

**HIMACHAL PRADESH BOARD OF DEPARTMENTAL  
EXAMINATIONS OF OTHER GAZETTED OFFICERS OF  
HIMACHAL PRADESH**

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**APRIL, 2023**

Time Allowed: 3 Hours

MAXIMUM MARKS: 100

PAPER-4

**CO-OPERATIVE LAW**

**Note:-1. Attempt any five questions.**

**2. All questions carry equal marks.**

**3. The answers should be in your own words. Bare reproduction of relevant section of Acts/Rules should be avoided.**

**4. Books Allowed. Bare Acts and Rules:-**

**i) H.P. Cooperative Societies Act, 1968**

**ii) H.P. Cooperative Societies Rules, 1971**

**Q.NO.1** Discuss the historical background of Cooperative Legislation in India with special reference to Himachal Pradesh. Elaborate on present reforms in cooperative law in India with special reference to 97<sup>th</sup> constitutional amendment Act.

(20)

**Q.NO.2** Briefly discuss the role of State Co-operative Council in development of cooperatives in the state. Explain the relevant provisions of H.P. Cooperative Societies Act, 1968 and Rules made thereunder for constitution and working of State Council. How far it has been effective and suggests measures for its productive relevance in co-operative legislation.

(20)

**O.NO.3** Write notes on the followings:-

a) Supersession of managing committee of a society under relevant provisions of law by the Registrar and appointment of Administrator thereof to run day to day affairs of society.

(10)

b) Appointments of Managing Director in a Cooperative Society & his powers with special reference to relevant provisions of Act & Rules.

(5)

c) Bar on jurisdiction of Courts under the Act.

(5)

P.T.O.

- Q.NO.4 What are the importance of execution proceedings? Explain the role of collector in execution of decree as 'Arrears of Land Revenue'. How far departmental collectors have been effective in their role in comparison to Revenue Collectors, in recovery of dues of societies. Explain with relevant provisions of law and data. (20)
- Q.NO.5 Discuss importance of surcharge proceedings under the H.P.Cooperative Societies Act, 1968 and Rules made thereunder. What are the legal grounds of initiating surcharge proceedings by the Registrar and its time frame to initiate such proceedings against delinquents? Whether surcharge and criminal proceedings can co-exist at the same time or mutually exclusive discuss. (20)
- Q.NO.6 What effective role timely Audit of co-operative organizations can play in upkeep and maintenance of true accounts of a Society under the Act? Discuss with present amendments in the Act and Rules made and its effectiveness to check misappropriation/embezzlements in cooperative societies. (20)
- Q.NO.7 Discuss the provisions of dispute resolution under H.P. Cooperative Societies Act and Rules. Discuss the detailed procedure for arbitration and its disposal under the law. (20)
- Q.N.O.8 What do you understand by 'Attachment before Award'? Discuss procedure for attachment of property of a person under relevant provisions of Act and Rules. (20)
- Q.N.O.9 Write short note on any two of the following:
- i) Cooperative Education Fund & its administration. (10)
  - ii) Investments of Funds under Act. (10)
  - iii) Distinction between Appeal, Review and Revision. (10)

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**H.P. BOARD OF DEPARTMENTAL EXAMINATIONS**  
**Paper -3- Election Law (Acts & Rules) for Election Department (Non.Tech)**  
**(With reference Books/Bare Acts)**

April, 2023

Time allowed =3 hours

Maximum Marks=100

**NOTE:-**

1. Attempt any five questions.
2. Question No- 1 is compulsory.
3. All questions carry equal marks.

- 
- I. Elaborate the constitutional and legal provisions for the preparation of the Electoral Rolls for Parliament and Legislative elections.  

(20 Marks)
  - II. Write descriptive note on the following:-
    - (a) Manner and procedure of registration of Service Voters.  

=10 marks
    - (b) Administrative Machinery at various levels in connection with preparation of Electoral Rolls.  

=10 marks

(10+10=20 Marks)
  - III. Describe in detail about the period of lodging Claims and Objections, Forms of Claims & Objections and manner of lodging Claims and Objections.  

(20 Marks)
  - IV. Describe the special provision for preparation of Rolls on re-delimitation of Constituencies and pre-delimited Constituencies.

**OR**

Write a descriptive note on preparation and revision of Electoral rolls.

(20 Marks)

...2...

V. Write brief notes on any **four** of the following:-

- (a) Appellate authority during the process of preparation and revision of Electoral Roll.
- (b) Appellate authority after final publication of Electoral Roll.
- (c) Demographically Similar Entries (DSEs)
- (d) Assured Minimum Facilities (AMFs)
- (e) Photo Similar Entries (PSEs)

(5x4=20 Marks)

VI. What do you mean by retention of names of members of Parliament and State Legislature in the electoral rolls and what procedure to be followed to avoid any omission in this regard.

(20 Marks)

VII. Write brief notes on any **four** of the following:-

- (a) De- duplication of voters
- (b) Integration of supplements and preparation of integrated rolls
- (c) Control Tables updation.
- (d) Publication of the draft Electoral Rolls
- (e) Publication of the final Electoral rolls.

(5x4=20 Marks)

VIII. Write brief notes on any **four** of the following:-

- (a) Working copy of Electoral Roll.
- (b) Voter Helpline App. (VHA)
- (c) Photo Voter Slips
- (d) Nazri Naksha
- (e) Polling Station.
- (f) Polling Area.

(5x4=20 Marks)

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**H.P. BOARD OF DEPARTMENTAL EXAMINATIONS**  
**Paper-4-Election Law for Election Department (Non.Tech)**

(with reference books)

Session- April, 2023

Maximum Marks=100

Time allowed = 3 Hours

**NOTE:-**

1. Attempt any five questions
2. All questions carry equal marks.

- Question-1** (a) Who appoints the Nodal Officers and Assistant Nodal Officers of various election teams ? Also describe the name of teams and their work in brief.  
(b) Mention tentative list of trainees who have to be trained for successful conduct of election at district level. **20 Marks**
- Question-2** (a) Elaborate arrangements in the room specified for filing of nomination papers at RO H.Q.  
(b) Describe restrictions on number of vehicles and people at the time of Nomination. **20 Marks**
- Question-3** Write short note on any four of the following :-  
1. Appointment of Election Agents and revocation of such appointment.  
2. Specimen signatures of candidates and his election Agents.  
3. Separate Bank Account by Candidate for election expenditure.  
4. Preparation of consolidated list of nominated candidates. **4x5=20**  
5. Security deposit by SC or ST Candidates with Nomination Paper. **Marks**
- Question-4** Elaborate in detail the poll arrangements to be made by the Returning Officer for taking the poll **20 Marks**
- Question-5** Describe in detail the various teams to be constituted by the DEO to keep the checks and monitor the election expenditure of contesting candidates. **20 Marks**
- Question-6** Describe the voting procedure and guidelines for voting through Postal Ballot by absentee voters in the category of Senior citizens (AVSC) and PwDs (AVPD) voters. **20 Marks**
- Question-7** Elaborate physical aspects of the EVM and VVPAT warehouses security and safety arrangement for warehouse and protocol for opening of warehouse. **20 Marks**
- Question-8** Write brief notes on any four of the following  
1. Arrangements at the polling station.  
2. Regulation/admission to polling stations.  
3. Facilities for women electors.  
4. Recording of votes of blind or infirm voters  
5. Voting by Electors under preventive detention **4x5=20**  
6. Presiding Officers entry in the voting compartment during poll. **Marks**
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**HP BOARD OF DEPARTMENTAL EXAMINATION  
PAPER-5-ELECTION LAW (RULES & ACTS) FOR ELECTION  
DEPARTMENT (NON-TECHNICAL)**

**APRIL, 2023**

**Paper-5 (Election Law)**

**TIME ALLOWED-3 HOURS**

**MAXIMUM MARKS-100**

- NOTE: 1. Attempt any five questions. All questions carry equal marks.  
2. Question No. 1 is compulsory.  
3. Reference Book and instructions of ECI are allowed.**

1. Write detailed notes on the following: **(10+10=20 Marks)**  
(i) Duties and responsibilities of Returning Officer.  
(ii) Duties and responsibilities of Presiding Officer.

2. Write short notes on any **Four** of the following: **(4×5=20 Marks)**  
(i) Functions of Static Surveillance Team.  
(ii) Expenditure Sensitive Constituency and Expenditure Sensitive Pockets.  
(iii) Media Certification and Monitoring Committee (MCMC).  
(iv) Folder of Evidence and Shadow Observation Register.  
(v) Monitoring of cash withdrawal from banks during elections.

**OR**

What is the procedure of maintaining accounts of election expenses by the contesting candidates? What is the role of District Election Officer (DEO) in election expenditure monitoring?

**(10+10=20 Marks)**

3. Write short notes on any **Four** of the following: **(4×5=20 Marks)**  
(i) Mock Poll.  
(ii) Tendered vote.  
(iii) Pink Paper Seal.  
(iv) Replacement of EVM/VVPAT during Actual Poll.  
(v) Polling Agents.

4. Write detailed notes on the following: **(10+10=20 Marks)**  
(i) Sealing of EVM and VVPAT after the close of Poll.  
(ii) Sealing of election papers after the close of Poll.

P.T.O

5. Write short notes on any **Four** the following: **(4×5=20 Marks)**
- (i) Assured Minimum Facilities at Polling Station.
  - (ii) Special Summary Revision of Electoral Roll.
  - (iii) ASD Voters.
  - (iv) Duties of Booth Level Officer.
  - (v) Model Polling Station.

6. Write a detailed note on procedure for allotment of symbols to contesting candidates.

**(20 Marks)**

**OR**

Write short notes on the following:

**(4×5=20 Marks)**

- (i) Filling of nomination.
- (ii) Scrutiny of nomination.
- (iii) Form 7A.
- (iv) Election Agents.

7. Write short notes on any **Four** of the following: **(4×5=20 Marks)**
- (i) Commissioning of EVM.
  - (ii) Vulnerability Mapping of Polling Stations.
  - (iii) Communication Plan.
  - (iv) Postal Ballot Paper.
  - (v) Marked copy of ER.

8. Write short notes on any **Four** of the following: **(4×5=20 Marks)**
- (i) Counting of Postal Ballot Papers.
  - (ii) Security arrangements at the counting centre.
  - (iii) Counting Agents.
  - (iv) Mandatory verification of VVPAT paper slips during counting.
  - (v) Sealing of VVPAT after counting of votes.

— x — x — x —

**HP Board of Departmental Examination**

**Assistant Commissioner of State Taxes & Excise (Session April 2023)**

Paper No: - 3

Maximum Marks – 100

Time Allowed: - 3 hours

**Excise and Criminal laws for ACSTE.**

**Notes:-**

1. Attempt total five questions. One question from Part I, three questions from Part II and one question from Part III.
2. Relevant provisions of the Act and Rules must be quoted.
3. Only Bare Acts, Rules and Announcements are allowed inside the examination hall.

**Part – I**

Q1. Write short notes on the following:-

- (i) Attachment of property of person absconding.
- (ii) When search warrant may be issued.
- (iii) Voluntarily causing grievous hurt to deter public servant from his duty.
- (iv) Absconding to avoid summons (5x4=20)

Q2. Explain with comments:-

- (i) Noestoppel against statute.
- (ii) When police may arrest without warrant.
- (iii) Disobedience to order duly promulgated by public servant.
- (iv) Punishment for false evidence. (5x4=20)

**Part – II**

Q3. Define the following terms:-

- (i) Un-enumerated spirits.
- (ii) Psychotropic substance.
- (iii) Licensed chemist
- (iv) Intoxicating drug
- (v) Brandy
- (vi) Liqueurs
- (vii) Absolute Alcohol



- (viii) Matured whiskey
- (ix) Spent wash
- (x) Bonded warehouse. (2x10=20)

Q4. Explain in detail the provisions related to forfeiture of illegally acquired property under the NDPS Act, 1985. (20)

Q5. (i) Explain the procedure for the disposal of confiscated liquor under the HP Intoxicants Confiscation Rules as well as instructions issued from time to time. (10)

(ii) Describe the powers of the State to permit, control and regulate under the NDPS Act, 1985. (10)

Q6. Describe the procedure for export – in – bond for eventual export Ex-India of locally manufactured preparations containing Spirit of India manufacture. (20)

### Part III

Q7. (i) What are the provisions for the recovery of excise arrears under the HP Excise Act, 2011 and what steps should be taken to recover the same under the HP Land Revenue Act 1954? (15)

(ii) Explain the following terms:-  
(a) Dry wines (b) Sweet wines (c) Low wines (5)

Q8. (i) What is the intent and purpose and advantages and disadvantages of section 118 of HP Tenancy and Land Reforms Act 1972? (15)

(ii) What is the entitlement of liquors in respect of members of the defence forces and ex servicemen? (5)

x — x — x — x — x

# HP BOARD OF DEPARTMENTAL EXAMINATION

## Assistant Commissioner State Taxes & Excise (SESSION 4/2023)

Paper No. – 4

Maximum Marks: 100

Time Allowed: 3 hours

### Goods and Services Tax Acts and the Laws relating to Allied Taxes

#### NOTE:

- 1) Question No. 1 is compulsory. Attempt total three questions from Part-I, one question from Part-II and one question from Part-III.
- 2) Relevant provisions of the Act and Rules must be quoted.
- 3) Only Bare Acts, Rules and Notifications are allowed inside the examination hall.

