No. EDN-H(2)B(2)1/2019- Pro-C&V(TET)
Directorate of Elementary Education
Himachal Pradesh, Shimla-1
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प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)
26 FEB 2019
शिमला-1

Dated: Shimla-1 the

To

All the Deputy Directors of Elementary Education,
Himachal Pradesh.
All the Principals of Govt. Sen. Sec. Schools in HP.
All the Headmasters of Govt. High Schools in HP.

Subject:- Regarding inclusion the names in TGT promotion panel amongst TET pass in-service C&V teachers Possessing B.A./B.Com./B.Sc.(NM/Med.) & B.Ed. degree as per R&P Rules for promotion as TGT in the year 2019.

Sir/Madam,

On the subject cited above, it is informed to all the concerned that the department is going to fill up the vacant posts of TGT by way of promotion from C&V cadre against 10% quota. In order to prepare/update the panel, information for the year 2019 vis-a-vis present place of posting of incumbent are being called amongst TET pas in-service C&V teachers on Proforma-I through proper channel duly verified and recommended by the Headmaster/Principal. All the particulars along with ACRs of the incumbents will be verified by Deputy Director of Elementary Education **being appointing/disciplinary authority of C&V teachers** on prescribed Proforma-II and consolidated panel for promotion as TGT (Arts/NM/Med) be prepared separately at Deputy Director of Elementary Education level and submit the same to this Directorate on or before **15.03.2019** along with all relevant documents. Accordingly, final panel will be prepared at this Directorate. Any correspondence or case directly forwarded to this Directorate will not be entertained. **It may please be noted that no cases should be left out. In case any left out case is found in future the sole responsibility will be rest upon you.**

This letter along with profoma-I & II is available on the Departmental website i.e. **www.himachal.nic.in/eleedu.** Individual concerned is directed to download the same from departmental website. No hard copy is being supplied to anyone.

DIRECTOR

PROFORMA-I

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF TGTs AMONGST TET PASS IN-SERVICE C&V TEACHERS HAVING BECHELOR DEGREES.

The case in duplicate to be submitted to the Principal/Headmaster concerned as per following instruction:-

1	Name of C&V Teacher (As per service record) and Contact No.			
2	Father's/Husband Name			
3	Name of present school & District			
4	Date of Birth	DD	MM	YYYY
5	Date of Regular Appointment as C&V teacher	DD	MM	YYYY
6	Category (UR/SC/ST/OBC/PHH) (Attach the certificate)			
7	Final Seniority No. as C&V teacher and PMIS Code	Seniority Number	PMIS Code	
8	Integrity (Vigilance/Department enquiry if any status thereof)			
9	Permanent Address			
10	Permission obtained if qualification acquired during service, yes or no if yes, enclose permission order copy/if no, reason thereof;			
11	Qualification			

	Name of Exam passed	Roll No.	Exact date of passing the Exam	Name of Board / University	Regular/ Correspondence	Total Marks	Marks Obtained	%age	Attested copies must be enclosed
i	10th								
Ii	C&V (……)								
iii	B.A./B.Com/B.Sc.								
iv	B.Ed.								
v	TET (A/NM/Med)								

Note- It may be ensured that no case without completion of five years as regular service as C&V teacher has been forwarded in r/o all categories.

I do certify that all the particulars at Sr. No. 01-11 are correct and I do opt for promotion as TGT. Being State cadre of TGT, I am ready to serve any institution of the State.

Date: ……..

Place: …… **Signature of C&V teacher**

Certified that:-

1. All the particulars shown from 01-11 are true and correct hence verified.
2. The teacher concerned has completed five years regular service as C&V teacher.
3. The final C&V teacher seniority number and Category to which C&V teacher has applied has been verified.

Signature of Principal/Headmaster
Full Name ……
Contact No. …….

PROFORMA-II

(The cases to be submitted by the Deputy Director Elementary concern to Director Elementary in consolidated manner only)

Sr. No.	Name of C&V teacher (As per service record)	Present school & Distt.	DOB	D.O.A. as C&V (On regular basis)	Final seniority No.	Integrity	TGT Stream (BA /B.Com. /B.Sc. (NM/ Med.	Category UR/SC/ ST/OBC/ PHH	Contact No.	Name of University from where passed B.Ed. degree	Enclose Proforma-I with all documents & last three years ACR in order to verify column
	1	2	3	4	5	6	7	8	9	10	11
1											
2											
3											
4											
5											

Certified that:-

1. All the particulars shown from Sr. No. 01-11 are true and correct, hence verified.
2. The C&V teacher concerned has completed Five years regular service as C&V cadre.
3. The final C&V Seniority Number shown in the case is verified.

Signature of Deputy Director of Elementary Education
……., Distt. ……, HP.

Work & Conduct/Vigilance Clearing Certificate

Certified that the work & conduct of Sh./Smt./Miss. …… (D.O.B ……) C&V teacher, PMIS Code …… GMS/GHS/GSSS ……..…, u/c GHS/GSSS ……, Distt. ……., HP for the last three years has been found Satisfactory/Good/Very Good/Excellent/Outstanding. Further it is stated that there is no departmental/ vigilance inquiry is pending against the said teacher.

There is nothing adverse against the above mentioned C&V teacher which may debar him/her from promotion.

Date: …….

Place: ……

Signature of Principal/Headmaster
Full Name …….
Contact No. ……..

Countersigned by the:-

Deputy Director of Elementary Education
……., Distt. ……..……, HP.