

HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION

DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICERS OF HIMACHAL PRADESH, SEPTEMBER 2022

PAPER 3: CIVIL DEFENCE AND HOME GUARDS.

Time allowed: 3 Hours

Maximum Marks: 100

- Note:
- (i) Attempt any five questions. All questions carry equal marks.
 - (ii) Answers must be brief, to the point and written legibly.
 - (iii) Reference books / Bare acts / Rules may be used.

- Q:1 (a) What do you understand by Civil Defence Plan? How is it prepared ? (10)
- (b) Home Guards is a voluntary organization. Why do you think is it necessary to have badges of ranks for volunteers ? Describe the badges of ranks worn by volunteers rank wise. (10)
- Q:2 Describe the enrollment policy being followed in Himachal Pradesh for recruitment of Home Guard volunteers. What in your opinion are the strengths/weaknesses of this policy. (20)
- Q:3 What are the different pensions available to Home Guard volunteers ? Explain the circumstances under which these pensions are admissible to Home Guard volunteers. (20)
- Q:4 (a) What is the scale of Arms and Ammunition authorized in Home guards organization for training purpose ? (10)
- (b) Explain briefly the pattern of uniform authorized for JO's/JI's and Men Home Guards. (10)
- Q:5 Explain the conditions for grant of financial assistance to the members of HP Home Guards welfare fund. Do you think it requires any changes ? Explain with reasons in each case. (20)
- Q:6 (a). Briefly explain the role of Deputy Controller Civil Defence in a CD categorized town. (10)
- (b) Briefly explain the different allowances and honorarium admissible to Home Guard volunteers. (10)
- Q:7 Write a brief note on the terms and conditions for deployment of Home Guard volunteers in Industrial units in Himachal Pradesh for security of property. (20)

HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION

Paper IV Civil Defence and Home Guards

Time : 3hrs.

Maximum Marks: 100

SEPTEMBER, 2022

Attempt any five questions

1. What are the guiding principles for volunteering during disaster management? (20)
2. The Disaster Management Act, 2005, lays down the institutional mechanism / framework at different levels. In the light of this write notes on the following:-
 - a) National Disaster management Authority. (10)
 - b) State Disaster management Authority. (10)
3. The trigger mechanism prescribes the manner in which the disaster response system shall be activated, explain the following mechanisms in this context:-
 - a) Where early warning signals are available. (10)
 - b) Where disaster occurs without early warning. (10)
4. As per the Himachal Pradesh State Disaster Management Plan, matrix of responsibilities for mitigation of risks, what activities and responsibilities have been assigned to Civil Defence and what primary and secondary emergency support functions have been assigned to the Home Guards? (20)
5. The Civil Defence setup in India is in the process of being revamped, in this context write notes on following:-
 - a) Its need and justification. (10)
 - b) Differences between the existing and new system. (10)
6. a) Explain the different Air Raid warning signals and what is their significance? (10)
b) What channel of communication is used between RCDCC and TCDCC in Shimla? (10)
7. a) As per the notifications issued by Govt. of Himachal Pradesh what role has been assigned to the SDMs and Panchayat Pradhans? (10)
b) What fundamental considerations must be borne in mind while organizing Civil Defence. (10)

**H.P Board of Departmental Examination
September, 2022**

Paper -5 (Civil Defence & Home Guards)

Time Allowed: 3 Hours

Maximum on Marks:100

Note:- Attempt any five question. All questions carry equal marks.

- Q. 1. Describe the precaution on entering a damaged building and operating procedure.**
- Q. 2. Explain the role and classification of Jacks and Levers.**
- Q. 3. How Propping, Strutting and Improvised supports play role in rescue operation? Explain.**
- Q. 4. Explain, how Rope plays main role in rescue operation?**
- Q. 5. Describe about the organisation and duties of the members of rescue service.**
- Q. 6. Explain in detail about the stages of survey in rescue operation.**
- Q. 7. Mention the effect of Non Conventional Strike.**

**HIMACHAL PRADESH BOARD OF DEPARTMENTAL
EXAMINATIONS OF OTHER GAZETTED OFFICERS OF
HIMACHAL PRADESH**

.....

SEPTEMBER, 2022

Time Allowed: 3 Hours

MAXIMUM MARKS: 100

PAPER-3

THEORY AND PRACTICE OF CO-OPERATIVE

(DEPARTMENT OF CO-OPERATION)

Note:-1. Attempt any five questions.

2. All questions carry equal marks.

3. No Books Allowed.

Q.NO.1 Discuss the relevance of co-operatives in the present changing socio-economic and digital world, as a balancing factor between public and private agencies. Elaborate that co-operative sector still provide an effective tool to counter the exploitative tendencies of the public and private sectors.

(20)

Q.NO.2 Briefly discuss the role of co-operative sector in development planning under Niti-Ayog vis-a-vis strengthening the rural economy of nation. Explain the concept of democratic planning and its relevance in co-operative organizations.

(20)

O.NO.3 Write notes on the followings:

a) Role of autonomy, self-reliant character and principles of Co-operation in a cooperative organization.

(6)

b) Need for Digitization/Computerization of systems and process for transparent and effective working of cooperative organizations.

(6)

c) Importance of Primary Agriculture Cooperatives (PACS) as grass-root level credit institutions for strengthening rural economy.

(8)

Q.NO.4 What are the key changes experienced by co-operative sector for its promotion & development in the recent past, especially in legal frame work and self-reliant character of cooperative institutions. Discuss with few examples.

(20)

Q.NO. 5 Discuss importance of co-operative education and training to infuse awareness and professionalism in management of co-operative organizations. Explain existing co-operative training infrastructure in Himachal and suggest the measures to improve & strengthen them for imparting professional training to co-operatives in the state.

(20)

Q.NO.6 What effective role co-operative organizations can play in promotion and growth of Tourism and Horticulture sector in the state? Discuss with present state of affairs and potential to promote co-operatives in these areas.

(20)

Q.NO.7 Do you agree that Cooperative Credit Structure in the state is presently undergoing through rough phases, especially due to mismanagement and instances of embezzlements and fraud reported in recent past. What effective measures should be taken to check such instances in future and restore public faith in Cooperative Credit Institutions especially Cooperative Banks and PACS. Elaborate with suggestions.

(20)

Q.N.O.8 What role co-operatives are playing in empowerment of weaker section of society and how these organizations can be made an effective vehicle of social change and economic up-liftment of women and other weaker section of society? Discuss with suggestions.

(20)

Q.N.O.9 Write short note on any two of the following:

i) Role of NABARD in Cooperative Development. (10)

ii) Cyber frauds and its prevention in cooperatives. (10)

iii) ICDPs and their objectives/role in cooperative development.

(10)

.....

SEPTEMBER, 2022

Time Allowed: 3 HOURS

MAXIMUM MARKS:100

PAPER-4

CO-OPERATIVE LAW

- Note:-
1. **Attempt any five questions.**
 2. **All questions carry equal marks. Do quote relevant law in support of your answer.**
 3. **The answers should be in your own words. Bare reproduction of relevant sections of Act/Rules should be avoided.**
 4. **Books allowed: Bare Acts and Rules**

-H.P. Cooperative Societies Act, 1968(Act No.3 of 1969)

- Himachal Pradesh Cooperative Societies Rules, 1971

Q.No.I Give a detailed description of actions to be initiated while handling the case of fraud/embezzlement reported in a Cooperative Institutions. Whether Surcharge proceedings and criminal proceedings can be initiated simultaneously? Please elaborate.

(20)

Q.No.II Cooperative being a state subject. Do you think that recently creation of independent Ministry for Cooperatives at central level, will lead to the progress of more vibrant Cooperative movement in the State of H.P.? Please discuss along with examples.

(20)

Q.No.III Write short notes on any two of the following with reference to Cooperative Societies Act & Rules.

1. Removal of managing committee by the Registrar
2. Appropriation of profit in a Cooperative Society
3. Bar on Jurisdiction of Courts

(10+10)

Q.No.IV

Write short notes on the following:-

- (a) Describe the procedure presently in practice for conducting the election to the Managing Committee of a Cooperative society.
- (b) What type of dispute can be referred to arbitration? What is the proceeding to be followed while disposing them?

(10+10)

Q.No.V

What are execution proceedings? Do you think that recently by conferring of Collector's powers on Assistant Registrar will lead to speedy recoveries & disposal of execution cases? Suggest some suitable practical measures in this regard.

(20)

Q.No.VI

Write short notes on any two of the following:-

- (a) Banning of unregulated Guarantee Deposit Scheme Act, 2019 and its applicability to Cooperative in H.P.
- (b) Banking Regulation Act Provisions as applicable to Cooperatives.
- (c) Cooperative Education Fund and its administration.

(10+10)

Q.No.VII

- (a) Under which provisions of the Act/Rules the property of a person can be attached? What is the procedure laid down for such an attachment?

(10)

- (b) Do you think that the avenues available for investment of funds by a Cooperative society under the Act/Rules are adequate or do they require any changes, to give more flexibility to them in view of the more scope of investment opportunities now available?

(10)

Q.No.VIII

Under what circumstances, the Cooperative Society is placed under liquidation. Discuss the role & powers of Liquidator, what are the main bottlenecks, while finalizing the liquidation proceedings, also give some suitable suggestions to remove the same.

(20)

**BOARD OF DEPARTMENTAL EXAMINATION HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION FOR OFFICERS OF CO-OPERATIVE
DEPARTMENT
SESSION SEPTEMBER 2022**

PAPER: 5 BOOK KEEPING AND ACCOUNTS

TIME ALLOWED: THREE HOURS

MAXIMUM MARKS: 100

NOTE:

- a) Attempt five questions. Question No VII is compulsory.
- b) All questions carry equal marks.
- c) Books are not allowed, however, use of calculator is allowed.
- d) Indicate the same question number and its part as assigned in the question paper while answering the same.
- e) Avoid cutting and overwriting.

Q. No I	Describe the meaning of Accountancy, Book Keeping and Accounting. Explain in detail the Characteristics of Accounting.	20
Q. No II	Explain the advantages, disadvantages and stages of the Double Entry System.	20
Q. No III	Define Depreciation. Explain in detail various causes of Depreciation and different methods prescribed for calculation of Depreciation.	20
Q. No IV	Distinguish Between: (a) Capital Expenditure and Revenue Expenditure (b) Capital Receipt and Revenue Receipt (c) Capital Loss and Revenue Loss (d) Capital Profit and Revenue Profit	20
Q. No V	Define the following terms: (a) Fixed Assets (b) Current Assets (c) Liquid Assets (d) Nominal Assets (e) Internal Liability (f) External Liability (g) Contingent Liability (h)	10x2=20

Suits under dispute (i) Liability for gurantee (j)
liability for Bills discontinued.

Q. No VI	Journalise the following transactions and post them into Ledger.	(Figures in Rs.)
August,1	Bhushan started business with cash	50000
August,2	Purchased office furniture for cash	6000
August,4	Purchased goods for cash	12500
August,5	Purchased goods:	
	From Vishal Mega mart.	6000
	From Genda Mal Hem Raj	8000
August,8	Returned goods to Genda Mal Hem Raj	500
August,10	Paid cash to Genda Mal Hem Raj in full settlement of their account, less 2% cash discount	
August,12	Sold goods to Gian	9600
August,16	Purchased goods for proprietor	400
August,18	Paid to Vishal Mega Mart	1950
	Discount Received	50
August,19	Purchased goods from Vishal Mega Mart	3000
August,20	Received cash from Gian	6380
	Discount allowed	120
August,22	Sold goods to Gian	2000
August,24	Sold goods to Suraj	5000
August,25	Sold goods to Rajesh and allowed 10% discount	7500
August,30	Paid salaries Rs. 1200 , general expenses Rs. 800 and wages Rs. 180	2180
August,31	Depriciation on furniture	600

Q. VII From the following trial balance of Mr XYZ, prepare trading and profit and loss account for the year ended 31st March, 2022 and a balance sheet as on that date 20

Debit Balance	In Rs.	Credit Balance	In Rs.
Opening stock on 1 st April, 2021	16000	Capital	80000
Purchases	75000	Sales	200000
Sale Returns	5000	Purchase Returns	2000
Carriage inwards	1500	Discount	500
Plant and Machinery	40000	Sundry Creditors	10000
Furniture and Fixtures	5000	Bills Payable	1500
Freehold Property	45650		
Cash in Hand	5000		
Carriage outwards	400		
Wages	30000		
Salaries	18000		
Lighting Factory	800		
Sundry Debtors	28000		
Travelling Allowances	1200		
Rent and Taxes	4800		
Drawings	5000		
Insurance	450		
General Expenses	12200		
Total	294000	Total	294000

Adjustments:

1. Stock on 31st March, 2022 was valued at 30,000 (market value Rs. 20,000)
2. Wages amounting to Rs. 2,000 and salaries amounting to Rs. 1500 are outstanding.
3. Prepaid insurance amounted to Rs. 150.
4. Provide depreciation on plant and machinery @5% and on furniture and fixtures @ 10%.

