

No: EDN-H (2) B (6)-1-18/2023 (Arts)  
DIRECTORATE OF ELEMENTARY EDUCATION  
H.P. LALPANI, Shimla-1  
Dated Shimla-171001 March, 2023

**OFFICE ORDER**

With the prior approval of the competent authority the following TGT (s) is /are hereby transferred/ adjusted to the institutions indicated against each name with immediate effect. The transfer/adjustment will be subject to the conditions mentioned in these orders:-

| Sr. No. | Name & designation Sh/Smt.  | From                 | To               | Remarks                          |
|---------|-----------------------------|----------------------|------------------|----------------------------------|
| 1.      | Sulakshna Thakur, TGT(Arts) | GHS Leo Kuffer (SMR) | GSSS Narag (SMR) | Against vacancy, without TTA/JT. |

Note:- While implementing above transfers of teachers the norms and standards for providing teachers in a school as contained under Sr. No.1(a) in the schedule of RTE Act 2009 be complied strictly. Incase any violation of these instructions you will be entirely responsible.

1. These orders may be implemented in relaxation of ban on transfers.
2. If the incumbent has already served Sub-cadre/hard/tribal/difficult area in that event he/she may not be relieved again to areas ibid.
3. It must be ensured that the candidate is not specially abled.
4. It must be ensured that the incumbent is not on the verge of retirement.
5. The transfer orders of TGTs issued from hard area to soft area may not be implemented without joining of substitute.
6. If incumbent (s) who has/have not completed three years tenure in his/her present place of posting, transfer orders may not be implemented, if stay of the incumbent (s) not condoned.
7. All provisions as contained in O/M No:PER (AP-3) E(3)17/2021 dated 10.07.2013 "Comprehensive Guiding Principles 2013---- for regulating the transfer of State Govt. Employees at point No.5" concession to certain categories of employees and 5.5. of O/M dated 17.9.15 must be adhered strictly.

DIRECTOR  
Elementary Education  
Himachal Pradesh, Shimla

Endst. No. even dated Shimla-1, the March, 2023

Copy forwarded for information and necessary action to the:-

1. The Dy. Director of Elementary Education as mentioned above.
2. The Principals/ Headmasters as mentioned above with the directions that the incumbent working under your establishment be relieved immediately failing which disciplinary action will be initiated against the defaulter under the rules. It must also be ensured that there is no court case before the relieving /joining of the concerned officials. **The joining of the new incumbent be accepted only after the previous incumbent has been relieved.** He/ She will also ensure that the joining and relieving report is sent by him/her to Dy. Director of Elementary Education and to this Directorate immediately. If the controlling officer does not comply with this procedure the salary of the surplus incumbent will be drawn from the salary of controlling officer.
3. The Nodal officer (IT) Internal.
4. Guard file.

DIRECTOR  
Elementary Education  
Himachal Pradesh, Shimla

