

**H.P.KHADI & VILLAGE INDUSTRIES BORAD, CLEAVE LAND
SHIMLA-171004
"SHORT TERM ADVERTISEMENT NOTICE"**

A walk-in-interview for engagement of Senior Accountant, on a short term contractual basis, from among the retired Public Sector Undertaking (PSU's) of H.P. Government, who are below the age of 65 years shall be held in the office of Chief Executive Officer on **05.10.2023** for a period of one year subject to further extension of 1 year at a time subject to satisfactory performance and mutual consent of both parties. The engagement carries a consolidated monthly remuneration of Rs.35000/- (Thirty Five Thousand only).

Note: Detailed information and criteria is available at <http://hipashimal.nic.in>.

ELIGIBILITY CRITERIA

- (a) The candidate must be a retired employee of Public Sector Undertaking of H.P. Government.
- (b) Not more than the age of 65 years.
- (c) He must possess the minimum qualification of B.Com from any recognized university.
- (d) He should not be found guilty by any court or by his/her disciplinary authority during his/her service period and will produce a certificate to this effect from his last employer
- (e) The person desirous of seeking such engagement may appear for the interview along with his/her bio-data on the prescribed format as per Annexure-A, original testimonials, pension payment order book, if any and three passport size photographs.
- (f) Service Certificate issued by his/her previous employer in format as per Annexure "B".
- (g) No TA/DA would be provided for attending interview.
- (h) Experience in double entry accounting as per Annexure-"B".

Date of Walk-in-interview:-

Note: The candidate not fulfilling eligibility criteria would not be considered for selection process.

Programme:

1. The registration for the interview between 10.00 AM to 11.30AM following personal interview.
2. The selected candidate will have to join their engagement immediately.
3. The decision of the HPK&VIB Recruitment Committee in process of engagement shall be binding & final. The authority reserves the right to cancel the recruitment process at any time without any prior notice

Sd/-

Chief Executive Officer

7. Experience (attach separate sheet, if columns are insufficient)

Post Held	Name of Institution/ Department/ Ministry	Whether State Govt. / Public Sector Undertaking	Period of Service		No. of Completed years & months	Nature of Duties	Remarks, if any
			From	To			

8. Are you computer literate? (Yes/No) _____

9. Are you able to work on Tally. (Yes/No) _____

DECLARATION TO SIGNED BY THE CANDIDATE

I hereby certify and declare that:

- (i) I am a Himachali Bonafide;
- (ii) All statements made and information given by me in this application is true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or after Part-Time contractual appointment, action can be taken against me by the HP Khadi and Village Industries and my candidature/ appointment (contractual) shall automatically stand cancelled.
- (iii) I further declare that I fulfill all the conditions of eligibility regarding age, educational, professional/ technical qualifications, etc. prescribed for the post applied for. The essential qualification prescribed is possessed by me, the proof of which has been enclosed.
- (iv) I have no claim for regular appointment in HP Khadi and Village Industries as this advertisement is only for this Board temporarily arrangement and part-time contractual basis.

PLACE: _____

DATE: _____

Signature of candidate

Verified all the details and eligibility as per requirement.

Signature of Verification Team I/C & Members

SERVICE CERTIFICATE

*This is to certify that Sh. /Smt. /Ms.....
S/D/o Sh.has worked in our organization in the
capacity and period thereof as mentioned below: -*

<i>Sr. No</i>	<i>Post Held</i>	<i>Period</i>		<i>Total Period</i>
		<i>From</i>	<i>To</i>	
<i>1.</i>				
<i>2.</i>				
<i>3.</i>				
<i>4.</i>				
<i>5.</i>				

*Further certified that no vigilance case and disciplinary proceedings
is either pending or contemplated against above named employee during
the service period and good job knowledge and experiences in double
entry accounting system.*

Place:

Date:

Signature

*Name & Designation of employer
with office seal*