H.P. BOARD OF DEPARTMENTAL EXAMINATIONS

Paper-3-Election Law (Rules & Acts) for Election Department (Non.Tech)

(With reference Books/Bare Acts)

Time allowed = 3 hours

Session - September-2022

Maximum Marks=100

NOTE :-

1. Attempt any five questions.
2. All questions carry equal marks.

-
- Q-1 What is ERO NET ? Explain the main functions of ERO NET with process flow in ERO NET. Also Explain the role & responsibilities of Election Officials in ERO NET. 20 Marks
- Q-2 Write brief note of the following :-
a. Service Voters
b. Special Voters
c. Overseas Indian Electors
d. Appellate authority
e. Mother Roll 5 X4=20Marks
- Q-3 Write brief note on the following :-
a. Custody and preservation of E-Rolls and connected papers
b. Appeals from orders deciding claims and objections
c. Deletion of names
d. Notice of hearing claims and objections
e. Inclusion of names inadvertently omitted 5 X4=20Marks
- Q-4 Explain in detail the pre-revision activities. 20 Marks
- Q-5 Write short note on :-
i. Replacement EPIC
ii. Delivery/Distribution of EPIC
iii. Un-distributed EPICs
iv. Maintenance and preservation of miniature sheets. 4 X5=20Marks
- Q-6 Explain in detail the outreach initiatives taken for the clean and healthy E-Roll. 20 Marks
- Q-7 Explain in detail :-
(a) The inclusive, Accessible and Participative Elections. 10+10=20
(b) Powers, duties and composition of the De-limitation Commission. Marks
- Q-8 (a) What are the types of Revision? 10+10=20
(b) Qualification and disqualification of registration as an electors. Marks

H. P. BOARD OF DEPARTMENTAL EXAMINATIONS
Paper -4- Election Law (Rules & Acts) for Election Department (Non. Tech)

September, 2022

Time allowed =3 hours

Maximum Marks=100

NOTE:-

1. Attempt any **five** questions. All questions carry equal marks.
 2. Question No- 1 is compulsory.
 3. Reference Books and Instructions of ECI are allowed.
-

I. Write short notes on any four of the following:-

- (a) Appointment of Counting Agents and revocation of such appointments.
- (b) Appointment of Polling Agents and revocation of such appointments.
- (c) Recording of votes of blind or infirm electors.
- (d) Tendered Votes.
- (e) Procedure for voting by voting machines.

(4x5=20 Marks)

II. Write detailed note on scrutiny of nominations by the Returning Officer.

(20 Marks)

III. (a). Elaborate procedure of appointment of Micro Observers at polling stations including randomization & training of them and logistics for the Micro Observers.

=10 marks

(b) Describe the work to be done by the Micro Observers on poll day.

=10 marks

(10+10=20 Marks)

IV. What is the meaning of the Returning Officer and who appoints him. Also define the duties and responsibilities of the Returning Officer in detail.

(20 marks)

V. Write detailed notes on any two of following:-

- (a) Arrangements at the polling station by the Presiding Officer.
- (b) Regulation and admission to polling stations.
- (c) Identification of electors at polling stations.

(2x10=20 marks)

VI. Write detailed note on polling personnel management (welfare to the polling personnel) to be ensured by the DEO/ROs in the light of ECI's instructions.

(20 Marks)

VII. Define meaning of Model Code of Conduct (MCC). Also describe date of enforcement, duration of application and extent of application of provisions of MCC.

(20 Marks)

VIII. Describe persons entitled to vote by post (postal ballot) with definitions at an election in a Parliamentary/Assembly Constituency.

OR

Describe the Form of Ballot Paper, issuance of postal ballot paper and recording of vote by an elector who has been issued postal ballot.

(20 Marks)

- 2 of 2 -

BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICERS
(NON-TECHNICAL) OF HIMACHAL PRADESH

Sept-2022

Paper-5(Election Law)

Maximum Marks: 100

Note : 1. Attempt any Five questions. Each question carries equal marks.
2. Reference books and instructions of ECI allowed.

Question I. Write short note on any Five of following: (4X5= 20 Marks)

- (a) Tendered votes
- (b) Voting by Proxy
- (c) Persons to be admitted inside the Polling Station
- (d) Voter Assistance Booth(VAB)
- (e) Voter verifiable Paper Audit Trail(VVPAT)
- (f) STRIP SEAL

Question II. Write detailed notes on any Two of following: (10X2= 20 Marks)

- (a) Voting Procedure for Simultaneous Elections
- (b) Security Arrangements at Polling Station
- (c) Verification of elector's identity

Question III. Write short note on any Four of following: (5X4 =20 Marks)

- (a) Who may attend Scrutiny of nominations
- (b) Service Voters
- (c) Duties of Polling Agent
- (d) Adjourned Poll
- (e) Seating Arrangements for Counting Agents

Question IV. Write detailed notes on any Two of following: (10X2=20 Marks)

- (a) Mock Poll
- (b) Entry of voters into Polling Station
- (c) Withdrawal of Candidature

Question V. Write short note on any **Five** of following: **(4X5=20 Marks)**

- (a) Video Viewing Team (VVT)
- (b) Paid News
- (c) Expenditure Sensitive Constituency (ESC)
- (d) Consequences of defective Statement
- (e) Monitoring of Cash withdrawal from Banks
- (f) Flying Squads

Question VI. Write short notes on any **Five** of following: **(4X5=20 Marks)**

- (a) De-duplication of Voters
- (b) Summary Revision of electoral rolls
- (c) Auxiliary Polling Station
- (d) Assured Minimum Facility (AMF) at Polling Station
- (e) ASD Voters
- (f) Duties of BLO

Question VII. Write detailed note on Duties and Responsibilities of the Presiding Officer **(20 Marks)**

Question VIII. Write detailed note on any **Two** of following: **(10X2=20 Marks)**

- (a) Shadow Observation Register(SOR) and Folder of Evidence
- (b) Role of Expenditure observer
- (c) Register of Election Expenditure to be maintained by the Candidate

HP Board of Departmental Examinations

ASSISTANT COMMISSIONER OF STATE TAXES AND EXCISE (SESSION ~~Sept.~~ 2022)

Paper No:-3

Maximum Marks- 100

Time Allowed:-3 hours

Excise and Criminal Laws

Note:

- 1) Attempt total five questions. Question no. 1 is compulsory. Attempt one question from Part I, two questions from Part II and one question from Part III.
- 2) Relevant provisions of the Act and Rules must be quoted.
- 3) Only Bare Acts, Rules and Announcements are allowed inside the examination hall.

Q No. 1 Define the following terms:-

- i) Excise bottle ii) Tari iii) Chatki iv) Spent wash v) Low wines vi) D-2E vii) L-10C
viii) License in form L-6A ix) Permit in form L-42C x) Mead 2x10=20

PART – I

Q.No.2 Write notes on the following:-

- i) What are the powers of police officer to seize certain property?
- ii) Primary and Secondary evidence
- iii) Right of person against whom proceedings are instituted to be defended
- iv) Criminal breach of trust
- v) Right to die vis-a-vis right not to die (4x5=20)

Q NO. 3 i) What are the salient features of General Clauses Act, 1897? (10)

- ii) (a) Summons case and warrant case
(b) Public servant
(c) Document (4+4+2=10)

PART – II

Q NO. 4 (a) Explain the procedure to be followed while inspecting L-1 and L-13.
(b) Explain the procedure to issue permit and pass under excise act. (10+10=20)

Q NO. 5 (a) What are the classes of Excise Officer? Narrate their powers in brief. (10)
(b) The renewal policy of liquor retail bends has continued since long.
Do you feel this is advisable in the interest of government revenue?
Also explain its pros and cons in brief. (5+5=10)

Q.NO. 6 (a) Use of narcotics has become a great menace to the society. Explain measures to combat and control its use.

(b) State in detail the achievements of Integrated Drug Prevention Policy. (10+10=20)

PART – III

Q.NO.7 Write short notes on the following:-

- i) Process of recovery of arrears
- ii) Attachment of estate or holding
- iii) Arrest and detention of defaulters
- iv) Proceedings against other immovable property of defaulter
- v) Proclamation sale

(5x4=20)

Q.NO.8 i) Evaluate section 118 of HP Tenancy and Land Reforms Act, 1972

ii) Certain properties exempted in attachment as per section 60 of Civil Procedure Code

(10x2=20)

HP Board of Department of Examination

ACST&E (Session September, 2022)

Paper No. 4

Maximum Marks-100

Time Allowed: 3 Hours

Goods & Services Tax Acts & the Laws relating to Allied Taxes for ACST&E

Note:-

1. Question No. 1 is compulsory. Attempt three question from Part-I, one question from part-II and one question from part-III
2. Relevant provision of the Act and Rules must be quoted.
3. Only Bare Acts and Rules are allowed inside the examination Hall.

Part-I

Q. No. 1. Define the following:-

- (i) Goods and Service Tax Network
- (ii) Associated Enterprises
- (iii) Actionable Claim
- (iv) Mixed Supply
- (v) Drawback
- (vi) Continuous Journey
- (vii) Goods and Service Tax Council
- (viii) Common Portal
- (ix) Input Service Distributor
- (X) Intra-State Supply

10X2=20

Q. No. 2. Write short notes on any four of the following:-

- (i) Composition Levy
- (ii) Revocation of cancellation of registration
- (iii) The rationale behind the GST Compensation Cess
- (iv) e-Invoicing and the threshold limit
- (v) Provisions of code of criminal procedure 1973 relating to search and seizure.

5+5+5+5=20

Q.No. 3. (i) M/s RR Limited paid ₹ 40 lakhs in advance on dated 30 August 2019 to M/s SS Limited for construction of factory building in his business premises.

- (a) Is there any tax liability in the hands of M/s SS Limited?
- (b) Calculate the amount of tax payable.
- (c) Whether M/s RR Ltd. is liable to claim Input Tax Credit on advance payment?

The original contract price is ₹ 100 lakhs and applicable GST rate 18 % and the M/S SS Limited raised the final invoice on 30 November, 2019. Both the above Taxpayers are filing returns on monthly basis.

- (ii) When does liability to pay GST arise? Bring out the various elements constituting the taxable supply.

10X2=20

Q. No. 4.

- (i) Define audit as per HPGST Act? Mention different types of audit. What are the timelines to conclude the audit for FY 2017-18?

- (ii) Raj Shree Limited is a Manufacture of cosmetic products:

1. Hair oil (GST Rate -18%)
2. Sun Screen Cream (GST Rate -28%)
3. Shampoo (GST Rate -28%)
4. Hair Comb (GST Rate- 12%)

The said products are supplies in a single package and the Price per package is Rs. 500 (exclusive of taxes). Raj Shree Limited dispatched 20,000 packages to one of Taxpayer. Determine nature of supply and its tax liability.

10X2=20

PART-II

Q.No. 5. Write notes on the following:

- (i) Conditions of incentives for the unexpired period of Sales Tax incentives under Rule 62(5) of the HP VAT Act, 2005.
- (ii) Re-assessment under VAT Act, circumstances where re-assessment is required. Also quote the relevant section.
- (iii) Which goods are of special importance under CST Act? What is the rate applicable on such goods?
- (iv) Summary rejection
- (v) Mention different types of Statuary forms used in CST transactions with examples.

5X4=20

Q.No. 6 Differentiate between the following:

- (1) Consignment agent v/s C&F agent.
- (2) Stock Transfer v/s. interstate sales.
- (3) Hire v/s Lease.
- (4) Interstate sale v/s Intra State Sale
- (5) Sale v/s Job Work

5X4=20

Part-III

Q.No.7. Which Act of the State Government levy Additional Good Tax? Describe in detail its method of collection during dispatch and transportation of goods. Can the dispatcher of goods charge it on the invoice and deposit in the Govt. treasury and file return.

20

Q.No.8. What is to be done if the driver or person-in-charge of the goods in transit under CGCR Act 1999 refuses to pay the tax or try to evade the tax. Elaborate the mode of recovery of tax in this case along with penal provisions.

