

**MOST URGENT**  
**TIME BOUND**

No.EDN- H (ELE) (4)-12-32/2015- (PART-II)  
Directorate of Elementary Education  
Himachal Pradesh

Dated Shimla- 171001 August 2016 **26 AUG 2016**

To

1. All the Deputy Directors (Elementary/Higher Education) - 1  
Himachal Pradesh.
2. All the Block Elementary Education Officers,  
Himachal Pradesh.

**Subject:- PMIS Up-dation of all TGT teachers**

Sir/ Madam,

This is with reference to the online “**Manav Sampada**” **PMIS portal (Personnel Management Information System)** in which the service books of all employees of the Education Department are to be digitized. In this context, as you may know that the Data Entry in PMIS Portal in respect of TGT teachers was earlier done under Higher Education Department, thus the PMIS IDs for the majority of TGT teacher exists, however the information has not been updated for several years in the past and the same is required to be updated online under “Manav Sampada” PMIS Portal (Personnel Management Information System) on priority basis.

In view of the above you are therefore directed to give directions to all Principals/ HMs to urgently update in PMIS the “current posting office” as well as the contact numbers (mobile numbers) of all TGT teachers in their school **by 3<sup>rd</sup> September 2016** positively.

In case of any doubts/ problems faced by you in operating the PMIS Portal please contact your respective Block Elementary Education Office (BEEO) office which should have a PMIS point of contact. Else, email your concern to [pmis@hp.gov.in](mailto:pmis@hp.gov.in)

**This may be treated as most urgent and time bound.**

*[Signature]*  
o/c **DIRECTOR**

Endst. No. Even Dated Shimla-171001 August, 2016

Copy to:-

1. The Director (Higher Education) H.P. Shimla-1, for information and necessary action.
2. The Additional Director, Directorate of Elementary Education HP-171001.
3. Guard file

*[Signature]*  
o/c **DIRECTOR**

प्रारम्भिक शिक्षा निदेशालय (डि.ए.)  
**26 AUG 2016**  
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