#### PART-I

Q.No.1) Define the following:-

- 1) Free flow of Input Tax Credit
- 2) Compliance Rating Mechanism
- 3) Compensation Cess
- 4) RCM
- 5) Deemed Supply
- 6) Credit Transfer Documents
- 7) Disqualification of an AR
- 8) Reverse Charge Supplies
- 9) Electronic Commerce Operator
- 10) Pure Agent

(10X2=20)

Q.No.2) Write note on the following:

- 1) Supply between related persons and distinct persons.
- 2) Activities on transactions which are neither supply of goods nor supply of services.
- 3) Tax liability in case of composite and mixed supply.
- 4) Determination of input tax credit when penalty used for taxable supply and penalty for exempt supply.

(4X5=20)

P.T.O.

Q.No.3) (1) What is the procedure for export by direct exporter under bond or LUT without Payment of GST?

(2) What is the procedure of granting provisional refund?

(3) What is reverse input tax credit?

(8+8+4=20)

Q.No.4) Elaborate the procedure to be adopted by the transporter after generation of E-Way Bill

1) Transport of goods for which E-Way bill is not required.

2) Penalty for transporting goods without valid documents.

(8+8+4=20)

### PART-II

Q.No.5) (1) What do you understand by penalty as per VAT Act? Why and when should penalty be Imposed and role of "Mens Rea" in imposition of penalty?

(2) What are the essential requirements for inter-state sale?

(15+5=20)

Q.No.6) Explain the following as per Sale of Goods Act:

1) Document of title of goods

2) Mercantile agent

3) Condition and Warranty

4) Seller's lien

(5) Sale by Sample

(5X4=20)

### PART-III

Q.No.7) Justify the collection of tolls when GST is there. Explain the procedure of auctioning the Tolls for the year 2023-2024.

(15+5=20)

Q.No.8) Write notes on the following:

1) Collection of tax by authorized persons under CGCR Act.

2) Validation and exemption

3) Powers of entry and inspection under the HP PGT Act.

4) Amendment or cancellation of certificate of registration under the HP PGT act and rules.

(4X5=20)

**BOARD OF DEPARTMENTAL EXAMINATION  
HIMACHAL PRADESH  
For Assistant Commissioners of State Taxes and Excise  
Session-April, 2023**

PAPER-5

"Accounting and IT"

**Time allowed: 3 hours**

**Maximum Marks: 100**

General Instructions:

- (i) Attempt any five questions
- (ii) Question No. 8 is compulsory
- (iii) Books are not allowed

Q.N. 1(a)	Differentiate between single and double entry system of accounting	10 Marks												
(b)	Please explain the rules for recording entries in commercial accounting/ double entry system of accounting.	10 Marks												
Q.N. 2(a)	Pass journal entries for following transactions:  <table style="width: 100%; border: none;"> <tr> <td>Started business with cash</td> <td style="text-align: right;">Rs 50000</td> </tr> <tr> <td>Deposited in Bank</td> <td style="text-align: right;">Rs 20000</td> </tr> <tr> <td>Purchased laptop from M/s Sunil</td> <td style="text-align: right;">Rs 50000</td> </tr> <tr> <td>Cash Sales</td> <td style="text-align: right;">Rs 100000</td> </tr> <tr> <td>Made payment to M/s Sunil</td> <td style="text-align: right;">Rs 48000</td> </tr> <tr> <td>Discount from Sunil</td> <td style="text-align: right;">Rs 2000</td> </tr> </table>	Started business with cash	Rs 50000	Deposited in Bank	Rs 20000	Purchased laptop from M/s Sunil	Rs 50000	Cash Sales	Rs 100000	Made payment to M/s Sunil	Rs 48000	Discount from Sunil	Rs 2000	10 Marks
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Made payment to M/s Sunil	Rs 48000													
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Q.N. 2(b)	Trial balance is the measure for correctness of accounts. Are there any exceptions to it. Please explain.	10 Marks												
Q.N. 3(a)	Using software for maintenance of accounts is helpful and convenient in tracking transactions. Please name at least two Accounting Software that are used in maintenance of accounts.	10 Marks												
Q.N. 3(b)	What are Goods & Services Tax Network. Write various features of it. How it is contributing towards the growth of nation.	10 Marks												
Q.N. 4	What are different financial ratios. How can you track the performance of a Company using different financial ratios?	20 Marks												

P.T.O.

Q.N. 5	Write the sources for data collection. What is Mean, Median, Mode and Standard Deviation and how these are used for statistical analysis.	20 Marks																																																								
Q.N. 6	<p><b>Explain following terms:-</b></p> <p>Operating System Cloud Computing e-Office Accounting Softwares</p>	20 Marks																																																								
Q.N. 7	What is Bank Reconciliation Statement. What is the use of it and how it is prepared? Explain with suitable examples.	20 Marks																																																								
Q.N. 8	Prepare Profit and Loss Account and Balance Sheet from the following Trial Balance as at December, 2022	20 Marks																																																								
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%; text-align: left;">Debit Balance</th> <th style="width:10%; text-align: center;">Rs</th> <th style="width:40%; text-align: left;">Credit Balance</th> <th style="width:10%; text-align: center;">Rs</th> </tr> </thead> <tbody> <tr> <td>Cash at Bank</td> <td align="right">1,500/-</td> <td>Capital Account</td> <td align="right">50,000/-</td> </tr> <tr> <td>Adjusted Purchases</td> <td align="right">6,99,200/-</td> <td>Loan @9% taken on 01-01-2022</td> <td align="right">20,000/-</td> </tr> <tr> <td>Salaries</td> <td align="right">4,200/-</td> <td>Sales</td> <td align="right">7,20,000/-</td> </tr> <tr> <td>Carriage inwards</td> <td align="right">400/-</td> <td>Discount</td> <td align="right">500/-</td> </tr> <tr> <td>Carriage Outwards</td> <td align="right">500/-</td> <td>Creditors</td> <td align="right">20,000/-</td> </tr> <tr> <td>Lighting</td> <td align="right">300/-</td> <td></td> <td></td> </tr> <tr> <td>Rates and insurance</td> <td align="right">400/-</td> <td></td> <td></td> </tr> <tr> <td>Buildings</td> <td align="right">27,000/-</td> <td></td> <td></td> </tr> <tr> <td>Furniture</td> <td align="right">6,000/-</td> <td></td> <td></td> </tr> <tr> <td>Debtors</td> <td align="right">8,000/-</td> <td></td> <td></td> </tr> <tr> <td>Cash in Hand</td> <td align="right">1,750/-</td> <td></td> <td></td> </tr> <tr> <td>Closing Stock</td> <td align="right">61,250/-</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td align="right"><b>8,10,500/-</b></td> <td><b>Total</b></td> <td align="right"><b>8,10,500/-</b></td> </tr> </tbody> </table>			Debit Balance	Rs	Credit Balance	Rs	Cash at Bank	1,500/-	Capital Account	50,000/-	Adjusted Purchases	6,99,200/-	Loan @9% taken on 01-01-2022	20,000/-	Salaries	4,200/-	Sales	7,20,000/-	Carriage inwards	400/-	Discount	500/-	Carriage Outwards	500/-	Creditors	20,000/-	Lighting	300/-			Rates and insurance	400/-			Buildings	27,000/-			Furniture	6,000/-			Debtors	8,000/-			Cash in Hand	1,750/-			Closing Stock	61,250/-			<b>Total</b>	<b>8,10,500/-</b>	<b>Total</b>	<b>8,10,500/-</b>
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**Additional Information:**

1. Prepaid Rates Rs 175
2. Bad debts written off Rs 500
3. Provision for doubtful debts @5% on debtors
4. Depreciation on Building @2% and on furniture @10%
5. Manager Commission @5% of net profits before charging such commission.

HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION

DEPARTMENTAL EXAMINATION FOR OFFICERS OF INDUSTRIES DEPARTMENT, HP

PAPER NO: 3

SESSION: April, 2023

Max Marks: 100

Time: 3 hours

Note:

1. Attempt any five questions
  2. All questions carry equal marks
  3. No reference books/text books are allowed
- 
1. a) Mention the objectives and limitations of various Industrial Policies of Govt of India  
b) Describe the Foreign Direct Investment Policy of India. (10 each)
  2. a) Write about National Manufacturing Policy and its objectives  
b) Explain the concept of Foreign Collaboration and its importance. (10 each)
  3. Write short notes on:
    - a) IIFT and its changing role
    - b) KVIC
    - c) DGTD
    - d) BIS (5 each)
  4. a) Explain the procedure of setting up an industrial enterprise in HP  
b) What is the procedure of buying private land by an entrepreneur from outside the state?
  5. a) What are the main objectives of Industrial licensing? (5 marks)  
b) Which industries are under compulsory licensing (5 marks)  
c) Why industrial licensing was abolished in India? (10 marks)
  6. a) What are the Incentives available for large enterprises in the State Industrial Investment Policy, 2019? (10 marks)  
b) What is Purchase preference? (3 marks)  
c) What are the incentives available for anchor enterprises? (4 marks)  
d) What is parallel rate contract (3 marks)
  7. a) What Incentives and facilities are available for creation and up-gradation of industrial infrastructure by private investors. (10 marks)  
b) Incentives for handloom and handicraft sector in the State Policy (10 marks)
  8. a) Write a note on Make in India  
b) Start up Himachal (10 each)



HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION

DEPARTMENTAL EXAMINATION FOR OFFICERS OF INDUSTRIES DEPARTMENT, HP

PAPER No IV (Industries)

Session April, 23

Max Marks :100

Time :3 hrs

Note:

- (i) Attempt any five questions
- (ii) All questions carry equal marks
- (iii) No reference books/text books are allowed

- I. a) What are various methods of marketing adopted by Micro and Small scale enterprises?  
b) What challenges are being faced by them to sustain in the market?  
c) Give suggestions for improving the marketing strategies to scale up the business by Micro and small enterprises?  
(5,5,10)
- II. a) What are the incentives for promotion of exports in Himachal Pradesh? Explain in detail.  
b) What products can be exported from Himachal to other States and overseas? Why?  
(10,10)
- III. What is Industrial Survey? What parameters can be included to carry out Industrial survey in Himachal Pradesh and why is it necessary?  
b) Design a questionnaire and strategy to carry out industrial survey for HP?  
(5,5)  
(10)
- IV. a) What is Detailed Project Report and why is it required?  
b) Prepare a detailed project report for setting up a food processing unit in District Sirmour?  
(10,10)
- V. a) What is Financial Institution? What are Scheduled Commercial banks, explain in detail? (5,5)  
b) In today's scenario when we are focusing on digitization, Do you think there is a need for physical existence of banks? Give reasons in support of your answer? (10)
- VI. a) What is the importance of financial and technical appraisal of Industrial proposals? (10)  
b) What is the requirement for availing loan by MSME? What support is given by Central and state government for giving loans to these enterprises?  
(5,10)
- VII. Write short notes on any four: (5 each)
  - a) CGTMSE
  - b) Revised MSME definition and its impact
  - c) Store Purchase Organization
  - d) HPFC
  - e) HPSIDC
  - f) GEM

**HIMACHAL PRADESH BOARD OF DEPARTMENT EXAMINATION**  
**DEPARTMENT EXAMINATION FOR OFFICERS OF INDUSTRIES DEPARTMENT**

**PAPER-5**

**Session May, 2023**

**Maximum marks: 100**

**Time Allowed-3 hours**

**Note:**

1. Attempt any five questions.
2. All questions carry equal marks.
3. No Reference Book/Text Book except "The Himachal Pradesh Industrial Investment Policy, 2019" and "Rules Regarding Grant of Incentives, Concessions and Facilities for Investment Promotion in Himachal Pradesh-2019" is allowed.