20

**BOARD OF DEPARTMENTAL EXAMINATION HIMACHAL PRADESH
DEPARTMENTAL EXAMINATION, SESSION SEPTEMBER, 2022.**

PAPER-5 FOR ASSISTANT COMMISSIONERS OF STATE TAXES AND EXCISE

Time Allowed: 03 hours

Maximum Marks: 100

- Notes:** i) Attempt any five questions. All questions carry equal marks.
ii) Question number 5 is compulsory.
iii) Books are not allowed.
iv) Indicate the same question number and its part as assigned in the question paper while answering the same.
-

PART-I

- Q.No.1** (a) Distinguish between Tangible Assets and Intangible Assets.
(b) Distinguish between Capital Receipts and Revenue Receipts.
(c) What are the Objectives of a Trial Balance? (6+6+8=20)
- Q.No.2** (a) From the following particulars, prepare a Bank Reconciliation Statement as on 31st March, 2021.
(i) Balance as per Pass Book on 31st March, 2021 overdrawn Rs. 80000.
(ii) Cheques drawn on 25th March, 2021 but not presented for payment till April, 2014 Rs.15000, Rs.5000 and Rs. 8000.
(iii) Interest on bank overdraft not entered in the Cash Book Rs.2000.
(iv) Outstation cheque Rs.30000 deposited into bank but collected in April, 2021.
(v) Rs.10000 Insurance premium paid by the bank as per trader's standing instructions has not been entered in Cash Book.
(vi) Chamber of Commerce fee Rs.3000 paid by the bank for traders but not recorded in the Cash Book.
(vii) Collection charges of Rs.1000 charged by the bank but not entered in the Cash Book.
(b) What are the causes of difference between the balance as shown by the bank pass book and the balance as shown by the firm's cash book? (12+8=20)
- Q.No.3** (a) What is GST? What are types and objectives of GST? (20)
- Q.No.4** (a) Calculate the mean deviation from the median of following data:
Wages/week (In Rs.) 10-20 20-30 30-40 40-50 50-60 60-70 70-80
No. of Workers 4 6 10 20 10 6 4
(b) What are the Fundamental Accounting Assumptions? (14+6=20)

PART-II

Q.No.5 From the following Trial Balance, prepare Trading and Profit and Loss Account for the ended 31st March, 2021 and Balance Sheet as at that date:

Particulars	Rs.	Particulars	Rs.
Debit Balances:		Rent, Rates & Taxes	800
Sundry Debtors	1500	Salaries	2000
Stock on 1 st April, 2020	5000	Drawings	2000
Land & Building	10000	Purchases	10000
Cash in Hand	1600	Office Expenses	2500
Cash at Bank	4000	Plant & Machinery	5700
Wages	3000	Credit Balances:	
Bills Receivable	2000	Capital	25000
Interest	200	Interest	600
Bad Debts	500	Sundry Creditors	7000
Repairs	300	Sales	17000
Furniture & Fixtures	1500	Bills Payable	4000
Depreciation	1000		

On 31st March, 2021 the stock was valued at Rs. 10000.

(20)

Q.No.6 Explain the advantages and disadvantages of Computerised Accounting.

(20)

Q.No.7 What factors are to be considered while selecting any Accounting Software? Explain various kinds of software and their advantages. (20)

Q.No.8 (a) What are the objectives and advantages of Ratio Analysis?

(b) Calculate following Ratios from the data given in the balance sheet:

1. Current Ratio

2. Liquid Ratio

Liabilities	Rs.	Assets	Rs.
Equity Share Capital	5,00,000	Land & Building	1,00,000
Preference share capital	2,00,000	Machinery	4,00,000
General Reserve	1,00,000	Furniture	50,000
Secured Loan	3,00,000	Inventory	3,00,000
Sundry Creditors	1,00,000	Sundry Debtors	3,00,000
		Cash/Bank Balance	50,000
	12,00,000		12,00,000

(14+6=20)

HP Board of Departmental Examination, Shimla-171012

Departmental Examination for Gazetted Officers

Paper-3: Industries

Session : ~~September~~ October, 2022

Maximum Marks:100

- Note: (i) Attempt any five Questions.
(ii) All questions carry equal marks
(iii) Relevant provisions of applicable Rules/Guidelines may be quoted wherever required.
(iv) No reference books/ Act or Rule Books are allowed.

- Q. I. (a) What incentives are available under the current Himachal Pradesh Industrial Investment Policy for Handloom and Handicrafts Sector in the State ?
(b) Interest Subvention Scheme- Eligibility and Criteria.
(c) Incentives to Special Category of entrepreneurs.
8,6,6
- Q. II. (a) Describe the procedure for allotment of plot/land in Industrial Areas.
(b) How and under what Rule Renting out is permitted in different category areas ?
10,10
- Q. III. (a) Salient features of Start Up Himachal Scheme.
(b) What do you know about MMSY Scheme, give details ?
10,10
- Q. IV. (a) What is Start Up India Scheme ? Mention about the eligibility criteria and its benefits.
(b) Explain about the EODB.
10,10
- Q. V. Write short notes on:-
(a) BIS
(b) Investment Commission of India
(c) Central Silk Board
(d) KVIC
5 each
- Q. VI. (a) What do you know about the State Store Purchase Organisation ?
(b) GEM Procurement procedure.
(c) What is Purchase preference ?
8,7,5
- Q.VII. (a) What are the processes and procedures of Industrial licensing in India?
(b) What is the Foreign Collaboration Policy of GOI ?
10,10
- Q. VIII. (a) Describe the procedure for setting up an industrial unit in the State.
(b) How does an entrepreneur proceed in buying private land for establishing an industry in the State ?
10,10

H.P.BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION FOR OFFICERS/OFFICIALS OF
INDUSTRIES DEPARTMENT

SESSION, SEPTEMBER, 2022

Paper No.-4 (INDUSTRIES DEPARTMENT)

Time Allowed- 3 hours

Maximum Marks: 100

Note:- (i) Attempt any five questions.

(ii) All Questions carry equal marks.

(iii) No text/reference book is allowed.

(iv) Answers should be brief and to the point.

Q.No-1 (a) what is a detailed project report and what is its importance? (10 Marks)

(b) Draft a detailed project report for setting up any food processing plant in district Shimla keeping in view the area and availability of raw material. (10 Marks)

Q.No.-2(a) Describe some financial institutions from where loan can be availed by MSME units. What is the procedure to avail loan from Banks. (10 Marks)

(b) What type of assistance can be provided to MSME's by Central/ State Govt. and to which extent MSME's can be benefitted out of these schemes? (10 Marks)

Q.No.-3 What type of marketing platforms are available to industries units? (5 Marks)

Do you think online platform available to industries units is a boom?
Elaborate your reply with clear justification? (15Marks)

Q.No.-4(a) Who control all India Financial Institutions? Do you think there is a need to Control the same, Comment? (10 Marks)

(b) Define the role of HP State Financial Corporation? Do we need such Institution in the State is today scenario? (10 Marks)

Q.No.-5(a) what is the role of store Purchase Organization? How has it changed over the years? (10 Marks)

(b) How an industrial enterprises can register itself on Government E Market place. What are the pros and cons of GEM Elaborate giving example? (10 Marks)

P.T.O.

Q.No.-6 Write short notes on:-

- (1) Incentives available to Export oriented Units by Central Government.
- (2) Incentives available to EDUs by State Government.
- (3) Need of separate Export policy and Export promotion Cancell in the State.
- (4) Suggestions for promotion of exports from Himachal Pradesh.

(5 Marks each)

Q.No.-7 What is an industrial survey and its components? Draft a questionnaire to Survey any of the industrial areas of Himachal Pradesh? What is the need of Industrial survey and how it can be beneficial for the economy? (20 Marks)

Q.No.-8 What schemes are announced by Central and State Government to promote innovation in the country. What kind of benefits are available to innovators for setting up their ventures? (10+10 =20 Marks)

HIMACHAL PRADESH BOARD OF DEPARTMENT EXAMINATIONS

DEPARTMENTAL EXAMINATION FOR OFFICERS OF INDUSTRIES DEPARTMENT

PAPER 5 SESSION Sept 2022 MAXIMUM MARKS 100

- NOTE:
- (a) Attempt any five questions
 - (b) All questions carry equal marks
 - (c) No reference books except "The Himachal Pradesh Industrial Investment Policy, 2019" and "Rules Regarding Grant of Incentives, Concessions and Facilities for Investment Promotion in Himachal Pradesh-2019" is allowed.

Q. No. 1

- (a) Under which Act of the State Government the Director of Industries, H.P. is empowered for issuance of essentially certificate? (2)
- (b) Whether Essential Certificate is required to be obtained by a non Himachali for purchase of land for industrial use or also for taking land on long term lease, explain in brief? (2)
- (c) A partnership concern of three Himachali agriculturist wants to purchase land in the name of firm for setting up an industrial enterprise. Whether such partnership firm is also required to obtain EC & permission under Section 118 of HP Tenancy & Land Reforms Act 1972 before registration of conveyance/sale deed? (2)
- (d) Is the essentiality certificate is document to certify the requirement of land for setting up a unit or merely a document to certify the intention of entrepreneurs to set up the unit? (2)
- (e) Whether an entrepreneur who had purchased land after obtaining the permission of State Government under Section 118 of HP Tenancy & Land Reforms Act 1972 is required to obtain NOC of the State Government before selling up of such land for any use? (2)
- (f) What is procedure for applying for essentiality certificate for purchase of land for industrial purpose and what documents are required to be uploaded by such applicant on which site? (5)

- (g) Have any timelines have been prescribed for the General Manager, District Industries Centre and Director of Industries, HP for disposing off EC application under HP Public Service Guarantee Act, 2011? (5)

Q. No. 2.

- (a) What do you mean by substantial Expansion as per the provisions of Incentive Rules-2019 of Industries Department. (5)
- (b) What is procedure to ascertain whether unit has undertaken substantial expansion? (5)
- (c) Write down the designation of officer(s) competent to take on record the substantial expansion. (5)
- (d) If a Flour mill is installed in your district and its promoter visits DIC for getting its installed capacity assessed. What procedure would you follow for assessing the annual installed capacity on single shift basis? (5)

Q. No. 3. Write short note on any two of following:-

- (a) Role assigned to HP State Handicrafts & Handloom Corporation Ltd. by State Govt. (10)
- (b) Role of HPSIDC Ltd. for Industrial Development and also name the prestigious project execution of which assigned to it? (10)
- (c) What is role of HP Khadhi & Village Industries Board in implementing the PMEGP scheme, how its role is different from the role of DIC in implementing the PMEGP scheme. (10)

Q. No. 4.

- (a) What is the definition of ancillary enterprises as per the provisions of Incentive Rules-2019? Whether an allottee which has set up or has proposed to set up a Large Enterprises on land allotted by Industries Department can be allowed to rent out built up area of land/plot to its ancillary unit(s), if yes what's maximum percentage of built up area he can rent out as per provisions of Incentive Rules-2019? (5)

- (b) Which type ancillary unit set up in the BBN area to cater the need of pharmaceutical units? (5)
- (c) What is future scope of ancillary enterprises in upcoming Bulk Drug Park & Medical Devises Park? (5)
- (d) How you will verify the use of molasses' allocated to an IMFL bottling plant. (5)

Q. No. 5.

- (a) Which infrastructure available in the Government and Private sector in Himachal Pradesh for promoting Sericulture activity throughout the State? (3)
- (b) If you are given the charge of Sericulture Officer of a sericulture form & a district; what would be your prime role and duties (3)
- (c) Which are major type silk being produced in the State? (3)
- (d) What is average annual production of Silk Cocoons in H.P. (2)
- (e) Which districts are leading district in production of silk. (2)
- (f) What do you understand with the term Chowki rearing, explain. (2)
- (g) What is the life cycle of a silkworm (5)

Q. No. 6. Write brief notes on the following:

- (h) What are major and minor minerals of State of H.P.? (5)
- (i) What is the online procedure for making application for grant of lease for the setting up a stone crusher on a private land? (5)
- (j) What is the procedure for obtaining a mining lease for minor minerals for self consumption? (5)
- (k) Who is empowered to grant a mining lease of minor & major minerals? (5)

Q. No. 7..

- (a) What Incentives are available for promotion of Handloom and Handicraft Industry under the HP Industrial Investment Policy of 2019? (5)
- (b) Give suggestions for promotion of the Handloom Industry in the State. (5)

- (c) Why the next generation of weavers and artisan are not coming forward to adopt the family business livelihood. (5)
- (d) What your suggestion to improve the social security/ pension to artisans. (5)

Q. No. 8. Attempt any two of following:-

- (a) Who is eligible to apply for assistance under Mukhya Mantri Dastkar Yojna what the procedure for getting assistance under MMDSY and on which conditions assistance is provided under MMDSY? (10)
- (b) What procedure is required to be followed for setting up a big cement plant? Explain in detail the statutory requirement of limestone for granting lease for such cement plant? (10)
- (c) What's procedure for applying online for getting the firm registered as per the provisions of Indian Partnership Act 1932? (10)

— 1 —

Board of Departmental Examination
(Other Gazetted Officers)

Session: SEPTEMBER, 2022

Paper: Panchayati Raj-3
Time allowed: Three Hours

Minimum Marks: 100

- Note:** 1. Attempt five questions in all. At least one question should be attempted from each part.
2. Bare Act and Rules framed herein can be consulted.

