

No. HIPA (Trg.)C-9/2013-IX
Government of Himachal Pradesh
Institute of Public Administration

Fairlawns, Shimla-12,

dated

May,2023

Office Order

Due to some administrative reasons, the following training programmes are hereby cancelled:-

Sr. No.	Name of Training Programme	Duration
1.	Disciplinary Proceedings/ Conduct Rule/ Departmental Enquiry	01.06.2023 to 03.06.2023
2.	RTI Act 2005 and Public Service guarantee Act 2011	05.06.2023 to 06.06.2023
3.	Office Procedure and Financial Administration	05.06.2023 to 09.06.2023
4.	Basic Computer Course	15.06.2023 to 17.06.2023
5.	Official Communication Skills : Noting and Drafting	19.06.2023 to 20.06.2023

Director,
H.P. Institute of Public Administration,
Fairlawns, Shimla-171012

dated

31 May,2023

Endst No. As above.

Copy forwarded to:-

1. All Course Directors/Course Assistant for information and necessary action.
2. The Chief Executive Officer, HIPA Hospitality Co-operative Society for information and necessary action.
3. The Assistant Professor (IT), with the request to upload the same on HIPA Website and share in WhatsApp Group of the Institute Officers/Officials.

Director,
H.P. Institute of Public Administration,
Fairlawns, Shimla-171012