**Q. No. 1**

- a) What is the procedure for issuing an Essentiality Certificate? (5)
- b) Which documents are required to be uploaded for issuing an Essentiality Certificate? (5)
- c) Have any timelines been prescribed for the same under HP Public Service Guarantee Act, 2011? (3)
- d) What are your suggestions to make the present system of issuance of Essentiality Certificate and permission to accord permission under Section 118 of H.P. Tenancy & Land Reforms Act 1972 more investor friendly? (7)

**Q. No. 2**

- a) Has Sericulture contributed towards improving the rural economy of district Bilaspur? If yes explain in detail. (5)
- b) Critically examine the schemes of Central Silk Board; are they suitable for hilly states for promotion of sericulture? (10)
- c) What are the duties of Sericulture Inspectors? (5)

**Q. No. 3**

- a) What do you mean by substantial Expansion as per the provisions of Incentive Rule-2019 of Industries Department? (5)
- b) What is procedure to ascertain whether unit has undertaken substantial expansion? Explain the composition of committees constituted for this purpose. (10)



- c) If Cattle feed manufacturing unit is installed in your district and its promoter visits DIC for getting its installed capacity assessed. What documents you will suggest him to provide for assessing the annual installed capacity on single shift basis? (5)

**Q. No. 4 Write short note on any two of following:-**

- a) Critically examine the role of HP State Handicrafts & Handloom Corporation Ltd. for development of Handicrafts & Handloom. (10)
- b) Name the industrial units being run by HP General Industries Corporation Ltd. Is present economic scenario whether HP General Industries Corporation Ltd. is relevant or not, explain? (10)
- c) What is role of HP Khadi & Village Industries Board in implementing the PMEGP scheme. How you will assess the project of diary farming of 10 lakh under PMEGP approve for Kangra District? (10)

**Q. No. 5.**

- (a) What is the system of procurement of cocoons from sericulture farmers? what's your suggestion to make present system of procurement more profitable for farmers? (5)
- (b) Is Sericulture is a profitable activity for farmers in the present economic scenario? (5)
- (c) What role is assigned to Sericulture Officer, explain his prime and duties? (5)
- (d) What's process of farming Tassar silk? How its farming may be promoted? (5)

**Q. No. 6. Write brief notes on the following:**

- a) What are major and minor minerals of State of H.P. and where are these located? (5)
- b) What is the online procedure for making application for grant of lease for extraction of sand on a private land? (5)
- c) What is the procedure for obtaining a mining lease for major minerals? (5)
- d) Who is empowered to grant a mining lease of minor minerals and what procedure is being adopted? (5)

**Q. No. 7.**

- a) What Incentives are available for promotion of Handloom and Handicraft Industry under the HP Industrial Investment of 2019? (5)
- b) Give suggestions for promotion of the Handicrafts in the State. (5)
- c) Why the next generation of weavers and artisan are not coming forward to adopt the family business livelihood? What you suggest to improve their participation in this business? (5)
- d) What your suggestion to improve the socio-economic conditions of artisans and weavers? (5)

**Q. No. 8. Attempt any two of following:-**

- a) Who is eligible to apply for assistance under Mukhya Mantri Swavalamban Yojna (MMSY) what the procedure for getting assistance under MMSY and on which conditions assistance is provided under MMSY. (10)
- b) What procedure is required to be followed for setting up a mobile stone crusher by a contractor? Explain in detail the requirements for granting lease for setting up of stone crusher. (10)
- c) What's procedure for applying online for getting the firm registered as per the provisions of Indian Partnership Act 1932? (10)

DEPARTMENTAL EXAMINATION FOR OTHER GAZETTED OFFICERS/OFFICIALS OF HIMACHAL PRADESH

Session April, 2023 (For Employment Officer)

Paper 3

Time allowed : 3 Hours

Maximum Marks :100

Note: (i) Attempt any five questions (ii) All questions carry equal marks (iii) No books are allowed

- Q. No. 1 Explain Policy and Procedure of National Employment Service and role of DGE&T in its implementation in India. - 20 Marks
- Q. No. 2 What are NCO codes , explain their importance. Discuss them 'vis-à-vis' various educational and technical qualification. - 20 Marks
- Q. No. 3 Explain the procedure of registration, renewal and transfer of names in various Employment Exchanges in Himachal Pradesh. - 20 Marks
- Q. No. 4 What is the relevance and law on sending requisitions to various employment exchanges in H.P. and special employment exchange for specially abled persons ? Also discuss the norms of sponsoring candidates against various vacancies . - 20 Marks
- Q. No. 5 What are the salient features of the employment exchanges (Compulsory notification of vacancies) Act 1959 ? Also discuss various penalties mention under the Act for various violations of the provisions of the Act. - 20 Marks
- Q. No. 6 Write note on any two of the following :  
a) Inspection under EE(CNV) Act 1959. -10 Marks  
b) Inspection of Employment Exchanges. - 10 Marks  
c) Duty and responsibilities of Employment Officer. - 10 Marks
- Q. No. 7 Explain the initiatives of the government of H.P. to provide more and more employment to Himachalis especially in Industries and Hydro Power Projects. - 20 Marks
- Q. No. 8 Explain the procedure for registration and renewal names by the Ex-Serviceman in Himachal Pradesh. Also discuss the procedure of their selection and sponsoring in various departments by Sub-Regional Employment Officer Ex-Serviceman Cell. - 20 Marks
- Q. No. 9 Write note on any four of the following :  
a) Single Chance rotation system - 5 Marks  
b) Sponsoring norms -5 Marks  
c) Under Employment - 5 Marks  
d) Employment Exchanges Management Information System - 5 Marks  
e) Training of Employment officers - 5 Marks
- Q. No. 10 Write short notes on :  
a) Job fair - 5 Marks  
b) Campus Interview - 5 Marks  
c) NCS (National Carrier Service) - 5 Marks  
d) Model Carrier Centre - 5 Marks

**HP Board of Departmental Examination**  
**Departmental Examination for other Gazetted Officer/Official of HP.**

**Session: April, 2023(for Employment Officer)**

**Paper 4.**

**Time allowed 3 Hours. Maximum Marks 100**

Note: (1) Attempt any 5 questions (II) All Questions carry equal Marks (III) No books are allowed.

- Question No.1      what are main provisions under Employment Exchanges (CNV) Rules, 1960 for collection of Employment Returns/Employment Market Information?  
20 marks
- Question No.2      How is Employer Register prepared in Regional/Distt. Employment exchanges in our state. How maximum establishments can be covered under Employment Market Information Programme?  
20 marks
- Question No.3      Who are designated authorized inspecting officer for inspection of Employer's record in Deptt. of Employment HP? What action is required to be taken after inspection?  
20 marks
- Question No.4      What are roles of Director of Employment, Employment Market Information Officer, Regional Employment Officer, Distt. Employment Officer and Statistical Assistant in HP. for proper implementation of Employment market information programme?  
20 marks
- Question No.5      What is procedure for taking penal action against the Employer of Public and Private Sector establishment for violation of Employment Exchanges (CNV) Act, 1959?  
20 marks
- Question No.6      How is Employment Market information collected, disseminated and used?  
20 marks
- Question No.7      What are main points to be covered in inspection of Employer's record? Elaborate it with any Public Sector establishment?  
20 marks
- Question No.8      Write short note on any two of the following:-  
I. Act and Non-Act Establishment.  
II. Annual Area Employment market Report.  
III. Vacancies outside the purview of EEC (NV) Act.  
IV. Street Survey.  
10X2=20 marks

**HP BOARD OF DEPARTMENTAL EXAMINATION**

**DEPARTMENTAL EXAMINATION FOR OTHER GAZETTED OFFICERS/ OFFICIALS OF HIMACHAL PRADESH SESSION May, 2023.**

**PAPER-5 (FOR EMPLOYMENT OFFICERS)**

**TIME ALLOWED: 3 Hours**

**Maximum Marks: 100**

**Note:- (i) Attempt any 5 questions.  
(ii) All question carry equal marks.  
(iii) No books are allowed.**

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- Q.No.I (a) How does the Govt. help Apprentices? (5 marks)  
(b) Which Acts of GOI has been enacted for Apprentices and which Deptt. In H.P. is mainly responsible for the implementation of this Act? (5 marks)  
(c) How can Labour and Employment Department help Apprentices? (10 marks)
- Q.No.II (a) How and why should Job Fairs and Campus interviews be organised? (10 marks)  
(b) These are to be organised with the help of which other Govt. and Private bodies/ organisation and how are the expenses taken care of? (10 marks)
- Q.No.III You have been invited to deliver VG Talk in a Girls Senior Secondary School. Give details of information/guidance that you will give them? (20 marks)
- Q.No.IV (a) What help is required to be given to Employment Exchange by GOI in the field of VG? (10 marks)  
(b) What should be done by GOI to make VG more effective? (10 Marks)
- Q.No.V (a) What are the main features of HP Skill Development Scheme? (10 marks)  
(b) What more is required to be done to make this Scheme more effective? (10 marks)
- Q.No.VI How can you take help of information and Communication Technology (ICT) in making VG more effective? (20 marks)
- Q.No.VII What are the employment and self employment opportunities available to youth of H.P? (20 marks)
- Q.No.VIII Write short notes on:-  
(i) SVGO (5 marks)  
(ii) UE IGB (5 marks)  
(iii) MCC (5 marks)  
(iv) CEC (5 marks)

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**Board of Departmental Examination April, 2023**  
**(Other Gazetted Officer)**

**Paper: Panchayati Raj-3**

**Minimum Marks: 100**

**Time Allowed: Three Hours**

**Note: 1. Attempt five questions in all. At least one question should be attempted from each part.**

**2. Bare Act and Rules framed herein can be consulted.**

**PART-A**

**Q:1 (a) List out mandatory as well as discretionary provisions of 73<sup>rd</sup> constitutional Amendment-1992.**

**(10 Marks)**

**(b) Critically examine the provisions of reservation for the offices of chairperson of Panchayati Raj Institution.**

**(10 Marks)**

**Q:2 (a) Describe in detail the procedure for registration of marriages under Himachal Pradesh Registration of Marriage Act 1996 & Rules made there under.**

**(10 Marks)**

**(b) List out the Standing Committees of Zila Parishad, how they are constituted and what are their functions.**

**(10 Marks)**

**Q:3 What is e-Gramswaraj? What are the main objectives of e-Gramswaraj under e-Panchayat Mission Mode Project? Explain all the modules/architecture of e-Gramswaraj.**

**(20 Marks)**

**PART-B**

**Q:4 (a) What is the role of 1<sup>st</sup> and 2<sup>nd</sup> Appellate Authorities under the provisions of Right to Information (RTI) Act-2005.**

**(15 Marks)**

**(b) Describe the role of PRIs in "Poshan Abhiyan".**

**(5 Marks)**

**Q:5 (a) Give the main features of H.P. Panchayati Raj Service Guarantee Act 2011.**

**(10 Marks)**

**(b) Describe about the role of gram panchayat in implementing Water Shed Management Programme.**

**(5 Marks)**

P.T.O.

(c) What are the main provisions of 40% (united) and 60% (tied) fund under 15<sup>th</sup> FC.

(5 Marks)

Q:6 (a) What are the salient features of Panchayat Sashaktikaran Puruskar Yojna?

(10 Marks)

(b) Give the main features of Pradhan Mantri Awas Yojna and Mukhya Mantgri Awas Yojna and list out the difference between the schemes.

(10 Marks)

**PART-C**

Q:7 How the District Planning Committee is formed under section 185 of H.P. Panchayati Raj Act 1994. What is the role of District Planning Committee?

(20 Marks)

Q:8 Write short note on any four of the followings:-

1. Cost less development
2. Front line workers
3. Mission Antyodya Survey
4. Public Information Boards
5. Facilitators
6. Tribal Sub Plan
7. Vigilance Committees of Gram Sabha
8. RGSA

(4x5=20 Marks)

Q:9 Mention the schemes under National Health Mission. What steps are being taken by the State Government in implementing these schemes? What is the constitution and role of Rural Health and Sanitation Committee at Gram Panchayat Level in implementing the Programme of National Health Mission?

(20 Marks)

**HP Board of Departmental Examinations**

**(Other Gazetted Officer)**

**(Session... April, 2023)**

**Paper: Panchayati Raj-4**

**Maximum Marks: 100**

**Time Allowed: Three Hours**

**Note: 1. Attempt any five questions.**

**2. Bare Act and Rules framed there under may be consulted.**

**3. All questions carry equal marks as given after each question.**

**Q: 1 (a)** Discuss the powers of the Gram Panchayat with respect to introduce prohibition, entry and inspection, manage fairs and markets and naming of streets and numbering of buildings under the provision of HP Panchayati Raj Act, 1994.