PART-A

Q: 1 (a) Describe the mandatory as well as discretionary provisions of 73rd Constitutional Amendment Act 1992. **(10 Marks)**

(b) Describe the importance of State Finance Commission constituted for Panchayati Raj Institutions after 73rd Constitutional Amendment. **(5 Marks)**

(c) Shortlist the names of 29 subjects/works sponsored to PRIs after 73rd Constitutional Amendment. **(5 Marks)**

Q: 2 (a) Describe the procedure in detail for registration of marriages as provided under H.P. Registration of Marriages Act 1996 and rules made there under. **(10 Marks)**

(b) Describe the provision of reservation for the office of Chairpersons in the Panchayati Raj Institutions under section 8,78 and 89 of H.P. Panchayati Raj Institutions. **(5 Marks)**

(c) Describe the advantage of reservation made for women under HP. Panchayati Raj Institutions. **(5 Marks)**

Q: 3 (a) What is e-Gramswaraj? What are the main objectives of e-Gramswaraj under e-Panchayat Mission Mode Project? Explain all the modules/architecture of e-Gramswaraj.

(20 Marks)

PART-B

Q: 1 (a) Describe "National Panchayat Awards" scheme instituted by MoPR (GoI). When the Prizes are distributed in every year. **(10 Marks)**

(b) Describe the nine themes under LSDGs instituted by the MoPR and what is the advantage of these 9 themes (LSDGs) to the Panchayati Raj Institutions. **(10Marks)**

Q: 2 (a) What are the salient features of MGNREGA and list out the permissible works. **(10 Marks)**

(b) Describe the importance of Right to Information Act. What is the role of Appellate Authority. **(10 Marks)**

Q: 3 (a) Give the main features of H.P. Panchayati Raj Service Guarantee Act 2011. **(10 Marks)**

(b) Describe about the role of gram panchayat in implementing Water Shed Management Programme. **(5 Marks)**

(c) What are the main provisions of 40% (united) and 60% (tied) fund under 15th F.C. **(5 Marks)**

PART-C

Q: 1. Describe in detail the state and central sponsored schemes implemented by the state of H.P for the welfare of Women & Children. What is the role of Gram Panchayat in implementing the schemes? **(20 Marks)**

Q: 2. How the District Planning Committee is formed under section 185 of H.P. Panchayati Raj Act 1994. What is the role of District Planning Committee? **(20 Marks)**

Q: 3. Write short notes on any five of the following:-

(a) Cost less Activities.

(b) GPDP

(c) Convergence

(d) Frontline workers

(e) MMAY

(f) SBM(G)

(g) Constitution of bench under sec. 54 of H.P. Panchayati Raj Act 1994.

(h) Role of Standing Committees of Gram Panchayat (i.e. Work & Budget Committee).

(i) NRLM.

(4 Marks for each)

HP Board of Departmental Examinations

(Other Gazetted Officer)

(Session...Sept. 2022)

Paper: Panchayati Raj-4

Maximum Marks: 100

Time Allowed: Three Hours

Note: 1. Attempt any five questions.

2. Bare Act and Rules framed there under may be consulted.

3. All questions carry equal marks as given after each question.

Q: 1 (a) Describe the various disqualifications for being chosen and for being an office bearer of Panchayat as per the Himachal Pradesh Panchayati Raj Act, 1994.

(10 marks)

(b) Critically examine the provision of reservation of offices of Chairpersons in the Panchayati Raj Institutions made after the enactment of 73rd Constitutional Amendment Act, 1992.

(10 marks)

Q: 2 (a) What is the procedure to maintain, update and revise the Pariwar Register? What is the procedure for entering separation of family?

(10 marks)

(b) Describe the procedure to deal with the election disputes and appeals as per provisions of HP Panchayati Raj Act, 1994 and rules made there under.

(10 marks)

Q:3 (a) What are grounds for which an office bearer of Panchayats can be placed under suspension and who are the prescribed authorities for suspending such office bearers?

(10 Marks)

(b) Who are the appellate and revising authorities against the

orders or proceedings of Gram Panchayat, Panchayat Samiti, Zila Parishad and other authorities as per provisions of section 148 of the Panchayati Raj Act, 1994?

(10 Marks)

Q: 4 (a) What is the procedure for weeding of records of Panchayats?

(10 Marks)

(b) Describe the procedure for write off and disposal of store and other losses of Panchayat.

(10 Marks)

Q: 5 Give detailed procedure of conducting the audit of Panchayati Raj Institutions and compliance of audit report.

(20 Marks)

Q: 6 (a) What is the procedure for bringing No Confidence Motion against the Chairperson and Vice Chairperson of Zila Parishad?

(10 Marks)

(b) Describe the procedure of election of Chairperson and Vice-Chairperson of Panchayat Samiti.

(10 Marks)

Q: 7 Write short note on any four of the followings:-

(1) Mahila Gram Sabha

(2) Standing Committees of Panchayat Samitis

(3) Rashtriya Gram Swaraj Abhiyan (RGSA)

(4) Process of casting of vote by blind or infirm voter

(5) Functions of Gram Sabha in scheduled area of the State

(4x5=20)

Paper # 5: Basic knowledge of Computer for Panchayati Raj

Part-A (Theory)

Time Allowed: 1 Hour 30 Minutes

Marks: 50

Note: Attempt all questions

Reference Books not allowed except IT Act 2000

I a) Explain the concept of e-Governance and its benefit to the common man as well as to the Department. 4

b) Please expand the following terms and explain the same citing examples:

i) G-2-C

ii) G-2-B

iii) B-2-C 3 x 2

II Fill in the blanks:

i) HTML stands for _____ and is commonly used for _____

ii) The Operating System of a Computer serves as an interface between the user and _____

iii) The commonly used four secondary storage devices are _____, _____, _____, _____

iv) The commonly used three input devices are _____, _____, _____

v) LAN stands for _____ and is used to _____ Computers and _____ resources such as _____

vi) In excel, the screen is divided into _____ and _____

vii) Print preview and print option is available under _____ menu in MS-Word/ MS-Excel.

viii) Main memory (RAM) is _____ in nature whereas as secondary storage is _____

ix) In MS Word, the shortcut keys to copy text is _____, to paste text is _____, to bold selected text is _____ and to subscript text is _____

x) In MS Word, _____ option is used to send common letter to multiple departments 10

III Differentiate between any two of the following and cite examples:

i) Client based and Web based Application Software

ii) Internet and Intranet

- iii) LAN and WAN
- iv) Primary Storage and Secondary Storage

10

IV Write short note on any two of the following:

- i) Database Management System (DBMS)
- ii) Management Information System (MIS)
- iii) What is Computer? Define various components of Computer.

5

V What do you mean by networking of computers and its advantages? Please mention the procedure to provide internet connectivity to two or more than two computers installed in your office.

5

VI Write a short note on Security Audit of IT Applications and its necessity in the context of IT Act 2000.

10

Paper # 5: Basic knowledge of Computer for Panchayati Raj

Part-B (Practical)

Time Allowed: 1 Hour 30 Minutes

Marks: 50

Note: Attempt all questions

I	<p>a) Write a letter to your Administrative Secretary with a copy to your Secretary (AR), for seeking approval to get the software developed for your department mentioning the need for software and advantage of the same to all the stakeholders. Formatting of the letter to be done properly (i.e. use of MS Word features like bold, underline, fonts, indentation, justification etc.) and should have following parts:</p> <ul style="list-style-type: none">i. Letter No.ii. Fromiii. Toiv. Subjectv. Actual Text of Lettervi. Signature Area <p>b) Create a sheet in MS- Excel for calculating your income tax statement mentioning month-wise income (with breakup as basic pay, DA, HRA etc). All the calculations should be done using formula functions of MS Excel</p> <p>c) Create a PowerPoint presentation to explain achievements of your department. The presentation should contain animation, table and charts.</p>
II	<p>Create a new folder in 'My Documents' folder of Computer and copy all the files created above in that folder. Rename the folder with your name and roll number</p>
III	<p>Take printout of Word Document and Excel Sheet created above after sharing the printer in your PC. Your name should appear in the header and roll number in the footer of the document. Please ensure that each document is to be printed in single page only.</p>
IV	<p>Practical demonstration of connecting PC and configuring the same to access Internet and share resources.</p>
V	<p>Viva</p>

HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION

Departmental Examination of Gazetted Officers SEPTEMBER 2022

Time: 3 hours

H.P Police Department

Paper 3: Police(Procedural Law)

Note: (A) Attempt any five questions

(B) Only bare acts allowed

(C) Relevant sections of law may be quoted where necessary

Q No.1

10x2=20 marks

- a) What are the provisions in Cr.P.C for disposal of property at the stage of trial and conclusion of trial
- b) Under what circumstances in a criminal case, burden of proof lies on the accused?

Q.No. 2 Write short notes on

5x4=20 marks

- a) Further investigation
- b) Prosecution sanction
- c) Expert witness
- d) Hearsay Evidence

Q.No3

10x2=20 marks

- a) Discuss amendment in Indian Evidence Act regarding prosecution of police officers for custodial death and custodial rape.
- b) Discuss legal provision and direction of the supreme court to prove the handwriting of a person in the court

Q.No 4

10x2=20 marks

- a) Discuss the procedure to be followed in proclamation of person absconding and attachment of his property
- b) Write a note on victim compensation scheme.

Q. No 5

20 marks

What is the purpose of arresting an accused person? What are NHRC directions in this regard? What are the powers of a police officer in granting bail to accused? What are the condition to be satisfied for arresting a person who committed an offence punishable with imprisonment of 7 years or less.

Q No 6

10x2=20 marks

- a) What is dying declaration and how it is recorded?
- b) what are public documents and private documents? How they can be proved during trial?

Q No 7

10x2=20 marks

- a) Discuss provision and procedure of taking security for good behaviour from habitual offenders
- b) What are the powers of a Magistrate when a complaint is made to him of offences which are cognizable and which are noncognizable. Discuss the circumstances and procedure when a private person can arrest and conduct investigation

BOARD OF DEPARTMENTAL EXAMINATIONS

CRIMINAL LAW FOR POLICE DEPARTMENT

[PAPER 4]

Session-September 2022

MAXIMUM MARKS: 100

TIME: 3HOURS

NOTE: ATTEMPT ANY FIVR QUESTIONS

ONLY BARE ACTS ALLOWED

RELEVANT SECTIONS OF LAW MAY BE QUOTED

- Q.No. 1 Explain the main differences between Section 34 and 149 of IPC. **{20 marks}**
- Q.No. 2 (a) What is criminal conspiracy. Explain its two main ingredients. **{10 marks}**
How it differs from common intention?
(b) What is unlawful assembly. Explain its main ingredients. **{10 marks}**
- Q.No.3 What is forgery? What are the ingredients which will amount to making a false document or false electronic record i.e. forgery? **{5+15 marks}**
- Q.No.4 What are the provisions of financial investigations (Forfeiture of illegally acquired property) under ND&PS Act.? Who are the persons against whom it can be carried out under these provisions and who are the authorized officers to carry out the same. **{5+10+5 marks}**
- Q.No.5 What are the duties of public servant, wilful neglect of which shall make him liable for punishment under the SC&ST (Prevention of Atrocities) Act 1989. **{20 marks}**
- Q.No. 6 In a raid conducted at a hotel, 2 Pimps (one a minor) 4 Prostitutes and 4 Customers were apprehended by police. Under which act and provisions the hotel owner, Pimps, Prostitutes and their customers will be booked and what is the punishment for same? **{20 marks}**
- Q.No. 7 Enumerate the provision of PC Act 1988 (As amended w.e.f. 26.07.2018) regarding permission for conducting an enquiry or inquiry or investigation against a public servant. Can same be conducted without approval of competent authority against an officer who commits forgery and uses Govt. funds for his personal use? **{10 +10 marks}**
- Q.No. 8 What does "work department" means under the HP Prevention of Specific Corrupt Practices Act 1983. Under what section a PWD Contractor caught selling the Govt. cement supplied to him by the department will be booked under this Act and who will give "Report in Writing" against him to enable cognizance of this offence by competent court. **{5+5+10 marks}**
- Q.No.9 Write short notes on any 4:
- I. Difference between Culpable homicide and murder
 - II. Right of Private Defence
 - III. Promoting enmity between different groups on ground of religion, race, place of birth, residence language etc
 - IV. Powers of FRRO regarding extension of visas of foreigners overstaying in India
 - V. Revoking and suspension of Driving Licence under MV Act 1988 **{5 marks each}**

GOVERNMENT of HIMACHAL PRADESH

BOARD of DEPARTMENTAL EXAMINATIONS OF GAZETTED OFFICERS SESSION Sept 2022

Paper 5 Police Rules

Time Allowed : 3 Hours

Maximum marks 100

Attempt any five questions

Only Bare Acts and rules allowed. Please mention relevant rules and law wherever required.

Q I Write short notes on the following

- (a) Duties of the Criminal Investigation Department.
- (b) Central Investigating Agency
- (c) Station House Officer. Can a gazetted Officer of a district work as Station House Officer. In what circumstances?
- (d) Surveillance Register No. 10. What is its relevance in present times?

