

EDN-H(2)B(9)-Sty.2020&2021  
Directorate of Elementary Education  
Himachal Pradesh Shimla-171001

Dated: Shimla-1 the April, 2022

To

All the Deputy Directors (Elem. Edu.),  
in Himachal Pradesh.



Subject:-

Regarding submission of documents for preparing of seniority list of TGTs 2020 and 2021.

As you are <sup>aware</sup> ~~aware~~ that the seniority list of TGTs working in various institutions of the state are being prepared for the year 2020-2021, who have been regularized in the year 2020 and 2021 (upto 31.12.2021).

In this context, you are directed to submit the particulars of the teachers (year-wise) who were regularized in the years 2020 & 2021 working under your control in the prescribed proforma-A. All the particular of the concerned teachers should have to be scrutinized at your level properly and no un-necessary papers should be attached besides Matric certificate and caste certificate be enclosed with the proforma and soft copy of proforma-A may also be sent through e.mail.

You are further, directed to submit the cases for preparing of seniority list of TGTs for the years mentioned above on or before 30.04.2022 positively, so that the tentative seniority list of the regularized teachers could be prepared accordingly.

Encls:- proforma-A

  
DIRECTOR

Endst No. even dated Shimla-1 April, 2021

Copy for information and necessary action to:-

1. Incharge, I.T. Cell, Directorate of Elementary Education.
2. Guard file.

  
DIRECTOR



## Proforma - A

SN	Name of teacher	Place of posting	Sub.	D.O.B.	Date of initial apptt. on contract basis	Sr. No. in the apptt. orders issued on contract basis	Order No. & date of regularization	Sr. No. in the regularization orders	Exect D.O.J. on contract basis and	Exect D.O.J. on regular basis	Catg.	Mode of apptt. Commission/ Batch wise /Promotion/ 95% aided	Remarks if any