**(10 marks)**

**(b)** What is the territorial jurisdiction of Gram Panchayat in performing judicial functions, which are the offences cognizable by Gram Panchayat? List out persons not to be tried by Gram Panchayat.

**(10 marks)**

**Q: 2 (a)** Describe the powers of the State Govt. To dissolve Panchayats.

**(10 marks)**

**(b)** Describe the circumstances under which office bearers of a panchayat can be placed under suspension.

**(10 marks)**

**Q:3 (a)** What are the corrupt practices for the purpose of Panchayat election under the provisions of HP Panchayat Raj Act, 1994?

**(10 Marks)**

**(b)** What is the procedure to make registration of births, deaths and marriages?

**(10 Marks)**

**Q: 4** Discuss the procedure for moving no confidence motion against Chairman and Vice-Chairman of Panchayat Samiti. Who convene and preside over the meeting of no confidence motion and how proceedings of the meeting are held?

**(20 Marks)**

P.T.O.



Q: 5 (a) Describe the present audit system of PRIs. What is the procedure for settlement of Audit Paras. What steps are recently being taken to make the settlement process of Audit Paras more effective?

(10 Marks)

(b) What are the duties of Panchayat Secretary of Gram Panchayat as per provisions of HP Panchayati Raj General Rules, 1997.

(10 Marks)

Q: 6 What is the procedure of delimitation of Constituencies of Gram Panchayats, Panchayat Samitis and Zila Parishad as per provisions of HP Panchayati Raj (Election) Rules, 1994? Who are the appellate authorities against the delimitation orders?

(20 Marks)

Q: 7 Write short note on any four of the followings:-

- (1) Nine themes of Sustainable Development Goals
- (2) Standing Committees of Zila Parishad
- (3) Levy of taxes, fees and cess by the Gram Panchayat
- (4) Constitution of Mahila Gram Sabha
- (5) consultative committees of Panchayat Samiti

(4x5=20)

*Board of Departmental Examination, Himachal Pradesh*

Session: April 2023

**Paper#5 - BASIC KNOWLEDGE OF COMPUTER  
(Panchayati Raj Department)**

**Paper-A (Theory)**

**Time Allowed: 1 Hour 30 Minutes**

**Total Marks: 50**

**Note: State IT Policy and e-Governance roadmap are allowed for reference.**

- 
1. a. How would you define a computer? 2  
b. What are the five basic components of a computer? Draw a computer block diagram to show them and describe function of each component. 8
  2. What do you understand by e-Governance? Name some initiatives in your Department. What are its benefits to Government Departments, Common Citizen, Business and Employees? What are the related service delivery types from Government to Government, Government to Citizen, Government to Business and Government to Employee? 10
  3. Attempt any three of the following 3x5=15
    - a. Define RAM, ROM and difference between them. Define and differentiate between Primary and Secondary memory. Also name secondary storage devices in use.
    - b. Define a computer network. What are various types of networks?
    - c. What is the difference between Internet and Intranet?
    - d. Define Digital Signatures and eSign.
    - e. Write a short note on Data Base Management System.
  4. What is difference between a Client-Server based software and a web-based software? Why do we need to get web application cyber security audited? Which organization/agency certifies the companies to carry out cyber security audit? 5
  5. Complete the following: 2x5=10
    - a. Full form of AI \_\_\_\_\_ and ML \_\_\_\_\_
    - b. In networking LAN stands for \_\_\_\_\_, WAN stands for \_\_\_\_\_ and MAN stands for \_\_\_\_\_
    - c. The \_\_\_\_\_ is a volatile memory because data is lost on \_\_\_\_\_ and \_\_\_\_\_ is non-volatile memory and data is written once in this memory.
    - d. In Microsoft excel sheet the intersection of Row and Column is known as \_\_\_\_\_. The whole sheet is addressed using vertical \_\_\_\_\_ which are addressed as \_\_\_\_\_ and horizontal \_\_\_\_\_ which are addressed as \_\_\_\_\_
    - e. Expand the term HTML \_\_\_\_\_. Name any three web browsers \_\_\_\_\_

Board of Departmental Examination, Himachal Pradesh

Session: April 2023

Paper#5 - BASIC KNOWLEDGE OF COMPUTER

(Panchayati Raj Department)

Paper-B (Practical)

Time Allowed: 1 Hour 30 Minutes

Total Marks: 50

Note: State IT Policy and e-Governance roadmap are allowed for reference.

- 
1. Carry out following activities: 5
    - a. Create a folder with your name
    - b. Create sub folders as "Practical Exam" and save all files to be created in subsequent questions under this folder
    - c. Download "HP Laserjet 3052" device driver and save in your folder (do not install)
    - d. Create a text file and save the URL from where you downloaded this driver
  
  2. Create a Microsoft Word document and type this question (only first question) and then perform following actions on it: 10
    - a. Ensure that question and sub parts are listed as shown here 2
    - b. Set the page size to A-4 and give 1inch Header and Footer. 1
    - c. Write name of your paper in the header and bold it. 1
    - d. Write today's date and page number in the footer. 1
    - e. Use line spacing of 1.5 1
    - f. Set paragraph spacing of 4pt before and 6pt after each para. 1
    - g. Set page left margin to 1 inch and right margin 0.5 inch 1
    - h. At the end of the document add a blank 3x3 table 1
    - i. Type a line in Hindi using Unicode 1
  
  3. Create an excel file and create a sheet with following details: 15
    - a. Give file name "Paper5-Practical" and sheet name "Employee Salary". Create columns as Sr.No., Employee Name, Basic Salary, Dearness Allowance (DA), Transport Allowance (TA), HRA, Gross Salary, Income Tax, GIS, NPS/GPF, Net Salary 3
    - b. The first column will be an auto running number for 15 rows 1
    - c. Set Employee Name as text column 1
    - d. All other columns after employee name as numeric 1
    - e. Dearness Allowance should be calculated as 31% of Basic Salary column 1.5
    - f. Transport Allowance should be calculated as 5% of Basic + 31% DA on it 1.5
    - g. HRA be fixed at Rs.1000/- for Basic Salary up to 50,000 and 1,500 thereafter 1.5
    - h. Gross Salary is addition of Basic, DA, TA and HRA 1.5
    - i. Income tax is 20% of Gross income, GIS is fixed at Rs.120/- and NPS/GPF is 14% of Basic 1.5
    - j. Net Salary is Gross minus Income Tax, GIS and NPS/GPF 1.5

4. Create a power point presentation (5-10 slides). You may highlight any Departmental Scheme/Subject and implement following in the presentation:
  - a. Use uniform slide background with Department/HP Govt logo on left top corner 2
  - b. Welcome slide showing title, presenter name and auto updating date 2
  - c. Insert a comparative table and its chart 2
  - d. Bullet points of achievement with animation effect showing 1 point at a time (both automated and on mouse click) 2
  - e. Slide transition – add minimum of 2 different slide transitions 2
5. Use your email on browser.
  - a. Compose an email addressed to abc@xyz.com with cc to yourself and bcc to your friend. Use both English and Hindi text as content of email 2
  - b. Send word and excel files created in previous questions as email attachment 1.5
  - c. Add a table showing monthly figures of any scheme for your Panchayat/Block/District 1.5
6. Unplug Keyboard, Mouse and any output device attached with the PC. Reassemble the detached input/output devices. Write the configuration of PC you are using and take a screen shot of the same. 5

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**BOARD OF DEPARTMENTAL EXAMINATIONS**  
**Departmental Examination of Other Gazetted Officers**

**[PAPER 3]**

**PROCEDURAL LAW- POLICE DEPARTMENT**

**APRIL**  
**Session-~~March~~ 2023**

**MAXIMUM MARKS: 100**

**TIME: 3HOURS**

- NOTE:**
- a) Attempt any five questions and at least one question from each part.
  - b) All questions carry equal marks.
  - c) Only bare acts i.e. CrPC and Indian Evidence Act are allowed.
  - d) Relevant sections of Law may be quoted wherever necessary.

**PART-A**

- Q.No. 1 What is the procedure of arrest and what are the duties of the arresting officer ? State whether a police officer can arrest the person who complies with the terms of the notice under Section 41 A?  
**{5,10,5 =20 marks}**
- Q.No.2 Define and distinguish between the followings:  
a) Bailable and Non-bailable offences  
b) Charge and Offences  
c) Inquiry and Investigation  
d) Complaint and FIR  
e) Acquittal and Discharge  
**{4x5 =20 marks}**
- Q.No.3 What is the role of the District magistrate or the Sub Divisional Magistrate under section 97 and 98 of the CrPC ? What provisions of the CrPC are applicable to warrant issued under section 97 of Cr.PC?  
**{7,7,6=20 marks}**
- Q.No.4 What are the duties of the Executive Magistrates in preventing breach of peace and to maintain public tranquillity. What can he do to prevent breach of peace in disputes concerning land or water?  
**{5,15 =20 marks}**
- Q.No. 5 Differentiate between recording statement u/s 161 and 164 **{20marks}**
- Q.No. 6 Discuss the law relating to bail. What is the basis for bail in a non-bailable case and when bail shall be refused in non- bailable offence? What is anticipatory bail?  
**{5,10,5 =20 marks}**
- Q.No. 7 What is the difference between judicial custody and police custody? Can an accused remanded to judicial custody after 10 days of police custody be remanded back to police custody by a court on the request of police?  
**{5,15=20 marks}**

P.T.O.

**PART-B**

Q.No. 8 What is an admission? How it is different from confession? "Admission cannot be proved by or on behalf of the person who makes it" Comment. **{5,10,5=20marks}**

Q. No. 9 Write a short note on:

a) Primary and secondary evidence

b) Admissibility of confession in police custody

c) Public and private documents

d) Burden of proof

e) Stages of examination of a witness **{4x5 =20 marks}**

Q. No 10 a) What do you understand by 'accomplice'? "An accomplice is unworthy of credit unless his statement is corroborated with material evidence" comment. **{5,5=10 marks}**

b) What is evidentiary value of dying declaration? Do you think that an accused person can be convicted on the basis of an uncorroborated dying declaration alone? **{5,5=10 marks}**

**BOARD OF DEPARTMENTAL EXAMINATIONS**

**CRIMINAL LAW FOR POLICE DEPARTMENT**

**APRIL 2023**

**PAPER 4**

**MAXIMUM MARKS :100**

**TIME 3 HOURS**

**NOTE: ATTEMPT ANY FIVE QUESTIONS**

**ONLY BARE ACTS ARE ALLOWED**

**RELEVANT SECTIONS OF LAW MAY BE QUOTED**

**Q no 1.**

**10x2 =20marks**

a)Discuss briefly the financial investigation under N.D &P.S Act.

b)Discuss briefly the major offences under Indian Forest Act and procedure for the disposal of the seized timber/wood and the vehicle used to transport the illicit wood

**Q no 2.**

**20marks**

Discuss the procedure involved in laying a trap against corrupt public servant. Also discuss trap by a non police officer and reverse trap

**Q no 3**

**20marks**

Describe the procedure to be adopted in the case of a custodial death. Also discuss burden of proof in the case of a custodial death

**Q no 4.**

**10x2 =20marks**

a) Define mischief. Discuss legal provisions for dealing with mischief with respect to Government property.

b)What is the penal provision for summoning a woman witness to police station and for not registering an FIR lodged by a woman victim of offence.

**Q no 5.**

**20 marks**

What are the restrictions of rights of a member of police force and how the action can be taken for contravention of the restriction. How do you initiate action against a person causing disaffection amongst the members of a police force.

P.T.O.

**Q no 6.**

20 marks

Define work under the HP prevention of Specific corrupt Practices act, 1983. List out the various types of offences for which punishment is provided in the act

**Q no 7.**

5x4=20marks

Discuss provisions in IPC to prosecute a police officer for following offences

- a) intercourse with women in his custody
- b) Wrongful confinement
- c) causing simple injury for extorting confession
- d) causing grievous injury for extorting confession

**Q no 8.**

20 marks

List the offences and maximum punishment provided in MV act,1988 which are compoundable by police. Also discuss the provisions in the MV act regarding revoking of driving license and suspension of driving license.

**Q no 9.**

20 marks

What are the offences under The SC and ST (PREVENTION OF ATROCITIES) Act, 1989. Discuss the application of section 438 Cr PC to the act.