Q II What are case diaries? What should be included in them and why are they important?

Q III What is the procedure to be followed for conducting departmental Enquiries? How is this procedure different from an enquiry conducted under the Conduct Rules?

Q IV Why is there a Lines Establishment in the District. How does it function? Do you think it is relevant in present days. Support your answer with sound reasons.

Q V What are the functions of the Accountant in the office of Superintendent of Police? Why is maintaining the General Cash Book important? What is the role of the Drawing and Disbursing Officer with regard to this ?

Q VI What are the various branches which function in the office of the Superintendent of Police in a District? What are their functions? Please elaborate.

Q VII What is an inquest? How is it conducted?

**DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICERS
OF HIMACHAL PRADESH**

FOR SEPTEMBER, 2022

Paper: III (Prisons Department)

Maximum Marks: 100

Time Allowed: 03 Hours

Total Pages: 04 Pages

Note:-

- I. Attempt any FIVE questions. All the questions carry equal marks.
- II. Reference Books, Law Books/Bare Acts may be referred to/allowed.
- III. Quoting of references/numbers from relevant Act, Rules, Manual and prescribed registers ARE essentially required.

Question No. I:

- (a) What is the procedure to deal with a lunatic prisoner? (10)
- (b) What is the power of the courts to require appearances of prisoners to give evidences or answer a charge? Under what circumstances State government can exempt certain persons from operation of such order. (10)

Question No. II:

With reference to the protection of Civil Rights Act, 1955 write short notes on: -

- (a) Civil Rights (3)
- (b) Social Disabilities (8)
- (c) Place of public worship (3)
- (d) Place of public entertainment (3)
- (e) Collective fines (3)

Question No. III:

- (a) Who is a Probation officer? (2)
- (b) What are the qualifications to become a Probation officer? (6)
- (c) What protections are provided to a Probation officer under the Probation of Offenders Act, 1958? (2)
- (d) What are the duties of a Probation officer? (8)
- (e) Who is the controlling authority of a Probation officer? (2)

Question No: IV:

What are the basic minimum rules to be adopted by Prison Administration while dealing with prisoners in terms of the following: -

- (a) Separation of categories.
- (b) Basic Principles to be followed while dealing with the Prisoners.
- (c) Instrument of restraint.
- (d) Search of prisoners sentenced to death on admission.
- (e) Discipline and punishment.
- (f) Type, maintenance and upkeep of prisoners' records.
- (g) Medical Services.
- (h) Scale of award of Ordinary Remission.
- (i) Retention of Prisoners property.
- (j) Quick Reaction Team. (10 x 2=20)

Question No. V:

- (a) What are the NHRC (National Human Rights Commission) Guidelines on the Custodial death, please elaborate in detail? (8)
- (b) What procedure would you like to follow, assuming that a custodial death has taken place in Prison where you are posted as an in-charge of Prison? (6)
- (c) What are the specific guidelines to be followed while carrying out the post-Mortem of the body under the above mentioned circumstances? (6)

Question No. VI:

- (a) What are the duties and responsibilities of the Superintendent of Jail while dealing with the cases of escapes and disturbances in jails, under the H.P. Jail Manual. (7)
- (b) What is the procedure adopted by Superintendent Jail if warrant is illegal or irregular or when legality of a warrant is doubted? (7)
- (c) What are the directions of NHRC in the case of death of a prison inmate. (6)

Question No. VII:

- (a) What is "extra mural labour"? What is the procedure being adopted for selection of prisoners for "Extra Mural Labour" in H.P.? (7)
- (b) What shortcomings have been observed by you in prison system of H.P. in reforming violent and habitual offenders? (7)
- (c) Discuss removal of prisoners from one State to another (6)

Question No. VIII:

Write short notes on following: -

- (a) Children of Women Prisoners. (5)

- (b) Procedure for selection of Prisoners for Open Prisons. (5)
- (c) Date of release when two or more sentences run consecutively. (5)
- (d) Clothing of convicts attending courts. (5)

.....

**BOARD OF DEPARTMENTAL EXAMINATION OF OTHER GAZETTE OFFICERS
OF HIMACHAL PRADESH**

Sept. 2022

Paper 4 : (FOR PRISONS DEPARTMENT)

Max. Marks: 100

Time: 3 hours

- Note:**
- A) Marks of question are given against them.**
 - B) Attempt any five questions.**
 - C) Bare Acts and Rules are allowed.**

- Q. No. 1**
- a) What are the basic concepts of opening the Open Air Jail Camps/Open Air Jail? Also describe the selection process for Open Air Jails in Himachal Pradesh.
08 Marks.
 - b) Please explain, how the remission system is successful in the reformation of prisoners?
06 Marks.
 - c) What procedure is followed for the custody of juvenile female prisoners and where are such prisoners confined?
06 Marks.
- Q. No. 2** Write short notes on the following:-
- 1) Reformation theory. **04 Marks.**
 - 2) Penology **04 Marks.**
 - 3) Organized Crime **04 Marks.**
 - 4) Classification of prisons. **04 Marks.**
 - 5) Capital Punishment. **04 Marks.**
- Q. No. 3**
- a) What formalities are required to be undertaken by the jail administration in case of death of a prisoner inside the jail? Also mention the instructions/guidelines of NHRC in this regard?
10 Marks.
 - b) Duties & responsibilities of Dy. Superintendent Jail?
10 Marks.
- Q. No. 4.** Distinguish between
- 1) Maximum Security & Minimum Security **05 Marks.**
 - 2) Police custody and Judicial custody **05 Marks.**
 - 3) Undertrial prisoner and Convicted Prisoner **05 Marks.**
 - 4) Permanent prisons and temporary prisons **05 Marks.**
- Q. No. 5.**
- a) Discuss the procedure of granting remission, parole and furlough.
10 Marks.

- b) What the precautions to be taken to prevent escape from the prisons. **10 Marks.**
- Q. No. 6. a) Discuss the constitution, powers and functions of sentence review board? **08 Marks.**
- b) What do you mean by Non Official Visitor? What objectives are achieved by their visit in the jails? **06 Marks.**
- c) If a female prisoner is lodged in jail with a child, what precautions are to be taken as per Jail Manual? **06 Marks.**
- Q. No. 7. Write a note
- a) Prisoners' reforms in jail. **05 Marks.**
- b) Vocational training & Skill development programmes. **05 Marks.**
- c) Legal Aid **05 Marks.**
- d) Prison Statistics **05 Marks.**
- Q. No. 8 a) What is E-prisons? Please describe all modules of E-Prisons one by one? **10 Marks.**
- b) Please write a note on Best Practices in the jails of Himachal Pradesh. **10 Marks.**

**DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICER OF
HIMACHAL PRADESH**

PAPER No.5 (PRISON DEPARTMENT)

MAXIMUM MARKS: 100

TIME ALLOWED 3 HOURS

TOTAL PAGES Two

- Note : I Attempt any Five questions
II All questions carry equal marks

Sept. 2022

Q. No. I

- a) What are the Aims & Objectives of the Prison Department? To achieve these goals, elaborate the vision of the department of Prisons & Correctional Services Himachal Pradesh. In what manner the present Aims & Objectives are differ from the earlier colonial era? Explain in detail. (10)
- b) How a prisoner can make contact with outside world? What is his procedure laid down in model jail Manual, 2021 for the foreign nationals or visit to the foreign nationals to the jail? (5)
- c) How interviews of the prisoners are regulated in your jail, mention SOP framed in this regard. (5)

Q. No. II

- a) What is the difference between custodial thought of administration from reformatory thought of prison administration. Being a prison officer, how will you make balance with these duo thoughts to achieve aims & objectives of the department of Prisons & Correctional services? (10)
- b) What is the difference between mercy and premature release of a life convict? Explain the pre mature release policy of the Himachal Pradesh Govt. (10)

Q. No. III

Write short notes on following:-

- 1) ICJS System.
- 2) e-prison application
- 3) Model jail manual-2021.
- 4) Welfare activities initiated in Himachal prisons.
- 5) Security & Discipline.

(5X4=20)

Q. No. IV

- a) What is the procedure laid down in Prison manual for repatriation of foreign national prisoners? (10)

- b) Can convicts be transferred to another state? If yes, what is the procedure for doing so?

(10)

Q.No. V

- a) What is the need to provide vocational training to the prisoners during their incarceration, how it helps to maintain security & discipline in the jail and to rehabilitate them? Evaluate the work done and achievements of the HP prison department in this regard.

(10)

- b) Explain the penalty for introduction or removal of prohibited articles into or from prison and communication with prisoners. Who is having the powers to arrest for the offence?

(10)

Q.No. VI

Write short notes on the followings:-

- 1) Prisoner's rights and duties.
- 2) Difference between Central Jails and Distt. Jails.
- 3) Need of scientific segregation of the prisoners.
- 4) Security & Custody norms of the jails.

(4X5=20)

Q. No. VII

- a) A prisoner is convicted in four different FIRs/cases from a law of court. How will you execute his sentences according to section 427 of CrPC Calculate his release as per the following details, under trial period, remission earned and parole availed is nil.

CASE NO.1:-

Date of Sentence: - 02/05/2018 for 5 years.

(Note, in this case he was released on bail on 20/07/2021)

CASE NO. 2:-

Date of sentence: - 04/06/2019 for 10 years.

CASE NO. 3:-

Date of sentence:-12/10/2021 for life imprisonment.

CASE NO. 4:-

Date of sentence: - 18/8/2022 for two years.

(10)

- b) Define the duties of the following.

- 1) Dy. Supdt. Jail.
- 2) Non Official Visitors.
- 3) Punja Duty Warder.
- 4) Welfare Officer.
- 5) Pharmacist.

(10)

HP BOARD OF DEPARTMENTAL EXAMINATION

**Departmental Examinations of other Gazetted Officers of H.P.
Paper No: 3 - Public Relations, Session September, 2022**

Time Allowed 3 hours

Maximum Marks 100

Note:

Attempt any five Questions. All questions carry equal marks, No books are allowed in the examination Hall. Answer can be written in English or Hindi.

- Q. No: I What is the difference between Web Portal and a Web Application? Kindly elaborate. What is a digital News Portal? What are the pros and cons of these applications? How far they have affected the Media world?
(20 marks)
- Q. No: II What are the causes of Sri Lanka's Economic Crisis? Is China's 'Debt Trap Policy' has worsened Sri Lanka's Economic Crisis or it is a policy of China's strategic edge and control over Sri Lanka ?
(20 marks)
- Q. No: III Critically elaborate the consequences of Paid News in Indian political Scenario? Does it help in transforming the opinion of the people towards betterment of the Nation or to benefit the few? What are the long lasting consequences of the practice of paid news in a democratic Country like India?
(20 marks)
- Q. No : IV Kindly enlist the efforts of the Government to improve the education system in Himachal Pradesh ?
Do you think that in Post-Covid era, the virtual online education system needs to be strengthened? Discuss the pros and Cons of online education system in a hilly state like Himachal Pradesh?
(20 marks)
- Q. No: V 'AGNIPATH' scheme is a boon or a bane? Elaborate in 2000 words the pros and cons of the scheme?
(20 marks)

Q.NO: VI Discuss the impact of

- a) Ukraine-Russia war, with special reference to the economy of Russia and its bilateral relations with other countries, including India. What was the main reason behind the war ?
- b) Natural Disasters in Himalayan regions including Indo-Gangetic plains. Also elaborate as how to create the culture of prevention/culture of disaster preparedness amongst the masses.

(10X2=20 marks)

Q. No. VII Write short notes on

- a) The Changing Role of Public Relations, the challenges ahead and how to overcome them.
- b) Critically elaborate The 'concept of announcing free goods and services' for luring people, with example of Sri Lanka crisis and its effect on Indian economy.
- c) The "Neel Kranti Yojna" of the State.
- d) Relevance of Social media. The good and the bad side of it.

(5X4=20 marks)

H.P. Board of Departmental Examination
Departmental Examination of Other Gazetted Officers of H.P

(Public Relations) Session September, 2022

Paper No. 4

Time Allowed 3 Hours

Maximum Marks 100

Note: Attempt any five questions. All questions carry equal marks. Question No. 1 is compulsory. No Books are allowed in the examination Hall. Answers can be written in Hindi or in English, where it is not mentioned specifically.

Q. No. 1 Draft a press release from the material annexed as "A" and give suitable heading. Highlight the important points in a separate box.

(20 marks)

Q. No. 2 Describe the changing trends in journalism with special focus on New Media.

(20 marks)

Q. No. 3 Write an article on the developmental journey of the state with special reference to Pragtisheel Himachal Sathapna Ke 75 Saal.

(20 marks)

Q. No. 4 Today, social media and electronic media is performing its duties according to ethics of journalism or misleading the people discuss.

(20 marks)

Q. No. 5 Prepare a speech of Chief Minister for Radio and TV in Hindi and English on the occasion of International Women Day.

