No.EDN- 4 (ELE) IT/PMIS-1/2017-2018
Directorate of Elementary Education
Himachal Pradesh, Email-eleedu-hp@gov.in
Dated: Shimla- 171001     August, 2020

To

1. All the Deputy Directors of Elementary Education
   Himachal Pradesh.
2. All the BEOs Elementary Education Officers
   Himachal Pradesh.

Subject: Regarding digitization of Service books entries on Manav Sampada Portal.


In this regard, you are hereby directed to comply with the directions of Finance Department HP letter enclosed and ensure to digitize online eservice book of all the employees under your control. The pension papers of each employee will be generated on Manav Sampada Portal by following steps:

1. After signing in on Manav Sampada portal through data entry role. Click on Eservicebook Transaction.
2. Click on Utilities Prepare Pension Papers.
3. Click on Superannuation Pension Papers option and other pension related options.

For any assistance you may go through the link genpmis.hp.nic.in/NewModule.aspx.

Encl:- As above

Rohit Jamwal (IAS)
Director Elementary Education
Himachal Pradesh Shimla-1

Endst. No. Even Dated Shimla-171001 the Copy for information and further n/a forwarded to:

1. The Principal Secretary (Finance) to the Government of H P 171002 w.r.t. to his letter as referred to above
2. The Secretary Education, Himachal Pradesh Shimla-171002
3. Joint Controller (F&A) Directorate of Elementary Education Shimla-1
4. Joint Director (Admn.) Directorate of Elementary Education Shimla-1
5. Supdt. Grade-I cum DDO DEE for compliance.

Rohit Jamwal (IAS)
Director Elementary Education
Himachal Pradesh Shimla-1
No. Fin (TR) A(5)-13/94-V 16367 CDE-937 13/07/2020
Government of Himachal Pradesh
"Finance Department"
Treasuries, Accounts and Lotteries
*******

From:
Principal Secretary (Finance) to
the Government of Himachal Pradesh

To:
All Head of Departments
Government of Himachal Pradesh

Dated Shimla- 171009,
15 July 2020

Subject: Regarding digitization of Service books entries on Manav Sampada Portal.

Sir,

This is in continuation to the letter no. Fin(TR)A(5)-13/94-V dated 16th May, 2020. The department intends to integrated eSalary, Manav Sampada and ePension for seamless flow of data between applications without any manual intervention for online processing of pension cases from heads of offices to AG and to treasury.

The pension papers of the employee will be generated on the basis of data received from eSalary and Manav Sampada. It is observed that DDOs are not strictly adhering to the instruction of updating the entire record in the service book in Manav Sampada. Further there is mismatch between number of employees drawing salary through eSalary and number of service book digitized.

It is therefore, requested that DDOs under your control may be directed to digitize the service books in respect of all the employee drawing salary through eSalary.

Yours’ faithfully,

(D.D. Sharma) IAS
Special Secretary Finance-cum-Director
Treasuries, Accounts & Lotteries, HP.

Endst No. No. Fin (TR) A (5)-13/94-V Dated Shimla-171009 the 15th July, 2020
Copy to:
1. The Pr. Accountant General for information. It is requested that pension papers generated through Manav Sampada may only be accepted.
2. The Deputy Director General-cum-SIO NIC for information.
3. All the DTOs and TOs in the State. They are directed to intimate all the DDOs about this decision of the government. They must compile the report submitted by the DDO and compare it with e-salary data and compiled report be submitted to this office by 25th July 2020.
4. All the Deputy Directors (Treasuries Accounts & Lotteries) for information. They are directed to ensure compliance of these instructions.

(D.D. Sharma) IAS
Special Secretary Finance-cum-Director
Treasuries, Accounts & Lotteries, HP.