**Q no 10.**

10x2= 20 marks

- a) What are the conditions governing the issuance of Passport under Passport act? Under what circumstances Passport can be suspended or revoked?
- b) Discuss the powers of Foreign registration Officer (FRO) regarding extension of visas of foreigners overstaying in India without valid visa?



GOVERNMENT OF HIMACHAL PRADESH

BOARD OF DEPARTMENTAL EXAMINATIONS OF GAZETTED OFFICERS SESSION APRIL 2023

Paper 5 Police Rules

Time Allowed 3 hours

Attempt any five Questions

Only Bare Acts and rules allowed. Please mention relevant rules to support your answers.

Q1 Write short notes on the following

- (a) Register of Police Lands
- (b) "Expense" stock
- (c) General Cash Book
- (d) Character Rolls
- (e) Orderly room.

(5x4=20)

Q2 What is the procedure to be followed in conducting Departmental Enquiries? Is a preliminary enquiry part of the departmental enquiry? Can a D E be conducted simultaneously with a criminal case being conducted against the Police Official? (20 Marks)

Q3 What role does preventive and detective organization play in maintaining law and order in a district? Elaborate with examples. (20 Marks)

Q4 Who is the Police Station Clerk? What are his duties? (20 Marks)

Q5 What are History Sheets? How are they prepared? Do you think they are important and help in prevention of crime. Elaborate. (20 Marks)

Q6 (a) What is the role of a Gazetted Officer in investigation of cases?

(b) Write a note on statement recorded by Magistrates and its relevance in investigation of cases. (10x2=20)

Q 7 (a) How is a case of un-natural death investigated? What is the procedure to be followed by an Investigating Officer at the scene of death?

(b) How is an Inquest Report prepared? (10x2=20)

**DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICERS**  
**OF HIMACHAL PRADESH For APRIL/2023 EXAMINATION**

**Paper No.5 (For Prison Department)**

**Maximum Marks-100**

**Time Allowed: 3 Hours**

**No. of Pages: Two**

**Note:** (I) Attempt any Five Questions.  
(II) All questions carry equal marks.

- Q.No. I**
- (a) What are the Aims & objectives of the Himachal Prisons and which are the affecting factors in achieving its goals? Evaluate the success rate of Himachal Prisons. (5)
  - (b) Who is responsible for escort and safe custody of the Prisoners? What are the basis of determining the scale of escort as per statute? (5)
  - (c) Discuss Wage Earning scheme and rehabilitation of prisoners. (5)
  - (d) Examine the present day relevance of H.P Open Air Jail system. (5)

**Q. No. II** Write short notes on the following :-

- (a) Diet of prisoners while taken out of Jails.
- (b) Nelson Mandela Rules.
- (c) e-prison application.
- (d) Special Remission and Govt. Special Remission.
- (e) ICJS System.
- (f) Privileges of the undertrial prisoners.
- (g) Civil prisoner.
- (h) Security & Discipline.
- (i) Diet scale for children admitted to jail with their mother.
- (j) Need of scientific segregation of the prisoners.

(10x2=20)

- Q.No. III**
- (a) A prisoner is convicted in four different FIRs/cases from a court of law. How will you execute his sentences according to section 427 of CrPC. Calculate his release as per the following details, undertrial period, remission earned and parole availed is Nil.

**CASE No. 1:-**

Date of Sentence:- 02/05/2018 for 5 years.

(Note, in this case he was released on bail on 20/07/2021)

(Cont. Page-2)

**CASE NO. 2:-**

Date of sentence:- 04/06/2019 for 10 years.

**CASE NO. 3:-**

Date of sentence:- 12/10/2021 for life imprisonment.

**CASE No. 4:-**

Date of sentence:- 18/08/2022 for two years.

(10)

(b) List the registers which are required to be maintained in a Central Jail? (10)

**Q.No. IV** (a) What is the procedure for repatriation of foreign national prisoners ? (10)

(b) Can convicts be transferred to another State ? If yes, what is the procedure for doing so ? (10)

**Q.No.V** (a) What is the need to provide vocational training to the prisoners during their incarceration, how it helps to maintain security & discipline in the jail and to rehabilitate them ? Evaluate the work done and achievements of the HP prison department in this regard. (10)

(b) What are the punishment provided in HP Jail Manual which a Superintendent Jail can impose upon a prisoner ? (5)

(c) What are the general rules and Standing Operating Procedure, governing the interview and communication of a prisoner in jail ? What precautions are to be followed while allowing such Interview and Communications ? (5)

**Q.No. VI** (a) What is the difference between Mercy and Pre-mature release of a life convict ? Explain the Pre mature release policy of the Himachal Pradesh Government. (10)

(b) What are the specific provisions under H.P Jail Manual, you would like to take care about for the safety & security of condemned prisoners in H.P Jails ? Please give brief account, related provisions, specifically. (10)

**Q.No. VII** Define duties & role of following officers/officials of Jail, as per Jail Manual:-

(a) Head Warder in escape and disturbances in Jails.

(b) Medical Officer upon death of a prisoner in Jail and what information is to be recorded upon such death ?

(c) Gate-keeper at the main gate.

(d) Deputy Superintendent Jail.

(e) Panja Duty Warder.

(5x4=20)

\*\*\*\*\*

**The Board of Departmental Examination, Himachal Pradesh.**

**(Other Gazetted Officers)**

**Paper 3: RURAL DEVELOPMENT DEPARTMENT (April 2023)**

**Time: 3 Hours**

**Maximum Marks:100**

**Attempt any 5 Questions. Bare Acts/Rules are allowed.**

**Q1.(a)** Block Development officer has a dual role to play, as a key functionary in Rural Development as well as CEO of the Panchayat Samiti, please elaborate. **10 Marks**

**(b)** Role of NGOs and village level Institutions in Rural Development.

**10 Marks**

**Q2.(a)** Critically evaluate, how the Watershed Development Programmes have played a key role in organizing the communities & transforming the rural economy in the State. **10 Marks**

**(b)** Describe briefly about the success models of **SukhoMajri** and **Ralegaon Sidhi** villages under the Watershed Development and how they paved the way for replication of these models in Watershed Development Programmes in India. **10 Marks**

**Q3.(a)** Convergence between various Deptts. while implementing the Development Programmes from the Planning Stage can result in achieving the desired objectives. **10 Marks**

**(b)** Describe the Journey of Rural Development Programmes since independence as Rural Development programmes have been continuously evolving ever since. **10 Marks**

*Contd.. 2 ..*

**Q4.(a)** Critically analyse the 73<sup>rd</sup> amendment in the Indian Constitution, How it has transformed the Rural Governance and Panchyati Raj system in India. **10 Marks**

**(b)** Role of PRI s in Planning and Implementation of RD Programmes. **10 Marks**

**Q.5** Write Short Notes on any four out of the following:-

**(Each Note carries 5 marks each)**

1. Rashtriya Gram Swaraj Abhiyan. (RGSA)
2. Social Audit
3. Ombudsman (MGNREGA)
4. Swachh Bharat Mission (Gramin)
5. Registration and Societies.
6. Village level Institutions.

**5x4=20 Marks**

**Q6.(a)** What are the essential features of an ideal self-help Group?

**10 Marks**

**(b)** Write a concept note on the main features of NRLM & how it has brought visible changes in the lives of rural Women in India.

**10 Marks**

**Q7.** Briefly describe about the following:-

**(a)** A well aware PRI member can contribute towards the development of the rural society. Describe how important it is to train the PRIS to empower them to implement the schemes & programmes of the Government in true spirit. **10 Marks**

*Contd...3..*

(b) Role of SEBPO, LSEO, LVDC in present day scenario in the implementation of Rural Development Programmes in the State.

**10 Marks**

**Q.8(a)** MGNREGA is a landmark legislation which gives legal guarantee of employment and has acted as a tool for empowerment of the rural poor. Please elaborate. **10 Marks**

(b) What are the main challenges in rural sanitation beyond achieving the Status of ODF in the Country? How can these be tackled?

**10 Marks**

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7

Board of Departmental Examination, Himachal Pradesh  
Departmental Examination  
April/May, 2023

Paper-4 Rural Integrated Development Department

Time allowed: 3Hours

Maximum Marks: 100

Note:

1. Attempt any Five questions.
2. All questions carry equal marks.
3. Reference books are not allowed.

Q No.1: Describe Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY). What is the eligibility criteria for availing the scheme and its exceptions?

&

Explain project Unnati and its relationship with Mahatma Gandhi NREGS.

(10+10)

Q No.2: Write short Note on any four:

- a. Right to Unemployment allowance.
- b. Expenditure ceiling for the construction of Anganwadi Centers under MGNREGS.
- c. GIS Planning and MGNREGS (Ridge to Valley approach).
- d. Role of Technical Assistant in implementation of MGNREGS.
- e. Software for Estimate Calculation Using Rural Rates for Employment (SECURE).

(5 Marks each)

Q No.3: Describe essential components of Deen Dyal Antodya Yojna- National Rural Livelihood Mission.

&

Explain about Participatory Identification of Poor under DDAY-NRLM.

(15+5)

P.T.O

Q No.4: Write short note on any four:

- a. Village Development Plan under Sansad Adarsh Gram Yojna (SAGY) & its objectives.
- b. Mukhya Mantri Lok bhavan Yojana.
- c. Convergence of Pradhan Mantri Awaas Yojana- Gramin with other Government Schemes.
- d. Him Ira shops.
- e. Matri Shakti Bima Yojana

(5 Marks each)

Q No. 5: Write short Note on any four:

- a. Objectives of GOBAR-Dhan scheme.
- b. Village Sanitation Plan.
- c. Role of Programme Officer MGNREGS.
- d. Who are Charge officers under Sansad Adarsh Gram Yojna SAGY and their role?
- e. Springshed development under Watershed Development.

(5 Marks each)

Q No.6: Describe in detail about the Themes of Gram Panchayat Development Plan.

(20)

Q No. 7: What are the provisions of Plastic Waste Management in rural areas of H.P? Suggest how forward and backward linkage in this regards can be established.

&

What are the provisions of 15<sup>th</sup> Finance commission in supplementing the sanitation plan of a village.

(10+10)

Q No. 8: Write short note on any two:

- a. Mukhya Mantri Gram Kaushal Yojna.
- b. Provisions of NRM and Agriculture works under MGNREGS.
- c. State briefly about Faecal Waste Management under SBM-G.

(10+10)

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**BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH**

**DEPARTMENTAL EXAMINATION  
RURAL DEVELOPMENT DEPARTMENT  
(APRIL-2023)**

**PAPER-5 (Rural Integrated Development Department)**

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS: 100

NOTE:

1. Attempt five questions.
2. Marks are indicated against each question.
3. Bare Act and Rules can be referred.

Q.1.	a) Describe the functions of Gram Sabha.	(10)
	b) Give a detailed account on constitution of the Up-Gram Sabha.	(10)
Q.2.	a) Give a brief note on constitution and functions of Standing Committees in Gram Panchayats.	(10)
	b) What are the exclusions of Gram Panchayat jurisdiction w.r.t. the judicial functions of Gram Panchayats?	(10)
Q.3.	a) Describe the role of Block Development Officer in conducting the business of Panchayat Samiti.	(10)
	b) Give a detailed note on Panchayat Fund. Also explain the disbursement of local rate and stamp duty amongst Panchayats.	(10)
Q.4.	a) What are the grounds for declaring elections to be void under the provisions of H.P. Panchayati Raj Act, 1974?	(10)
	b) How important are the cooperative societies in rural development? Explain in context of the state of Himachal Pradesh?	(10)
Q.5.	a) What are the procedures to levy of taxes by Panchayats?	(10)
	b) Describe in detail the process of budget preparation by Panchayats.	(10)

Q.6.	a) Explain in detail the chronological order of preparation of Gram Panchayat Development Plan (GPDP), BPDP and DPDP.	(10)
	b) How Rashtriya Gram Swaraj Abhiyan (RGSA) is being implemented in the state of Himachal Pradesh? Give a detailed note.	(10)
Q.7.	Write short notes on any four of the followings:	(4x5 =20)
	a) e-Gram Swaraj	
	b) Localisation of SDGs	
	c) Registration of Births, Deaths and Marriages	
	d) State Finance Commission	
	e) PESA	
Q.8.	Give a detailed account on provision of funds and functions of 15 <sup>th</sup> Finance Commission.	(20)

BOARD OF DEPARTMENTAL EXAMINATION HIMACHAL PRADESH  
DEPARTMENTAL EXAMINATION FOR  
SECRETARIAT ADMINISTRATION DEPARTMENT  
SESSION APRIL 2023

PAPER: 3 (OFFICE MANAGEMENT)

TIME ALLOWED: THREE HOURS

MAXIMUM MARKS: 100

NOTES:

- a) Attempt five questions.
- b) All questions carry equal marks.
- c) Bare Acts/Rules/Approved reference books as per syllabus are allowed.
- d) Indicate the same question number and its part as assigned in the question paper while answering the same.
- e) Avoid cutting and overwriting.

