

No.EDN- 4 (ELE) IT/PMIS-1/2017-2018
Directorate of Elementary Education
Himachal Pradesh, Email-eleedu-hp@gov.in
Dated: Shimla- 171001



To

1. All the Deputy Directors of Elementary Education Himachal Pradesh.
2. All the BEEOs Elementary Education Officers Himachal Pradesh.

Subject: - **Regarding digitization of Service books entries on Manav Sampada Portal.**

Memo:


On the subject matter please find enclosed herewith copy of Finance Department letter No.Fin (TR)A(5)-13/94-V 16267 dated 15-07-2020.

In this regard, you are hereby directed to comply with the directions of Finance Department HP letter enclosed and ensure to digitize online eservice book of all the employees under your control. The pension papers of each employee will be generated on Manav Sampada Portal by following steps:

1. After signing in on Manav Sampada portal through data entry role. Click on Eservicebook Transaction.
2. Click on Utilities Prepare Pension Papers.
3. Click on Superannuation Pension Papers option and other pension related options.

For any assistance you may go through the link genpmis.hp.nic.in/NewModule.aspx.

Encl:- As above


Rohit Jamwal (IAS)
Director Elementary Education
Himachal Pradesh Shimla-1

Endst. No. Even Dated Shimla-171001 the August, 2020
Copy for information and further n/a forwarded to :

1. The Principal Secretary (Finance) to the Government of H P 171002 w.r.t. to his letter as referred to above
2. The Secretary Education, Himachal Pradesh Shimla-171002.
3. Joint Controller (F&A) Directorate of Elementary Education Shimla-1
4. Joint Director (Admn.) Directorate of Elementary Education Shimla-1
5. Supdt. Grade-I cum DDO DEE for compliance.
6. Guard File.

— Sa —
Rohit Jamwal (IAS)
Director Elementary Education
Himachal Pradesh Shimla-1

255(I.T.)

27-07-2020

No. Fin (TR)A(5)-13/94-V/6267 DT 15/07/2020
Government of Himachal Pradesh
"Finance Department"
Treasuries, Accounts and Lotteries

CDE-937
27-7-20

From

Principal Secretary (Finance) to
the Government of Himachal Pradesh

To

✓ All Head of Departments
Government of Himachal Pradesh

Dated Shimla- 171009,

th
15 July 2020

Subject:

**Regarding digitization of Service books entries on
Manav Sampada Portal.**

Sir,

This is in continuation to the letter no. Fin(TR)A(5)-13/94-V dated 16th May, 2020. The department intends to integrated eSalary, Manav Sampada and ePension for seamless flow of data between applications without any manual intervention for online processing of pension cases from heads of offices to AG and to treasury.

The pension papers of the employee will be generated on the basis of data received from eSalary and Manav Sampada. It is observed that DDOs are not strictly adhering to the instruction of updating the entire record in the service book in Manav Sampada. Further there is mismatch between number of employees drawing salary through eSalary and number of service book digitized.

It is therefore, requested that DDOs under your control may be directed to digitize the service books in respect of all the employee drawing salary through eSalary

Yours' faithfully,


(D.D. Sharma) IAS

Special Secretary Finance-cum-Director
Treasuries, Accounts & Lotteries, HP.

ADE(IT)

Endst No. No. Fin (TR) A (5)-13/94-V Dated Shimla-171009 the th15 July, 2020

Copy to:

1. The Pr. Accountant General for information. It is requested that pension papers generated through Manva Sampada may only be accepted.
2. The Deputy Director General-cum-SIO NIC for information.
3. All the DTOs and TOs in the State. They are directed to intimate all the DDOs about this decision of the government. They must compile the report submitted by the DDO and compare it with e-salary data and compiled report be submitted to this office by 25th July 2020.
4. All the Deputy Directors (Treasuries Accounts & Lotteries) for information. They are directed to ensure compliance of these instructions.

(D.D. Sharma) IAS

Special Secretary Finance-cum-Director
Treasuries, Accounts & Lotteries, HP.

Sh. Navinder Singh

31/07/2020