(2x10=20 marks)

Q. No. 6 a) Elaborate on the functions of Press Council of India.

b) Discuss the importance to Public Relations in any Organization-Government/Public or Private.

(2x10=20 marks)

Q. No. 7 Write at last five liner radio jingles on the following:

1. Mukhyamantri Sahara Yojna

2. Janmanch

3. Himcare

4. Shagun Yojna

5. E-Governance

(5x4=20 marks)

विभागीय परीक्षा हिमाचल प्रदेश बोर्ड

हिमाचल प्रदेश के अन्य राजपत्रित अधिकारियों की विभागीय परीक्षा
(जनसम्पर्क)

पेपर नंबर 4

समयावधि : 3 घंटे

अधिकतम अंक : 100

नोट : किन्हीं पांच प्रश्नों के उत्तर दीजिए। सभी प्रश्नों के अंक समान हैं। प्रश्न संख्या एक अनिवार्य है। परीक्षा हॉल में कोई भी पुस्तक ले जाने की अनुमति नहीं है। उत्तर अंग्रेजी या हिन्दी में लिखे जा सकते हैं।

प्रश्न 1 प्रेस विज्ञप्ति का मसौदा संलग्नक 'क' के आधार पर तैयार करें और उपयुक्त शीर्षक दें। महत्वपूर्ण बिन्दुओं को एक अलग बॉक्स में रेखांकित करें।

(20 अंक)

प्रश्न 2 न्यू मीडिया पर विशेष रूप से केन्द्रित पत्रकारिता के बदलते परिदृश्य का वर्णन कीजिए।

(20 अंक)

प्रश्न 3 "प्रगतिशील हिमाचल-स्थापना के 75 साल" के संदर्भ में प्रदेश की विकासात्मक यात्रा पर एक लेख लिखें।

(20 अंक)

प्रश्न 4 वर्तमान में सोशल मीडिया और इलेक्ट्रॉनिक मीडिया पत्रकारिता के मूल्यों का अनुपालन कर रहा है या लोगों को गुमराह कर रहा है, चर्चा करें।

(20 अंक)

प्रश्न 5 अन्तर्राष्ट्रीय महिला दिवस के अवसर पर रेडियो और टीवी के लिए मुख्यमंत्री का हिन्दी और अंग्रेजी में भाषण तैयार करें।

(2x10=20 अंक)

प्रश्न 6 'क' भारतीय प्रेस परिषद् के कार्यों पर विस्तार से प्रकाश डालें।

'ख' सरकारी/सार्वजनिक अथवा निजी संगठन में जनसम्पर्क के महत्व पर प्रकाश डालें।

(2x10=20 अंक)

प्रश्न 7 निम्नलिखित पर रेडियो जिंगल लिखें, प्रत्येक कम से कम पांच पंक्तियों का हो।

- 1 मुख्यमंत्री सहारा योजना
- 2 जनमंच
- 3 हिमकेयर
- 4 शगुन योजना
- 5 ई-गवर्नेंस

(5x4=20 अंक)

Annexure-A

Various farmer clusters have been prepared for this purpose. To get the benefit of financial assistance, a farmer cluster must have at least two hectares of land. A cluster can comprise three adjoining villages in a 15 kilometre radius. Mortgaged land can also be used for the cultivation of these medicinal plants. As many as 318 farmers have been provided financial assistance amounting to Rs. 99.68 lakh for the cultivation of medicinal plants from January 2018 onwards.

The National Ayush Mission (NAM) in the year 2019-20 has provided financial assistance of about Rs. 128.94 lakh for medicinal plants component in the state. Out of this, Rs. 25 lakh has been allocated for one model nursery and Rs. 12.5 lakh for two small nurseries, Rs. 54.44 lakh for the cultivation of Atis, Kutki, Kuth, Shatavari, Stevia and Sarpagandha, Rs. 20 lakh for construction of drying shed and storage godown and Rs. 17.00 lakh for flexible component.

The State government has established herbal gardens in Joginder Nagar in district Mandi, Neri in district Hamirpur, Rohru in district Shimla and Jungle Jhalera in district Bilaspur to promote production of medicinal plants in the State. Different types of medicinal plants catering to different agro-climatic zones are being grown in these herbal gardens which are used to prepare different types of medicines for various ailments. There has been a revival of interest in medicinal plants in the international markets. Medicinal Plants form the major resource base of our indigenous health care traditions. The outreach and acceptability of AYUSH systems, both nationally as well as globally, are dependent on uninterrupted availability of quality medicinal plants based raw material due to which the trade in medicinal plants is growing in volume.

Himachal Pradesh is bestowed with rich biological diversity. For the promotion of medicinal plants and related activities in the hill state, the State Medicinal Plants Board has been functioning in the State under the aegis of Ayush Department. The focus is consideration of economic need and easy availability of medicinal plants for the manufacture of Ayurvedic medicines.

National Medicinal Plants Board, Ministry of AYUSH, Government of India has established Regional-cum-Facilitation Centre-Northern Region at Research Institute in Indian Systems of Medicine, Joginder Nagar, Distt. Mandi. This centre is promoting the cultivation and conservation of medicinal plants in six neighbouring North Indian states including Punjab, Haryana, Uttarakhand, Uttar Pradesh, Chandigarh and Himachal Pradesh and propagating the mandate of the National Medicinal Plants Board.

To generate awareness among masses of the State about medicinal plants, the plantation drive, 'CharakVatika' was carried out for two weeks in Phase-I, in which Charak Vatikas were established in 1167 Ayurvedic institutions

and about 11,526 plants were planted and Phase-II of Charak Vatika has been launched by the government on 7th June, 2021.

The State, having diverse climatic conditions, is home to nearly 640 species of medicinal plants which are distributed along the four agro-climatic zones. Tribal districts like Kinnaur, Lahaul-Spiti, Kullu, a few areas of Kangra and Shimla districts located at an altitude of over 2,500 metres, produce enormously useful medicinal plants. Some of these include Patis, Batsnabh, Atis, Tragen, Kirmala, Ratanjot, Kala jeera, Kesar, Somlata, Jangli heeng, Charma, Khursani ajwain, Pushkar mul, Hauver, Dhop, Dhamni, Nechni, Neri, Kejavo, Dhop Chrelu, Sharger, Gaggr and Buransh.

Besides this, the government has resorted to regular monitoring of population and habitats, establishment and conservation of species in situ conditions and replication of this approach in other parts of Indian Himalayan Region have been recommended. Awareness about the biodiversity values is being created among the inhabitants. Participation of inhabitants in conservation and management of biological resources is being ensured.

The state government has introduced policies to promote the conservation of medicinal plants and encourage farmers to cultivate them and supplement their incomes. To develop Himachal Pradesh as the hub of medicinal plants, the State government is providing financial assistance to farmers in different agro-climatic zones for cultivation of medicinal plants under the National Ayush Mission.

Medicinal Plants form the major resource base of our indigenous health care traditions. The outreach and acceptability of AYUSH systems, both nationally as well as globally, are dependent on uninterrupted availability of quality medicinal plants based raw material. More than 90% of the species used in trade continue to be sourced from the wild of which about 2/3 rd are harvested by destructive means.

Development and cultivation of medicinal plants has been hence covered as a component under the Centrally Sponsored Scheme of National AYUSH Mission.

State is bestowed with rich biological diversity including Wetlands of International Importance, also known as Ramsar sites, namely Pong Dam at Kangra, Renuka at Sirmaur and Chandratal at Lahaul & Spiti besides, Rewalsar at Mandi and Khajjiar at Chamba. Four distinct bio-geographical zones namely Trans Himalaya including cold desert of Lahaul-Spiti, the Great Himalayas, High and middle mountains and semi-arid zone have also been included by the Ministry of Environment Forests and Climate Change, Govt. as Wetlands of International Importance.

Out of the total 47,000 plant species found in the country, 3,295 species are indigenous to Himachal Pradesh. There are 3,158 species of Angiosperms, 13

species of Gymnosperms and 124 Pteridophytes and 38 species of Orchids. State is a store house of medicinal plants and people in the villages are dependent on the rich medicinal herbal plant wealth for their livelihood.

A sizable population in the rural area rely on medicinal plants for the treatment of various ailments. The number of medicinal plant species decreased with increasing altitude. Total 643 species of medicinal plants are identified in the State. Many different plant parts are used for the treatment of various ailments by the people. Due to regular callous and unscientific extraction of the plants of medicinal and aromatic utility from the forests and Alpine pastures, several medicinal plant species of Himachal Pradesh are facing threats of various types. About 60 medicinal plants species of Himachal Pradesh fall in the endangered category as per the International Union for Conservation of Nature. Sharp decline in the diversity of medicinal plants is due to various anthropogenic activities and environmental factors.

The high demand of numerous medicinal plants in AYUSH industries accounts for a very high annual trade. The conservation of medicinal plants becomes the need of the hour. Therefore, for the conservation of this important group of plants, HP State Biodiversity Board (HPSBB) organises a variety of awareness campaigns for the stakeholders.

The unsustainable harnessing, habitat degradation, high anthropogenic pressure and changing environmental conditions may lead to mass extinction within a few years. Therefore, regular monitoring of population and habitats, development of propagation protocol, establishment and conservation of species in situ conditions and replication of this approach in other parts of Indian Himalayan Region have been recommended. Awareness about the biodiversity values is being created among the inhabitants. Participation of inhabitants in conservation and management of biological resources is being ensured.

Ayurveda treatment system is one of the oldest treatment systems in the world and has been given importance in the country and the state since ancient times. People worldwide are adopting ayurvedic treatment and are witnessing productive results. In the current era of global corona pandemic, Ayurveda has once again proved its role in health treatment due to which importance of Ayurveda has increased.

Ayurveda treatment has played an important role in dealing with corona virus. The credit for popularizing Ayurveda in the state goes to the state government. To strengthening the Ayurvedic system of medicine in the state the State Government has initiated various steps and Ayurvedic department is playing an important role in providing better health facilities in rural and remote areas of the state.

At present, 1252 Ayurvedic health institutions are providing health facilities to the people of the state, which includes 1185 Ayurvedic Health Centres, 34 Ayurvedic Hospitals, 14 Homeopathy Health Centres, three Unani Health Centres, four Amchi Health Centres and 12 other institutions. The popularity of Ayurvedic treatment in the state can also be determined from the fact that in the year 2019-20 out of a total of 42 lakh seven thousand 504 patients, 41 lakh 9,559 out-patients and 97,945 indoor patients have got their treatment done through Ayurveda system.

During corona pandemic, the Department of Ayurveda has also distributed Madhushishtiyadi Kashay (Kada), which helped in increasing the immunity of people. This Kada is being provided free of cost to senior citizens including Corona warriors. So far, about one and a half lakh packets of this kadha have been distributed and a target has been set to produce more than 7 lakh packets in the future.

Yoga and Naturopathy is an integral part of Ayurveda. To spread awareness among the masses about the benefits of yoga every year on 21 June, International Yoga Day is celebrated by the department from the state level to the sub divisional level. The government has also started Weekly Yoga Day under which on every Friday Yoga sessions has been initiated from 9:30 Am to 11:30 am in 471 selected health centres. So far now 25,872 beneficiaries have been benefitted through this programme.

The Department has also started School Adoption Programme and 1712 schools have been adopted under this program. In these schools, awareness regarding personal hygiene, daily lifestyle, food nutrition, common diseases and drug abuse through AYUSH has been provided to the students.

Under the National AYUSH Mission in the state, the Government of India is providing funds for strengthening and upgrading existing AYUSH institutions and to purchase medicines being provided to patients through AYUSH institutions. So far an amount of Rs. 57 crore has been made available to the department by the Ministry of AYUSH.

H.P.BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICERS
SESSION, SEPTEMBER, 2022

Paper No.-5 Rules and Acts for Public Relations Department (Non- Technical)

Time Allowed- 3 hours

Maximum Marks: 100

Note:- (i) Attempt any five questions.

(ii) All Questions carry equal marks.

(iii) No books are allowed in the examination Hall.

(iv) Answers can be written in English or Hindi.