Q. No I	Describe the preliminary actions required to be taken on receipt of copy of an Assembly question.	20
Q. No II	Explain the Principles to be adhered to before or while instituting suits on behalf of Government.	20
Q. No III	What do you mean by Rule of Business. Describe the matters which are required to be submitted to Hon'ble Chief Minister.	5+15
Q. No IV	Describe the procedure prescribed for setting up of New Offices in Government Department.	20

- Q. No V** Define the following terms: **10x2=20**
- (a) Messenger Book or Peon Book
  - (b) Personnel Staff
  - (c) Security Grading
  - (d) Docketing
  - (e) Come-back-case
  - (f) Citizen's Charter
  - (g) Appendix to notes in relation to file
  - (h) Branch Officer
  - (i) Electronic mode
  - (j) Recording
- Q. No VI** (a) Describe the procedures prescribed for consultation with Vigilance Department. **10**
- (b) Write short notes on
- (i) Authorities responsible for eradication of corruption. **5**
  - (ii) Prosecution Sanction/report in writing Ledger. **5**
- Q. No VII** Explain the procedure prescribed for treatment of secret and confidential documents in Government offices. **20**

**HP BOARD OF DEPARTMENTAL EXAMINATION**

**PAPER-IV**

Sessim April, 2023

**Administrative case for SAD (Non-Technical Ministerial)**

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**Note:-**

1. Answer all the questions.
2. Books are not allowed.
3. Candidates may write the answer either in English or Hindi.
4. Due credit shall be given to logical and original answers.

**Time Allowed:- 3 Hours**

**Total Marks:- 100**

**Q.1** The State Government aims to start a new scheme for promoting Adventure Tourism in the State of HP. The Department of Tourism & Civil Aviation has been directed to prepare a Cabinet Memorandum for the consideration and approval of the Cabinet, which may cover:-

- a) The scope of adventure tourism is the State.
- b) The activities being conducted in the State- present scenario.
- c) The legal safeguards, if any, and shortcomings to be addressed.
- d) The role of training institutions/expert agencies.
- e) Name of the scheme- objective, target group, employability/self sustaining model.  
Role of Govt./Local Administration/Private players etc.
- f) Vision- taking Himachal to international platform.

You are requested to make suitable assumptions and prepare a Cabinet Memorandum to be put before the minister. **(30 Marks)**

**Q.2** You are a Section Officer of Rural Development Branch in the Administrative Department. The Secretary Rural Development has desired to review the rural housing schemes of the Department.

Draft a letter to the Directorate of Rural Development seeking information on various components of Rural Housing Schemes covering all such aspects that would enable the A.D. have a detailed insight of the Rural Housing schemes.

You may exercise your imagination and draft letter to seek information on all such points and components which would help you prepare a comprehensive detailed note for consideration of Secretary. **(20 Marks)**

- Q. 3** Imagine, you are a Senior Assistant in GAD branch dealing with GAD vehicles. And, you observe that some vehicles are old and not in good condition and proving costly/uneconomical to run and should be condemned and auctioned.  
Please put up a proposal for the Branch Officer for this and such a proposal may be drafted with reference to relevant GAD/FD instructions, provisions of HPFR, 2009 etc.

**(25 Marks)**

- Q. 4** An Assistant working in Administrative Department of Jal Shakti Vibhag was assigned the work of preparing information of progress made under Pradhan Mantri Krishi Sinchayee Yojna (PMKSY) in the State. The information was required for preparing a reply to Vidhan Sabha question and therefore the assistant was directed by his Branch Officer to complete the work in a week. The Assistant proceeded on casual leave for three days citing the illness of his father. He again sent an application for extending his leave for a week citing same reason and also did not hand over the charge of his seat to some other official nor did he inform the Section officer about the pending assignment. The department could not compile the information in time and the reply would not be supplied to Vidhan Sabha.

The Controlling officer intends to initiate Disciplinary proceeding against the Assistant. Please draft a Show-Cause notice to him affording him an opportunity to explain as to why disciplinary action should not be taken against him under CCS (CCA) Rules, 1965 for violation of particular provisions of the CCS (Conduct) Rules, 1964. **(25 Marks)**

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BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH  
DEPARTMENTAL EXAMINATION, SESSION- APRIL, 2023.

PAPER-5:- CASE RELATING TO SERVICES/FINANCIAL RULES FOR  
SAD (SECRETARIAT ADMINISTRATIVE DEPARTMENT)

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS: 100

- Notes: -
- (i) Attempt any five questions. All questions carry equal marks.
  - (ii) Attempt all parts of question consecutively and indicate the same question number & its part as assigned in the question number while answering the same.
  - (iii) Only Bare Acts, Bare Rules, Notifications/Orders and references books are allowed. Help books, text books, handouts, made easy editions are not allowed.
  - (iv) Marks are indicated against each question.
  - (v) Quote relevant Rules(s) in support of your answers, where necessary.
- 

Q. No.1 Differentiate between the followings: --

- (a) Personal Pay and Presumptive Pay of a post.
- (b) Retirement Gratuity and Service Gratuity
- (c) Compensatory Allowance and Travelling Allowance
- (d) Tenure Post and Supernumerary Post
- (e) Censure and Warning

(5\*4=20)

Q. No. 2 (a) Explain in detail the kinds of penalties which may be imposed on a government servant; under CCS (CCA) Rules, 1965.

(b) What are the orders under CCS (CCA) Rules, 1965; against which no appeal to the higher authorities lies?

(c) Define the term suspension. What are the circumstances when a Government servant may be placed under suspension?

(10+5+5=20)

Q. No. 3 (a) What are the duties and responsibilities of Treasury Officer with reference to financial rules and instructions issued by the Finance Department from time to time? Explain in detail.

(b) Describe in detail the procedure provided under H.P. Treasury Rules to regulate for the receipt of money by the Government Servants and grant of receipt thereof?

(10\*2=20)

Q. No. 4 (a) What are general conditions for Pension, under CCS (Pension) Rules. Elaborate the periods which count for qualifying service and periods which do not count as qualifying service under CCS (Pension) Rules.

(b) Describe different classes of pensions under CCS (Pension) Rules. Elaborate the provisions related to each class of such pension, in detail and benefits thereof.

(10\*2=20)

Q. No. 5 (a). Elaborate provisions related to "Next Below Rules".

(b). Explain the provisions of "Combination of Appointments", under Fundamental Rules.

(c). What are the conditions on which service counts for increment in a time scale?

(10+5+5=20)

Q. No. 6 (a) What are the guidelines and norms to be observed to prevent sexual harassment of working women, under CCS (Conduct) Rules, 1964?

(b) What is meant by "Sexual harassment" under CCS (Conduct) Rules, 1964?

(c) How would you define "workplace" under Prohibition of sexual harassment of working women?

(10+5+5=20)

Q. No. 7 (a) Prepare leave account of a government servant on the basis of following information: -

Date of appointment	-----	6-2-2017
Availed Earned Leave (EL) for 50 days from	-----	1-8-2019
Availed Half Pay leave for 44 days from	-----	1-2-2020
Dies noon for 15 days from	-----	16-8-2020
Availed EL for 15 days for availing LTC and also encashed EL for 10 days -	-----	1-3-2021

(b) Explain the provision related to "Extra Ordinary Leave", under Leave Rules.

(c) Elaborate the circumstances under which unavailed joining time may be credited into the earned leave account of a government servant.

(10+5+5=20)

Q. No. 8 Comments on any five of following and quote relevant rules(s) in support of your answer:-

(i) Provision related to "Advance Increment(s)".

(ii) Gratuity of a Government servant was withheld. Now he is claiming interest on it.

(iii) Pension is always subject to future good conduct.

(iv) Provision of Daily Allowance during training.

(v) What is "Enforced Halt"? Explain the provisions to regulate/calculate "Enforced Halt" under relevant TA rules.

(vi) How to regulate T.A. in favour of a Government servant, who is under suspension?

(5\*4=20)



PAPER – 3

Act & Rules of the Transport Department

(Maximum Marks : 100)

(Time Allowed : 3 Hours)

(PART – I)

- I. Write short notes on the following: (2.5x4 = 10 Marks)
- Gross Vehicle Weight
  - Public Service Vehicle
  - National Road Safety Council
  - Aggregator
- II. What is the process of issuance of Driving License? What are the provisions for revocation of Driving License on grounds of disease or disability? (10 Marks)
- III. Why registration of vehicles are necessary. What are the grounds for refusal of registration or renewal of certification of registration? (10 Marks)
- IV. What are the powers of Central Government to make Schemes for National, Multimodal and Inter-state transport of passengers and goods? (10 Marks)
- V. What is Motor Vehicle Accident Fund? Elaborate the procedure of claim disposal pertaining to Government Vehicles in Himachal Pradesh. (10 Marks)

(PART – II)

- VI. Write short notes on the following: (2.5x4 = 10 Marks)
- Temporary License
  - Speed Governor
  - Spark arrester
  - Good Samaritan
- VII. Narrate the provisions for use of Beacon and Blinking Lights. (10 Marks)
- VIII. Elaborate Fastag and its benefits for the flawless movement of vehicles. (10 Marks)
- IX. What is State Road Safety Council? Elaborate the functions and role of Council. (10 Marks)
- X. Elaborate the various provisions made for e-vehicles with special focus on Himachal Pradesh? (10 Marks)

**HP BOARD OF DEPARTMENTAL EXAMINATION  
DEPARTMENTAL EXAMINATION FOR OTHER GAZETTED OFFICERS/ OFFICIALS OF  
HIMACHAL PRADESH SESSION May, 2023.**

**PAPER-4      (ACTS AND RULES FOR TRANSPORT DEPARTMENT)**

**TIME ALLOWED: 3 Hours**

**Maximum Marks: 100**

**PART-1**

**Note:- (i) Question No.1 is compulsory and attempt any three out of remaining questions in this part.**

---

Q.No.1 Write short notes on any five

- (a) Owner
- (b) Collection
- (c) Quarter
- (d) Personal vehicle
- (e) Tempo
- (f) Token
- (g) Construction Equipment vehicle

(5x4=20 marks)

Q.No.II What are obligations of owner on revision of rates of Tax. Elaborate

(10 marks)

Q.No.III What are provisions of appeal against any original order passed by authority under HP motor Vehicle Taxation Act, 1972.

(10 marks)

Q.No.IV What is special Road Tax and how it is levied in H.P.

(10 marks)

Q.No.V What are the powers to stop, search and seizure under H.P. Motor Vehicle Taxation Act,1972.

(10 marks)

**PART-II**

**Note:- Question No.VI is compulsory and attempt any three out of remaining questions in this part**

Q.No.-VI Write short notes on any four:-

- (a) Special Notice
- (b) Controlling Authority
- (c) Refund of Tax
- (d) Issue of Token
- (e) Taxation Authority
- (f) Manner of payment of tax

(4x5=20 marks)

Q.No.VII Explain briefly role of secretary S.T.A. (State Transport Authority) H.P.

(10 marks)

Q.No.VIII Explain manner of payment of tax in respect of Vehicle registered in other State

(10 marks)

Q.No.IX Elaborate with example types of Vehicles which are exempted from tax and why?

(10marks)

Q.No.X Why Authority apply penalty in certain cases?

(10 marks)

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**PAPER No. 5: ACTS & RULES FOR TRANSPORT DEPARTMENT.**

Time allowed – 3 hours

Maximum Marks: 100

**PLEASE READ CAREFULLY**

1. Attempt any five questions from **each part**.
2. Questions carry the marks indicated against each of them.
3. Relevant provision of Acts and Rules be quoted in support of answers.

**PART-I**

**Question No. 1**

Which provision of the HP Motor Vehicle Rule deals with the Duties, Functions and conduct of Drivers? Discuss the relevant provision in brief.

(10 Marks)

**Question No. II**

Discuss in detail the relevant provisions dealing with the Grant of Conductor License and procedure for hearing of appeals under section 33 and section 34 of the Motor Vehicle Act 1988?

(10 Marks)

**Question No. III**

Discuss in detail the procedure of issuance or renewal of Certificate of Fitness?

