal Pradesh

Ednst. No: EDN-(Ele)H(1)A(3)124/2013-14-RTI (Gen.), Shimla dated: 08-08-2023.

Copy for information and necessary action to:-

1. The Secretary (AR) to the Govt. of HP w.r.t. letter no. Per.(AR)F/(10)13/2022 dt. 05-06-23.
2. The Joint Controller (F&AS), Directorate of Elementary Education, Shimla-1.
3. All the Branch Officers, Directorate of Elementary Education, HP Shimla-1
4. The P.I.O.-Cum-Deputy Director of Elementary Education, HP Shimla-01.
5. All the Deputy Directors of Elementary Education in Himachal Pradesh.
6. The Assistant controller (F&AS), Directorate of Elementary Education, HP Shimla-1
7. All the Branch Superintendent, Directorate of Elementary Education, HP Shimla-1.
8. The Section Officer (F&AS), Director of Elementary Education, Shimla-1.
9. The Superintendent (IT Cell), Directorate of Elementary Education, Shimla-1 with the remarks to upload the same on department website.
10. The P.S. to Director of Elementary Education, Shimla-1.
11. P.A. to Addl. Director (Admin.), Directorate of Elementary Education, Shimla-1.
12. Guard File.



(B.R. Sharma)HPAS,
Addl. Director (Admn),
Himachal Pradesh, Shimla-171001.

31/8/23 मेरु