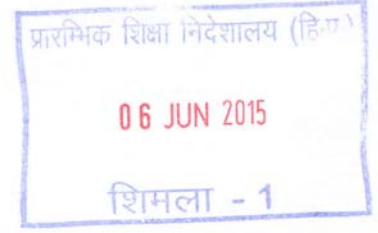


No.EDN-H(Ele)(4)-1/2003 Pre-Matric- Minority Community
Directorate of Elementary Education
Himachal Pradesh, Shimla-171001



Dated: Shimla-171001 the June, 2015

To

All the Deputy Director of Higher/Elementary Education,
Himachal Pradesh.

Subject:

Reg. work flow of online applications through National Scholarships Portal (NSP) for Pre-Matric Scholarship Scheme for the students of 9th and 10th classes belonging to the notified minority communities and scanned documents required to be attached with the online applications.

Sir,

In continuation to this office letter of even No. dated 8.1.2015,4.4.2015,21.4.2015 and 5.6.2015, it is again to apprise you that from 2015-16 onward, the applications under pre-matric scholarship scheme to the notified minority community eligible students of classes 9th and 10th will be submitted online only and no offline application will be entertained. While submitting the applications online, scanned copies of the following documents required to be uploaded with the application forms:

- Scanned copy of the marks sheet of previous class exam passed.
- Scanned copy of income certificate of parents/guardian duly issued by the competent authority of Revenue Deptt.
- Scanned copy of student photograph
- Scanned copy of proof of bank account in the name of student
- Scanned copy of student Aadhaar Number (if available)
- Scanned copy Religion Certificate (Self declaration)
- Scanned copy of Fee receipt of current year.(in case of Pvt. Institution)
- Scanned copy of Institution verification form
- Scanned copy of undertaking of the student.

The work flow opted by the Department of Elementary Education for online application is as under:

Student → School → District → State → Centre

However, for the year 2015-16, the applications of all the eligible students of notified minority communities, studying in classes 1st to 8th will be submitted offline only and no online applications of these classes students will be entertained at any cost.

You are, therefore, requested to bring these instructions to the notice of all the Heads of GSSS/GHS/Pvt. aided and Un-aided recognized schools of your district for necessary compliance and giving wide publicity in this regard in the daily morning assembly, by displaying a notice on the school notice board, in the public domains, Panchayat /municipality offices, Mahila Mandal offices etc.

Note: Students must select their bank branch details carefully from the drop down list. Thereafter the complete bank account number must be entered correctly. If bank details entered by the students are found incorrect, the scholarship amount will not be transferred, though the application is approved for scholarship.

This may be treated as most immediate.

Endst. No. Even: dated Shimla-171001 the June, 2015.

Copy to:

1. The Addl. Chief Secretary (Education) to the Government of H.P.Shimla-2 for information please.
2. Guard file.