-
- Q.No-1** The present government in Himachal Pradesh is completing its term this year. Prepare a background of the achievements of the government. (20 Marks)
- प्रश्न-1 हिमाचल प्रदेश में मौजूदा सरकार इस वर्ष अपना कार्यकाल पूरा कर रही है। सरकार की उपलब्धियों की पृष्ठभूमि तैयार करें। (20 अंक)
- Q.No.-II** What is the annual plan size of the State of Himachal Pradesh for the Financial year 2022-23? Elaborate the priorities of the Government as enlisted in the Annual Plan. (20 Marks)
- प्रश्न-2 वित्तीय वर्ष 2022-23 के लिए हिमाचल प्रदेश राज्य की वार्षिक योजना का आकार क्या है? वार्षिक योजना में सूचीबद्ध सरकार की प्राथमिकताओं के बारे में विस्तार से बताएं। (20 अंक)
- Q.No.III** Good transport facilities are essential for the economic development of any area. Evaluate the efforts of the Government to develop transport infrastructure in the State. (20 Marks)
- प्रश्न-3 किसी भी क्षेत्र के आर्थिक विकास के लिए अच्छी परिवहन सुविधाएं आवश्यक हैं। राज्य में परिवहन के बुनियादी ढांचे को विकसित करने के प्रयासों का मूल्यांकन करें। (20 अंक)
- Q.No-IV** Critically analyse e-governance initiatives in Himachal Pradesh. (20 Marks)
- प्रश्न-4 हिमाचल प्रदेश में ई-गवर्नेंस पहलों का समालोचनात्मक विश्लेषण करें। (20 अंक)
- Q.No-V** Explain various social welfare schemes of the government of Himachal Pradesh. (20 Marks)
- प्रश्न-5 सरकार की विभिन्न सामाजिक कल्याण योजनाओं की व्याख्या करें। (20 अंक)

P.T.O.

Q.No.-VI (a) Agriculture and horticulture are the major contributors in the economy of the State. Discuss the schemes of the government for the expansion of Irrigation facilities in the State.

प्रश्न-6 (अ) राज्य की अर्थव्यवस्था में कृषि और बागवानी का प्रमुख योगदान है। राज्य में सिंचाई सुविधाओं के विस्तार के लिए सरकार की योजनाओं पर चर्चा करें।

Q.NoVI (b) Discuss the initiatives of the government to harness the renewable resources to meet energy needs of the people. (2 x 10=20 Marks)

प्रश्न-6(ब) लोगों की उर्जा जरूरतों को पूरा करने के लिए अक्षय/नवीकरणीय संसाधनों के दोहन के लिए सरकार की पहल पर चर्चा करें। (2x10= 20 अंक)

Q.No-VII It is said that information is power. Discuss the role of media campaigns to disseminate information about the government schemes to empower people and increase their participation. (20 Marks)

प्रश्न-7 यह कहा जाता है कि सूचना शक्ति है। लोगों को सशक्त बनाने और उनकी भागीदारी बढ़ाने के लिए सरकारी योजनाओं के बारे में जानकारी प्रसारित करने के लिए मीडिया अभियानों की भूमिका पर चर्चा करें। (20 अंक)

Q.No.VIII Write short notes on any four of the following:-

- (a) Smart city Mission
- (b) Mukhya Mantri Swawlamban Yojna.
- (c) Janmanch
- (d) Religious tourism
- (e) Health related schemes in Himchal

(4 x 5 =20 Marks)

प्रश्न- 8 निम्नलिखित में से किन्हीं चार पर संक्षिप्त टिप्पणी लिखें।

1. स्मार्ट सिटी मिशन
2. मुख्यमंत्री स्वावलम्बन योजना
3. जनमंच
4. धार्मिक पर्यटन
5. हिमाचल में स्वास्थ्य सम्बन्धी योजनाएं

(4 x 5= 20 अंक)

H.P. BOARD OF DEPARTMENTAL EXAMINATION

PAPER NO. 3

PAPER NAME: Rural Integrated Development Deptt.(R.D.)(Non-Tech).

Time Allowed: 3 HOURS

MAX. MARKS: 100

NOTE:

1. Q.No. 4 is compulsory
2. Attempt five question in all.
3. All questions carry equal marks
4. Bare Acts/Rules can be consulted

Q. No. 01 Write short notes on any four of the following:- (5 marks each)

1. Role of women in rural development
2. Importance of population control
3. Relevance of operation Black Board
4. Importance of public participation in developmental process
5. SHG's and women empowerment

Q. No.02 Explain development of concept, philosophy and principles of extension work in India and correlate this in context of HP as well. Also briefly enumerate qualities of an extension worker to achieve best results in the interest of masses. (10+10)

Q.No.03 Elaborate following with respect to co-operative societies:- (5 marks each)

1. Registration process
2. Important provisions regarding organization
3. Working of different co-operative societies
4. Role of co-operative institutions in rural development programmes.

Q.No.04 Write short notes on the following: (5 marks each)

1. Ombudsman
2. Swachh Bharat Mission
3. Role of NGO's in implementation of rural development programmes.
4. Role of Gram Sabhas in planning process for RD Programmes:

Q. No. 05

- a) Explain various forms of IEC activities for effective implementation of rural development schemes. (10)
- b) Discuss concept of water shed development in the light of afforestation, soil conservation and water conservation in HP. (10)

Q.No. 06. Critically evaluate role of Gram Panchayat's in development of rural parcels of the state. Also discuss role of line departments in formulation and implementation of Gram Panchayat Development plan(GPDP) in the State. (10+10)

Q.No. 07

- a) Importance of convergence of MGNREGS with other programmes of rural development department / line departments. (10)
- b) Importance of implementation of solid liquid management concept in rural areas. (10)

Q.No.08 Explain following in 200 words each:

- a) Need of development of agriculture in HP with special reference to soil, implements and cultural practices. (10)
- b) Importance of Horticulture due to steep slopes in HP. (10)

Q.No. 09 Explain following in 200 words each:

- a) The interdependence of plant husbandry (Agriculture) and animal husbandry for balancing the states agriculture economy. (10)
- b) Role / responsibilities and challenges of BDO in the state. (10)

Board of Department Examination, Himachal Pradesh
Departmental Examination
September, 2022

Paper-4 Rural Integrated Development Department

Time allowed: 3Hours

Maximum Marks: 100

Note:

1. Attempt any Five questions.
2. All questions carry equal marks.
3. Reference books are not allowed.

Q No.1: Explain about the funding mechanism of various components of Swachh Bharat Mission (Gramin)-II.

&

What are the provisions of 15th Finance commission in supplementing the sanitation plan of a village.

(10+10)

Q No.2: What are the steps involved in preparation of Labour Budget under MGNREGA?

&

How NRM and Agriculture works under MGNREGS can improve the employment potential in the rural areas?

(10+10)

Q No.3: GPDP supports Participatory Village Development which has ownership of the community explain.

&

What are the workers entitlement to work side facilities and incase of injuries, accidents and death under MGNREGS?

(10+10)

Q No.4: How is ODF village is different from ODF Plus and explain about the various categories of ODF plus villages under Swachh Bharat Mission.

&

What is Faecal Sludge Management and how it can be taken up at the Block level?

(10+10)

Q No. 5: Write short Note on any four:

- a. Role of NGOs in Rural Development.
- b. GIS Planning under MGNREGA (Ridge to Valley approach).
- c. Matri Shakti Bima Yojana.
- d. DISHA.
- e. Software For Estimate Calculation Using Rural Rates For Employment (SECURE).

(5 Marks each)

Q No. 6: How Deen Dyal Antodya Yojna- National Rural Livelihood Mission could transform the women empowerment in Rural areas?

(20)

Q No. 7: Write short note on any two:

- a. Sansad Adarsh Gram Yojna (SAGY), its objectives and role of charge officer.
- b. Mukhya Mantri Awwas Yojna and how it is different from Pradhan Mantri Awaas Yojna?
- c. Mukhya Mantri Gram Kaushal Yojna and its provisions.

(10+10)

Q No. 8: What can be done to handle menace of Plastic in rural areas of H.P. suggest steps and state provisions of SBM (G).

&

What is the suitable strategy for the construction & maintenance of Community Managed Sanitary Complexes (CMSCs)

(10+10)

Q No. 9: How Deen Dyal Upadhyay – Grameen Kaushak Yojana (DDU-GKY) could improve the employment potential of the rural youth in H.P.

&

Describe in detail the BPL selection process and role of different agencies in fair selection of BPL families.

(10+10)

HP Board of Department Examination

Session Sept. 2022

Paper No: 5 Rural Development Department

Time Allowed: 3 Hours

: Max Marks: 100

- i) Attempt any five questions
- ii) All questions carry equal marks
- iii) Bare Act and Rules can be referred.

Que No. I. Describe the process and procedure for conducting business of Gram Panchayat. What are the roles and responsibilities of Pradhan and Panchayat Secretary while conducting business of Gram Panchayats?

(20 Marks)

Que No. II. a) How are the Cooperative Societies registered? What are its main functions?

(10 Marks)

b) What role can the Cooperative Societies play in developing the Rural Sector in the State? Discuss briefly

(10 Marks)

Que No. III. How General Meetings of Gram Sabhas can be convened as per Panchayati Raj Act 1994? What changes have been observed in the role and efficacy of Gram Sabha in recent years.

(10+10Marks)

Que No. IV. As per the Panchayati Raj General Financial Rules, write short note on the following:-

- a) Stage for the inspection of works
- b) Final assessment and completion report.
- c) Release of funds against works
- d) Maintenance of the accounts of the works of Gram Panchayat.

(5 Marks each)

Que No. V Write the provisions relating to the reservation of the seats in Panchayats as per the Himachal Pradesh Panchayati Raj Election Rules, 1994.

(20 Marks)

Que No. VI What are the sources of income of Panchayats in the State? How taxes, fees cess and fines are collected/levied by the Panchayats? Can Panchayats borrow money? If yes, describe the procedure.

(20Marks)

Que No. VII. Write short note on any four of the following.

- a) Panchayat Fund.
- b) Procedure for conducting PRI Election
- c) State Election Commission.
- d) Canons of Financial Propriety
- e) Standing Committees of Zila Parishad
- f) Records and Registers of Gram Panchayats.

(4x5=20 Marks)

HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION

DEPARTMENTAL EXAMINATION
SESSION-SEPTEMBER-2022

Paper-3-Office Management for SAD(Non-Tech)

Time Allowed: 3 hours

Maximum Marks: 100

Notes:-

- i) Attempt any five questions.
- ii) All questions carry equal marks.
- iii) Bare Acts/Rules/Approved reference books as per syllabus are allowed.
- iv) Indicate the same question number and its part as assigned in the question paper while answering the same.
- v) Avoid cuttings and overwriting.

Q.No. 1 What is the procedure regarding consultation with the Vigilance Department in the vigilance cases/complaints? Who is the authority competent for issuing prosecution sanction in the respect complaint against a Government servant?

{15+5}

Q.No.2 What steps are required to be initiated by Administrative Department and Head of the Department after the sanction for creation of new office has been received from the Government?

{20}

Q.No.3 Write note on the followings:-
i) Assistant Diary
ii) Treatment of cover marked as 'Secret' or 'Confidential'
iii) Utility of Noting
iv) Committee on Public Accounts
v) Precedent Register

{4+4+4+4+4}

Q.No.4 Describe the provisions of rules of Business of Government of Himachal Pradesh?

{20}

Q. No.5 What are the restrictions imposed on a Government servant under CCS(Conduct) Rules 1964 over the rights conferred by Article 19(1) of the constitution? Describe the consequences of such violation?
{15+5}

Q.No. 6 What action is required to be taken by the Dealing Assistant on receipt of Dak (receipts). How a dealing Assistant can generate information for preparation of the reply?
{10+10}

Q.No.7 What points are to be kept in view while filing affidavit on behalf of Government in the Courts? What procedure should be followed by the Departments to consult Advocate General for filing reply?
{10+10}

Q. No.8

Write notes on the followings:-

- i) Purpose and procedure of inspection
- ii) Flagging, referencing and placement of drafts
- iii) Method of opening files
- iv) Implementation of orders/judgement -Revision and Review
{5+5+5+5}

Himachal Pradesh Board of Departmental Examination

Session: September 2022

Paper -4

Administrative Case for SAD (Non Technical-Ministerial)

Note:

1. Answer all the questions.
2. Marks are shown against all the questions.
3. Books are not allowed.
4. Candidates may write the answers either in English or Hindi
5. Due credit shall be given to logical and original answers.

Time Allowed: 3 hours.

Total Marks 100

- 1 (A) Imagine that you are a Senior Assistant posted in the Policy Planning Section of your department. Being overloaded with work you are unable to cope with the work in spite of your best efforts. Put up a note to your Branch Officer making out a case for fair and equal distribution of work. 10
- 1 (B) A review of different departments conducted by the Chief Secretary has revealed that the instructions regarding progressive use of Hindi for official purposes are being ignored by a number of officers. The Principal Secretary (LAC) has received a reference in this regard from Chief Secretary's office. Draft a letter to be signed by Special Secretary (LAC) which should be addressed to all the Heads of Departments, Divisional Commissioners and Deputy Commissioners, Secretaries of the Boards and Managing Directors of Public Sector Undertakings in the State, restating the important instructions, issued by the Government from time to time, and impressing upon them the need to direct all their attached/subordinate offices to follow those strictly. 10
- 2 (A) Indiscipline among youth and students appears to be on increase. Several instances of strikes, unseemly behavior and rowdyism have been reported in recent months. These have resulted in closure of colleges and universities in the State for fairly long periods. The matter has attracted the concern of Government. 30

Imagine that you are working as a Superintendent in Education Department. Put up a case for Constituting a Committee proposing the name of an eminent educationist as Chairman, two prominent public figures and two college principals as members to investigate the cause of indiscipline and remedial measures. Also propose the Deputy Secretary (Education) to the Government of Himachal Pradesh to be *ex-officio* Member Secretary of the proposed Committee. The Committee would be expected to submit its report and recommendations within three months.