(10 Marks)

**Question No. IV**

Define the following terms:

- a. Drivers Badge
- b. Conductor's Badge
- c. Mutilated License
- d. Registration Authority
- e. Reference to Expert

(10 Marks)

**Question No. V**

Explain briefly the procedure for extension of validity of permits?

(10 Marks)

**Question No. VI**

What is the procedure for the Retention of Registration Mark?

(10 Marks)

**Question No. VII**

Discuss the procedure for the grant of permit to the State Transport Undertaking?

(10 Marks)

**Question No. VIII**

Define the following terms

- a. Dangerous Projections
- b. Floor Boards
- c. Towing
- d. Involuntary Halts
- e. Locking of Nuts

(10 Marks)

**PART-B**

**Question No. I**

Discuss the procedure for grant of license under Rent A Cab Scheme 1989.  
(10 Marks)

**Question No. II**

Explain the procedure of appeal under the Rent A Motor Cycle Scheme, 1997.  
(10 Marks)

**Question No. III**

Elucidate the important provision of Ex-Gratia Grant Scheme 2004.  
(10 Marks)

**Question No. IV**

Explain the reason and objectives for Him Gramin Parivahan Swarojgar (Parivahan) Yojna.  
(10 Marks)

**Question No. V**

What are the impediments in the implementation of Himachal Pradesh Meter Taxi, Instruction, 2018?  
(10 Marks)

**Question No. VI**

Explain the following terms:

- a. Driving Training School
- b. Rationalisation of Taxes
- c. PMGSY
- d. Auto Rickshaw
- e. Permit

(10 Marks)

**Question No. VII**

Critically examine salient features of Transport Policy, 2014. .

(10 Marks)

**Question No. VIII**

Do you think that the Road Safety Policy, 2016 has outlived its utility? If yes suggest measures for improvements.

(10 Marks)

# Board of Departmental Examination, Himachal Pradesh

Session: May, 2023

Paper#6

Information Technology

(Transport Deptt.)

Part-A (Theory)

Time Allowed: 1 Hour 30 Minutes

Max Marks: 30

Note:- Attempt any three questions.

- |    |     |  |    |
|----|-----|--|----|
| 1. | a)  | What are the advantages of E-commerce?                   | 5  |
|    | b)  | What are input and output devices? Give example of each. | 5  |
| 2. | a)  | What is computer memory?                                 | 5  |
|    | b)  | Write the functions of operating system.                 | 5  |
| 3. | a)  | How e-Governance improve the efficiency of the office?   | 5  |
|    | b)  | What are files and folders?                              | 5  |
| 4. |     | Write short note on following.                           | 10 |
|    | i   | User interface   |    |
|    | ii  | Multimedia   |    |
|    | iii | Data processing  |    |
|    | iv  | Application software                                     |    |

# Board of Departmental Examination, Himachal Pradesh

Session: May, 2023

Paper#6

Information Technology

(Transport Deptt.)

Part-B (Practical)

Time Allowed: 1 Hour 30 Minutes

Max Marks: 70

Note:-Attempt any seven questions. Use of multiple windows are allowed.

1. Type the following paragraphs in MS-Word. 10

Video provides a powerful way to help you prove your point. When you click Online Video, you can paste in the embed code for the video you want to add. You can also type a keyword to search online for the video that best fits your document.

To make your document look professionally produced, Word provides header, footer, cover page, and text box designs that complement each other. For example, you can add a matching cover page, header, and sidebar. Click Insert and then choose the elements you want from the different galleries.

Do the following word formatting:

- i Left/Right margin=1.5 inch and Top/bottom Margin=1 Inch
- ii font size=13, font style= Arial
- iii Left Indent of 1<sup>st</sup> paragraph= 1.5 inch, Hanging Indent of 2<sup>nd</sup> paragraph = 1 inch
- iv Insert Roman Numbering in all the paragraph
- v save the file in desktop having name "Transport"

2. Draw a table of six rows and five columns and do the following. 10

- i Height of first row= .5 inch
- ii Change the color of first three rows
- iii width of first column= .5 inch, second column= 1 inch, third column= 1.5 inch

3. Create a worksheet and find the values using function/formula as given below. 10

Student Name	Math	Hindi	English	GK	Science	Total Marks	%age	Max Marks	Grade(if %age > 80 = "A" else "B")
Saurav	85	75	71	90	84				
Jaya	45	57	65	92	75				
Himanshu	86	46	35	85	86				
Jatin	95	95	85	84	94				
Pankaj	25	27	81	76	73				
Deepika	75	68	74	74	81				
Anil	46	55	68	80	65				
Chetan	66	75	54	83	61				

P. T. O.



4. Download the following. 10
- i Transport Policy 2014
  - ii R&P Rules of RTO
  - iii Himachal Pradesh Motor Vehicles Rules, 1999
  - iv Logo of Himachal Transport Department
  - v Form 29 Transfer of Ownership
5. Using e-mail, demonstrate the following. 10
- i CC & BCC option of e-mail.
  - ii Add Signature to all outgoing e-mails
  - iii Attach the files with the e-mail
  - iv Open the junk/spam e-mails
  - v Create Group e-Mail addresses.
6. Make a PowerPoint presentation on "Road Safety". Add picture, clip Art, Slide Transition, Background colour, Animation in the slides. Insert logo in all the slides using Slide Master. 10
7. Do the following. 10
- i Show your Aadhar card in your digilocker account.
  - ii Demonstrate the payment of bills or services in your mobile wallet.
  - iii Renewal of Vehicle Registration from m-Parivahan
  - iv Rename the folder name
  - v Convert word file into pdf format
8. Demonstrate following. 10
- i "Sarathi" Portal
  - ii "Vahan" Portal"

**Departmental Examination for other Gazetted Officers of Himachal Pradesh****Paper-3          Weights and Measures****Time allowed: 3 hours****Maximum Marks: 100****Note:**

1. Answer any five questions. All questions carry equal marks.
  2. Bare Act/Rules allowed.
- 

Q. No. I: (a) What necessitated repealing of Standard Weights and Measures Act, 1976 and bringing in new Act of Legal Metrology in 2009?

(b) Discuss functions of International Organisation of Legal Metrology and International Bureau of Weights and Measures. Where are these two organizations headquartered? 2x10= (20)

Q. No. II: Who is empowered to inspect and seize the unauthorised weights and measures under the Legal Metrology Act and in what manner the seized goods are disposed? (20)

Q. No. III: What penalties can be imposed for following offences under the Legal Metrology Act, 2009?

- (i) For use of non-standard weight or measure
- (ii) For selling non-standard packages
- (iii) For counterfeiting of seals
- (iv) For obstructing Legal Metrology officers from their duty
- (v) For giving false information or false returns

5x4 = (20)

Q. No. IV: What specific commodities can be sold in packages and what declarations are required to be made on every package? (20)

Q. No. V: What do you mean by the following terms in relation to Legal Metrology Act, 2009?

(i) Dealer (ii) Manufacturer (iii) Person (iv) Premises (v) Stamp

5x4= (20)

Q. No. VI: Write short notes any two of the following:

(i) Base units of Weights, Measures and Numeration

(ii) Verification and stamping of Weights and Measures

(iii) Procedure of checking of net contents of LPG Cylinder

(iv) ISI certification

2x10= (20)

Q. No. VII: Answer the following

(i) When can a person be arrested without warrant?

(ii) When can a search warrant be issued by the Judicial Magistrate?

(iii) When bail may be allowed in non-bailable offence?

(iv) What is the process of serving summons?

4x5= (20)

Q. No. VIII: Answer the following

(i) Difference between Executive Magistrate and Judicial Magistrate

(ii) Difference between Summary and Regular Trial

(iii) Difference between Police Report and First Information Report (FIR)

(iv) Difference between cognizable and non-cognizable offence?

4x5=(20)

H.P. BOARD OF DEPARTMENTAL EXAMINATION

PAPER-4: WEIGHTS & MEASURES

MAY 2023

Time allowed: 3 hours

Maximum marks: 100

- Note: 1) Attempt any five questions.  
2) Bare Act/Rules orders are not allowed.
- 

- Q. 1 (i) Explain the procedure for verification of 5 Kg working standard weight in a secondary standard laboratory. (10)
- (ii) What are fundamental and derived physical quantities? Name the fundamental physical quantities along with their SI units. (10)
- Q. 2 (i) What is acceleration due to gravity? Derive an expression for acceleration due to gravity. What are the values of acceleration due to gravity, mass and radius of earth? (10)
- (ii) How does the acceleration due to gravity varies with
- (a) Shape of earth
  - (b) Latitude
  - (c) Height above the surface of earth.
  - (d) Depth below the surface of earth. (2.5x4=10)
- Q. 3 (i) Explain the procedure of verification of equi-arm type secondary standard balance of 20 Kg. (10)
- (ii) A non-automatic weighing instrument has following declaration on it:  
maximum capacity = 150kg. minimum = 100g. e= 5g. calculate the class of the instrument.  
If the minimum value is changed to 250g what will be class of the instrument? (10)
- Q. 4 (i) State and explain newtons second law of motion. How is the weight of a body inside elevator affected when it moves:
- (a) uniformly upwards.
  - (b) upwards with uniform acceleration.
  - (c) downwards with uniform acceleration. (15)
- (ii) Prove the statement "newtons second law is the real law of motion". (10)
- Q. 5 (i) What are the different methods of weighing? Explain each method in detail. Which method is most accurate? (10)
- (ii) Explain the concept of inertial and gravitational mass. A body on earth weighs 20 kg-wt. what would be its mass on the surface of moon? Gravitational pull on the surface of moon is  $\frac{1}{6}$  times that on surface of earth. (10)
- Q. 6 (i) What material shall be used for construction of working standard weights? What is maximum permissible error for working standard weights of denomination 20 kg, 10 kg, 5 kg, 2kg, 1 kg? (15)
- (ii) What shall be shape and finish for working standard weight of 20kg and 10 kg? (5)
- Q. 7 (i) Explain the procedure for verification of 1 kg CI weight as per Legal Metrology general Rules 2011 (10)
- (ii) Explain inequality of arms in balances. How can it be minimized? (10)

- Q. 8 (i) What is specific gravity? What are different units of specific gravity? (5)
- (ii) How would you determine the specific gravity of petrol at dispensing unit using specific gravity bottle?  
How does specific gravity vary with temperature? (10)
- (iii) Explain the principle of floatation. (5)
- Q. 9 (i) explain the procedure for verification of dispensing unit having MMQ 200ml using 10 L capacity measure as per Legal metrology General Rules 2011. (10)
- (ii) write short notes on following:
- (a) Kilogram
  - (b) Kelvin
  - (c) Mechanical advantage
  - (d) Moment of inertia
  - (e) Ampere (10)

**H.P. Board of Departmental Examination**

Session: **APRIL**, 2023

**Paper 5: Legal Metrology (Weights and Measures) Organization**

**Time Allowed: 3 Hrs.**

**Maximum Marks: 100**

- Note:**
1. Attempt any five questions.
  2. All question carry equal marks.
  3. No Act, Rules, Books and order are allowed.

- 
- Question 1** (i) Discuss about provisions related to "power of inspection seizure etc." (10)  
(ii) Discuss about provisions related to "verification of Weights or Measures" along with penal provisions. (10)
- Question 2** (i) How is inspection of quantity and error carried out in the premises of wholesale dealer or retail dealer? What is the action taken? (15)  
(ii) What are declarations applicable to be made on every wholesale package? (5)
- Question 3** (i) What are general provisions related to declaration of quantity? (10)  
(ii) Discuss about "principal display panel-its area, size and letter etc." (10)
- Question 4** (i) What is the provision related to periodical verification of Weight or Measure? (10)  
(ii) Under provisions of LM Act 2009 Define "Legal metrology officer". What are provisions related to qualification of legal metrology officer? (10)
- Question 5** (i) A Non Automatic weighing Instrument has following declarations on it;  
Max. Cap = 100Kg,  $e=5g$ , min. 100g.  
(a) explain the meaning of each symbol (3)  
(b) calculate its Class, and state whether its standard or not? (3)  
(c) If not standard, then how shall we make it standard? In that case what shall be its class? (4)  
(d) In case (c) calculate maximum permissible error as per provisions of law. (5)  
(ii) What are various tests carried out at the time of inspection of Electronic weighing instruments? Explain (5)
- Question 6** (i) Discuss about "Tests for Approval of Model". (10)  
(ii) Explain the following:-  
(a) Base Unit of Length.  
(b) Base unit of luminous intensity.  
(c) Base unit of electric current.  
(d) National prototype.  
(e) Wholesale package. (10)

**Question 7** (i) Discuss about provisions related to "compounding of offenses". **(10)**

(ii) What do you understand by the following terms?

