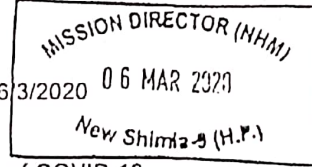


National Health Mission, Himachal Pradesh

Dated: 6/3/2020 06 MAR 2020

OFFICE MEMORANDUM



Subject: Advisory regarding biometric attendance in view of COVID-19

It is informed that Government of India has taken out an advisory for exemption to employees to mark biometric attendance in view of danger of transmission of virus through infected surfaces (copy enclosed).

Keeping in view the threat, it is recommended that the necessary exemption to employees to mark biometric attendance till 31st March 2020 may be given in view of the danger of transmission of COVID-19 and they may be instead asked to mark their attendance in manual attendance registers during this period.

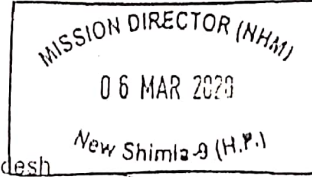
-sd-

Additional Chief Secretary (Health) to the
Government of Himachal Pradesh

Endst No. As above Dated: Shimla-9 the 6th March 2020

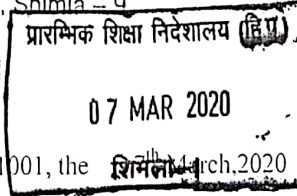
Copy to:

1. Secretary (GAD) to the Government of Himachal Pradesh
2. All Head of Departments, Himachal Pradesh
3. All Deputy Commissioners, Himachal Pradesh



Special Secretary (Health) cum
Mission Director, NHM
Himachal Pradesh, Shimla-9

Directorate of Elementary Education
Himachal Pradesh, Lalpani, Shimla-1



Endst.No EDN-H(Ele)(1)B/2019(Misc) Vol-I Dated Shimla-171001, the Shimla-1 4th March, 2020

Copy to:-

1. All the Deputy Directors of Elementary Education in Himachal Pradesh for necessary compliance and with the directions that these instructions may also be brought into the notice of all the Block Elementary Education Officers under their control.
2. All the Officers in the Directorate of Elementary Education for necessary compliance.
3. All the Branch Officers/ Branch Superintendents/ Incharge, Directorate of Elementary Education, HP Shimla-1 with the directions that the daily attendance (Arrival & Departure) reports of all officials working in their branch including themselves as per enclosed proforma be sent to E-I branch in the morning before 10:30 AM and in the evening before leaving the office duly verified by the Branch Superintendent and Branch Officer.
4. The Nodal Officer (IT), Directorate of Elementary Education HP Shimla-1 with the directions that aforesaid instructions be uploaded on the departmental website.
5. The P.S. to Worthy DEE HP/ P.A. to Joint Director (Admn.) for similar necessary action.

Joint Director (Schools)
Dte. of Elem.Edu.H.P.Shimla-1