- (a) Pre-packaged commodity.
- (b) Protection.
- (c) Transaction.
- (d) Verification.
- (e) Institutional Consumer.

**(10)**

**Question 8** Write brief notes on any five:-

- (a) Penalty for obstructing Director, Controller or Legal Metrology Officer.
- (b) Penalty for contravention by Government approved test Center.
- (c) Person.
- (d) Premise.
- (e) Manufacturer.
- (f) Temporarily accepted units.
- (g) Section 18 of LM Act 2009.

**(20)**

**H.P. BOARD OF DEPARTMENTAL EXAMINATION**  
**DEPARTMENTAL EXAMINATION FOR OTHER GAZETTED OFFICERS**  
**PAPER-3 (WELFARE) ESOMSA**

April, 2023

**Time Allowed: 3 Hours**

**Maximum Marks: 100**

**Note:** Attempt any five questions.  
Maximum marks against each question are indicated.  
Bare Acts can be consulted, where required.

- Q I. (a) Write a descriptive note on Scheduled Caste Development Programme (earlier known as Scheduled Caste Sub Plan.)  
(10 Marks)
- (b) What are the objectives and scope of Single Line Administration in Tribal Areas?  
(10 Marks)
- Q II. (a) Describe the constitution, composition and functions of HP State commission for Scheduled Castes.  
(10 Marks)
- (b) Describe the functions and role of National Commission for Backward classes.  
(10 Marks)
- Q III. What are the main functions of Vidhan Sabha Committee for Scheduled Caste and Scheduled Tribe?  
(20 Marks)
- Q IV. (a) What are the major problems of SCs/STs/OBCs in Himachal Pradesh?  
(10 Marks)
- (b) Discuss various provisions of Scheduled Castes/Scheduled Tribes (Prevention of Atrocities) Act, 1989.  
(10 Marks)



Q V. Write a short notes on any four topics:- (5+5+5+5 Marks)

- (a) Varisht Nagrik Suvidha Kendra
- (b) National Family Benefit Scheme
- (c) H.P. Kabirpanthi Welfare Board
- (d) Centrally Sponsored social security schemes implemented by H.P.
- (e) Types of punishment in the Protection of Civil Rights Act, 1995
- (f) H.P. Labana Welfare Board

Q VI. (a) Discuss the functions and role of District Welfare Committee in the implementation of Welfare Schemes.

(10 Marks)

- (b) Describe the main objectives of Skill Upgradation with Job/ Placement (SUJOP) scheme. What are the eligibility criteria for selection of candidates under SUJOP.

(10 Marks)

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**HP BOARD OF DEPARTMENTAL EXAMINATION**  
**DEPARTMENTAL EXAMINATION FOR OTHER GAGETTED OFFICERS**  
**PAPER-4 (WELFARE) ESOMSA**

April, 2023

**Time Allowed :-3 Hours**

**Maximum Marks:-100**

**Note:- Attempt any five questions**

All the question carry equal marks.

Only Bare Acts can be consulted but answers are to be given in your own words.

- Q. I** (a) Describe National Action Plan for Drug Demand Reduction? (15)
- (b) Write short note on steps taken by State Govt. for the prevention of alcoholism & substance abuse? (5)
- Q.II:-** Write short note on any four topics (5+5+5+5)
- (a) Follow up Program.
- (b) RPwD Act 2016.
- (c) National Commission for Backward Classes (NCBC).
- (d) HPSC/ST Development Corporation.
- (e) Civil Services coaching Assistance.
- Q.III** (a) Describe Swarn Jayanti Ashray Yojna. (10)
- (b) Explain the major provisions of RTI Act, 2005. (10)
- Q. IV:-** (a) What is the role of District Welfare Officer in implantation of SCDP? Explain in detail. (10)
- (b) Explain how the PMAGY Phase II is different from its Pilot Phase. (10)
- Q.V:-** (a) What are the various Schemes of Dr. Ambedkar Foundation. Explain any two. (10)
- (b) Explain social security Pension Scheme. (10)
- Q. VI:-** (a) Describe National Program for Rehabilitation of Persons with disabilities. (10)
- (b) Explain the role of Chief Probation Officer under the HP, Good Conduct Prisoners Act 1968. (10)

**HP Board of Departmental Examination**  
**Departmental Exam for Other Gazetted Officers**

**Paper 5: Welfare (Social Defence)      Session April, 2023**

Please read the following instructions carefully:

- a) *This Paper carries six questions carrying maximum 100 marks.*
- b) *Attempt all the questions.*
- c) *Time allowed: 3 hours*
- d) *Only bare Acts can be consulted by the candidate.*

1. Write a short note on **ANY FIVE** among the following (maximum 500 words):

- i. Features of an ideal assistive device.
- ii. Relevance of Rehabilitation Council of India in disability sector.
- iii. Objective of the National Trust for Welfare of persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disability.
- iv. The objective of Disability Identity Cards and process of its issuance.
- v. Should the approach towards persons with visual disability be similar to those with speech and hearing disability? Why?
- vi. What must be the design elements for an office-cum-residential institute meant for persons suffering with blindness.

(5 x 10 = 50)

2. "Barrier-free environment enables PwDs to move about safely and freely. The goal of barrier-free design is to provide an environment that supports the independent functioning of individuals so as to enable them to participate without assistance in every day activities." List any five strategies with reasons which must be devised to provide barrier-free environment to the Persons with Disabilities.

(10)

3. Critically analyse Mental Health Act, 1987 and suggest any five amendments required to improve it. Justify each amendment.

(10)

P.T.O.

4. List any ten steps that can be taken to provide an access to appropriate per-school, primary and secondary education to a child with disability. (10)
  
  5. The Himachal Pradesh State Policy for Persons with Disability, 2010 has envisaged three strategies for mainstreaming the Persons with Disabilities. Prepare an Action Plan with ten action points for each strategy with justification. (10)
  
  6. Highlight any five principal areas of intervention for prevention and early detection of disabilities as per National Policy for Persons with Disabilities. (10)
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**HP Board of Departmental Examination**  
**Departmental Examination for Other Gazetted Officers**  
**Paper:3 (Holistic Child Development Schemes and Programmes)**

*Session: April, 2023*

**Time Allowed: 3 Hours**

**Maximum Marks: 100**

**Note: Attempt any five questions. All questions carry equal marks. Only bare acts can be consulted.**

Q. I	<p>Describe briefly the following:</p> <ol style="list-style-type: none"> <li>i. Role of District Nutrition Committee</li> <li>ii. Community Based Events</li> <li>iii. What changes the Govt of India has made in guidelines of the Scheme for Adolescent girls(SAG) during 2022-23.</li> <li>iv. Objectives of Poshan 2.0</li> <li>v. Mukhya Mantri Bal Suposhan Yojana</li> <li>vi. Incremental learning approach</li> <li>vii. PMMVY</li> <li>viii. Pradhan Mantri Rashtriya Bal Puraskar</li> <li>ix. Importance of Mother and Child protection Card</li> <li>x. Role of ALMSCs</li> </ol>	10 X 2= 20 Marks
Q.II	<ol style="list-style-type: none"> <li>i. What is need and salient features of Pre-conception And Pre-natal Diagnostic Techniques (Prohibition of Sex Selection) Act, 1994. What are the penalties under this Act.</li> <li>ii. What is the Global Hunger Index (GHI) and what are four component indicators of GHI. What is the ranking of India in GHI.</li> </ol>	2 x 10= 20 Marks
Q.III	<ol style="list-style-type: none"> <li>i. Classification of Major 3 Umbrella Schemes of Women &amp; Child Development and elaborate each scheme.</li> <li>ii. What is the role and modules of Poshan Tracker in monitoring of Saksham Anganwadi and Poshan 2.0 . What are different level of monitoring of Poshan Tracker</li> </ol>	2 x 10= 20 Marks
Q.IV	<ol style="list-style-type: none"> <li>i. What is the importance of Infant Milk Substitutes, Feeding Bottles and Infant Foods (Regulation of Production, Supply and Distribution) Act, 1992. Why is the first 1000 days of life important for a child?</li> <li>ii. What is the scenario of anaemia and malnutrition percentage in reference to National Family Health Survey-5 of the State . What are schemes of WCD to combat malnutrition.</li> </ol>	2 x 10= 20 Marks
Q.V	<p>Describe the provisions of the Juvenile Justice (Care and Protection of Children), Act, 2015 for the following offences against children:</p> <ol style="list-style-type: none"> <li>i. Cruelty to Child.</li> <li>ii. Sale and procurement of children for any purpose.</li> <li>iii. Kidnapping and abduction of child.</li> <li>iv. Adoption without following prescribed procedures.</li> <li>v. Employment of a child for begging.</li> </ol>	5 X 4 = 20 Marks
Q. VI	<ol style="list-style-type: none"> <li>i. What is the need, vision and objectives of the Early Childhood care &amp; Education (ECCE) Policy .</li> <li>ii. What steps Government has to ensure for access to ECCE</li> </ol>	2 X 10=20 Marks

HP Board of Departmental Examination

Departmental Examination for Other Gazetted Officers (CDPO's)

Session: April, 2023.

**Paper 4: Women Empowerment Constitutional Safe Guards for the Development and Welfare of Women**

**Time Allowed: 3Hours**

**Maximum Marks:100**

**Note:** Attempt any 5 questions. All questions carry equal marks. Candidates may consult bare Acts.

Q.I) Describe the main provisions of Dowry Prohibition Act, 1961? Explain the role of Dowry Prohibition Officers and who has been appointed /designated as Dowry Prohibition Officers in Himachal Pradesh?

(12+6+2=20)

Q.II) (i) Explain in detail the new guidelines of PMMVY under Mission Shakti ? Eligibility criteria and required documents for claiming benefits for second child?

(5+5=10)

(ii) Explain in detail the objective, eligibility criteria and award under H.P. Mahila Vikas Protsahan Yojna?

(10)

Q. (III) Describe in brief the major legislation enacted for safeguarding the interest of women in India? what is the role of Directorate of WCD in implementation of these legislation?

(20)

Q.IV) (I) What are the present social security schemes available to Anganwadi workers?

(II) What is the role and activities of women Development Corporation ?

(10+10=20)

Q.V) (i) Write brief notes on :

(5+5+5+5=20)

a) One stop Centre scheme

b) Palna

c) Vishesh Mahila Uthan Yojana

d) Mother Teresa Asahaya Matri Sambal Yojana

Q.VI) Describe in detail the initiatives undertaken by GOI and Govt. of H.P. in the form of various laws and schemes to tackle declining sex ratio

(20)

HP Board of Departmental Examination  
Departmental Examination for other Gazetted Officers (CDPO)

Session: April, 2023

Paper 5. Constitutional Safeguards for the Protection of Child Rights and Child Development.

Time Allowed : 3 Hours

M.M. : 100

Note: Attempt any 5 questions. All questions carry equal marks. Only bare acts can be consulted.

Q.1.i)	If a child is married before the age of 18years, what are the provisions envisaged under law to punish the defaulters? Elaborate the concerned Act and provisions in favor of the minor.	2 X 10 = 20
ii)	What is the role of Specialized Adoption Agency under Juvenile Justice (Care and Protection of Children) Act 2015? Which is the organization in Himachal Pradesh designated as SAA and how does it function in this respect?	
Q.2	Briefly mention the types of offences committed against children and the punishments prescribed for it under Juvenile Justice (Care and Protection of Children) Act 2015.	20
Q.3	Describe the scheme formulated to implement Juvenile Justice (Care and Protection of Children) Act 2015, highlighting the services along with the procedures adopted under the said scheme to provide these services to the target group.	20
Q.4	Elaborate the offences and the punishments prescribed for the offences under POCSO Act.	20
Q.5	Write short notes on the following :	5 X 4 = 20
i)	Role and functions of HP State Commission for Protection of Child Rights (HPSCPCR).	
ii)	National Food Safety Standards Act.	
iii)	Mukhya Mantri Sukh Aashray Yojna.	
iv)	Duties of Protection Officer (Non Institutional).	
v)	Specialized Juvenile Police Unit.	
Q.6.i)	If a complaint is received regarding sexual harassment of women at work place what is the procedure adopted for resolving it? Which are the committees constituted under the relevant Act?	2 x 10 = 20
ii)	What are the powers and functions of the District Magistrate under the Juvenile Justice (Care and Protection of Children) Act with respect to the latest amendment?	