2 (B) Also put up draft Notification constituting the committee, appointing its Chairman, members and Member Secretary and stating the mandate of the committee. 10

3 Shri Rattan Lal is a temporary employee of Health Department. He was granted 75 days' Extraordinarily Leave from 18th October, 2021 to 31st December, 2021. On 21st December 2021 he was recalled and was granted 3 days' Special Casual Leave to participate in Civil Services Tournament from 22nd to 24th December, 2021. Shri Rattan Lal was again granted 30 days' Extraordinary Leave from 26th December, 2021 to 24th January, 2022. After he rejoined duty on 27th January, 2022, it was realised that being a temporary employee, he was entitled to only 3 months' Extraordinary Leave. 40

Put up a detailed and self-explanatory note on the file to higher authorities of the Health Department for referring the case to Administrative Department for one-time relaxation in the rules in view of the circumstances.

Use the following rules for reference:

Rule 32 of Central Civil Services (Leave) Rules.

Extraordinary leave

(1) Extraordinary leave may be granted to a Government servant (other than a military officer) in special circumstances-

(a) when no other leave is admissible:

(b) when other leave is admissible, but the Government servant applies in writing for the grant of extraordinary leave.

(2) Unless the President in view of the exceptional circumstances of the case otherwise determines, no Government servant, who is not in permanent employ or quasi-permanent employ, shall be granted extraordinary leave on any one occasion in excess of the following limits:-

(a) three months;

(b) six months where the Government servant has completed one year's continuous service on the date of expiry of leave of the kind due and admissible under these rules, including three months' extraordinary leave under Clause (a) and his request for such leave is supported by a medical certificate as required by these rules;

(c) Deleted.

(d) eighteen months, where the Government servant who has completed one year's continuous service is undergoing treatment for - (i) Pulmonary Tuberculosis or Pleurisy of tubercular origin, in a recognized sanatorium;

NOTE.- The concession of extraordinary leave up to eighteen months shall be admissible also to a Government servant suffering from Pulmonary Tuberculosis or Pleurisy of tubercular origin who receives treatment at his residence under a Tuberculosis Specialist recognized as such by the State Administrative Medical Officer concerned and produces a certificate signed by that Specialist to the effect, that he is under his treatment and that he has reasonable chances of recovery on the expiry of the leave recommended.

(ii) Tuberculosis of any other part of the body by a qualified Tuberculosis Specialist or a Civil Surgeon or Staff Surgeon; or

(iii) Leprosy in a recognized leprosy institution or by a Civil Surgeon or Staff Surgeon or a Specialist in leprosy hospital recognized as such by the State Administrative Medical Officer concerned;

(iv) Cancer or for mental illness, in an institution recognized for the treatment of such disease.

(f) twenty-four months, where the leave is required for the purpose of prosecuting studies certified to be in the public interest, provided the Government servant concerned has completed three years' continuous service on the date of expiry of leave of the kind due and admissible under these rules, including three months' extraordinary leave under Clause (a).

(3)(a) Where a Government servant is granted extraordinary leave in relaxation of the provisions contained in Clause (e) of sub-rule (2), shall be required to execute a Bond in Form 6 undertaking to refund to the Government the actual amount of expenditure incurred by the Government during such leave plus that incurred by any other agency with interest thereon in the event of his not returning to duty on the expiry of such leave or quitting the service before a period of three years after return to duty.

- (b) The Bond shall be supported by Sureties from two permanent Government servants having a status comparable to or higher than that of the Government servant.
- (4) Government servants belonging to the Scheduled Castes or the Scheduled tribes may, for the purpose of attending the Pre-Examination Training Course at the centers notified by the Government from time to time, be granted extraordinary leave by Head of Department in relaxation of the provisions of sub-rule (2).
- (5) Two spells of extraordinary leave, if intervened by any other kind of leave, shall be treated as one continuous spell of extraordinary leave for the purposes of sub-rule (2).
- (6) The authority competent to grant leave may commute retrospectively periods of absence without leave into extraordinary leave.

Rule 65 of the Central Civil Services (Leave) Rules
Power to relax

Where any Ministry or Department of Government of India is satisfied that the operation of any of these rules causes undue hardship in any particular case, that Ministry or Department, as the case may be, may be order, for reasons to be recorded in writing, dispense with or relax the requirements of that rule to such extent and subject to such exceptions and conditions as it may consider necessary for dealing with the case in a just and equitable manner:

Provided that no such order shall be made except with the concurrence of the Ministry of Personnel, Public Grievances and Pensions

**BOARD OF DEPARTMENTAL EXAMINATION, H.P. DEPARTMENTAL
EXAMINATION, SEPTEMBER, _____, 2022**

PAPER – 5 CASE RELATING TO SERVICE/FINANCIAL RULES FOR SAD

Time Allowed: Three hours

Maximum Marks: 100

- Note:**
- 1) Attempt any five questions. All questions carry equal marks.
 - 2) Only Bare Acts/Rules and Approved Reference Books are allowed.
 - 3) Quote Rules(s) in support of your answer where necessary.
 - 4) Attempt all part of question in consecutive order.

Q. No. I A Government servant drawing the pay of Rs.82800/- in level 21 of Pay Matrix under the HPCS (RF) Rules, 2022 from 1.6.2021 is promoted to a higher post in level 23 from 15.03.2022. Fix his pay in the new post and indicate DNI, if he opts –

- (i) for pay fixation in the new post with effect from the date of his promotion.
- (ii) for pay fixation in the new post with effect from the date of next increment in the old post.

In order to solve the question, the Pay Matrix with requisite Levels of pay arranged in vertical cells are as follows:

Cell	Level 21	Cell	Level 23
8	82800	1	83600
9	85300	2	86100
10	87900	3	88700
11	90500	4	91400

(20)

Q.No.II (a) Describe in detail the acts and conducts of government servant which amount to misconduct under Conduct Rules. (10)

(b) What are the restrictions for investment, lending and borrowing of money by a Government Servant under the Conduct Rules and prescribed Authority to accord sanction in such like cases? (10)

Q. No.III (a) What is a charge? While framing the charge sheet, what salient points are to be kept in view? (8)

(b) What is the general rule regarding the acceptance of resignation from the Government servants? What are the exceptions to this rule? When does a resignation become effective? In what circumstances and by whom can a resignation be allowed to be withdrawn? (12)

Q. No. IV

- (a) From the following particulars, calculate the qualifying service for pension to a Government servant governed by the CCS (Pension) Rules, 1972 –

i)	Date of Birth	15.06.1963
ii)	Date of joining Govt. Service	15.05.1987
iii)	Date of retirement on superannuation	30.06.2021

Availed of the following spells of leave (other than earned leave, half pay leave) during his service:-

i)	Extraordinary leave on private affairs	11.6.1996 to 30.9.1998
ii)	Overstayal of leave debited against HPL	13.7.2003 to 22.01.2004
iii)	Extraordinary leave on Medical Certificate	16.9.2005 to 17.11.2005
iv)	He was under suspension from 1.5.2011 to 11.9.2011. It was ordered that suspension will count as duty.	

(5)

- (b) A Government Servant after rendering qualifying service of 32 years 3 months and 21 days retired from service on completion of 58 years of age. He was in receipt of Basic Pay of Rs.91, 400/- in level 23 of Pay Matrix at the time of his retirement and D.A. was @31%. Calculate the following in this case:-

- (i) Pension
- (ii) Retirement Gratuity
- (iii) Family Pension at Basic and at enhanced rate
- (iv) Opted for commutation of Pension @30%
- (v) Cash equivalent of Leave salary for 274 days unutilized earned leave at his credit.

(15)

Q. No. V

- (a) Explain the procedure prescribed under the Himachal Pradesh Treasury Rules for receipts of moneys by the Government Servants and grant for receipts thereof.

(10)

- (b) Describe in detail the procedure provided under H.P. Treasury Rules to regulate the arrears of Pension on death of Pensioner and manner of disposal of the relevant PPO.

(10)

Q.No.VI

- (a) What are the duties of a Controlling Officer in regard to a Travelling Allowance claim? Can a Controlling Officer delegate his duty of counter-signature to a subordinate?

(10)

- (b) Is an officer entitled to claim travelling allowance for a member of his family who does not actually accompany him in his journey on transfer? If so, how is it regulated?

(10)

Q.No. VII

Differentiate between the following:

- (i) Article of Charge and Statement of imputation
- (ii) Compensation Pension and Compassionate Allowance
- (iii) Fee and Honorarium
- (iv) Tenure Post and Supernumerary Post
- (v) Mileage Allowance and Daily Allowance

(5x4=20)

Q.No. VIII

- (a) What are the different kinds of leave not earned by duty which can be granted to Government Servants? In what circumstances can such leave be given? (10)
- (b) Under what circumstances can commuted leave be granted to a Government servant? Indicate the limits up to which such leave may be granted and the leave salary admissible during such leave period. (10)

Q.No. IX

Comment by mentioning the provisions of relevant rules on the following:

- (a) Admissibility of Leave Travel Concession during the period of suspension.
- (b) A Government servant on extraordinary leave on medical grounds applies for voluntary retirement and requests that EOL may run concurrently with period of notice for voluntary retirement.
- (c) Treatment of wilful absence from duty not regularized.
- (d) The date of birth of a class- III Government servant working under GoHP is 01.10.1965. Indicate the date on which he should retire from service.
- (e) A Government servant does not resume duty after remaining absent without permission for a continuous period of five years. He is removed from service on the date of expiry of five years.
- (f) A Government servant is drawing pay of Rs.85300/- in Level 21 from 01.07.2021. The Disciplinary Authority ordered on 1.6.2022 that his increment shall be withheld for a period of 2 years. Regulate his pay from time to time.
- (g) Un-availed joining time credited into the earned leave account of a Government servant having 300 days earned leave at his credit.
- (h) A male Government servant has not availed Paternity Leave in the period specified under the rules and made request thereafter for the grant of Paternity Leave.
- (i) The date on which the T.A. Claim should be considered as falling due for payment.
- (j) The Head of Office orders recovery of Rs.3500/- on account of overpayment of pay and Rs.3000/- on account of recovery of GPF Advance from the subsistence allowance payable to official under suspension.

(2 x 10 = 20)

PAPER - 3

SEPTEMBER, 2022

Act & Rules of the Transport Department

(Maximum Marks : 100)

(Time Allowed : 3 Hours)

(PART - I)

- i. Write short notes on the following: (2.5x4 = 10 Marks)
- State Transport Authority
 - Procedure for obtaining driving license
 - Powers of licensing authority
 - Certificate of fitness of transport vehicles
- ii. What is the procedure of registration of Motor Vehicle in Himachal Pradesh? How vehicles from outside State are registered in Himachal Pradesh? (10 Marks)
- iii. Elaborate the procedure of Regional Transport Authority in considering the application for state carriage permit. (10 Marks)
- iv. What are the powers of the State Government to make rules for stage carriages and contract carriages? (10 Marks)
- v. Elaborate the procedure of insurance of motor vehicles against third party risks. (10 Marks)

(PART - II)

- vi. Write short notes on the following: (2.5x4 = 10 Marks)
- Medical Certificate in reference with driving license
 - Driving Schools & establishments
 - Trade Certificate
 - Transfer of ownership
- vii. Why Trade Certificate is essential? What are different parameters ensured by the Trade Certificate Granting Authority? (10 Marks)
- viii. What is the tourist permit? Explain the conditions of tourist permit in respect of motor cabs. (10 Marks)
- ix. What are the standards for emission of smoke and vapour for motor vehicle with special emphasis on agricultural tractor? (10 Marks)
- x. Elaborate the offences for the purpose of Section 208 of MV Act. (10 Marks)

Act & Rules of the Transport Department

(Maximum Marks : 100)

(Time Allowed : 3 Hours)

(PART – I)

- I. Write short notes on the following: (2.5x4= 10 Marks)
- Commissioner
 - Ordinary service Stage Carriage
 - Construction equipment Vehicle
 - Token
- II. What is the Special Road Tax. How it is levied in Himachal Pradesh (10 Marks)
- III. What are the obligations of the owner to pay SRT. (10 Marks)
- IV. What is re-determination of tax? Elaborate with examples. (10 Marks)
- V. What are the power of the State Government to make Rules under Himachal Pradesh Motor Vehicle Taxation Act, 1972. (10 Marks)

(PART – II)

- VI. Write short notes on the following: (2.5x4= 10 Marks)
- Determination of rate of tax
 - Endorsement on registration certificate
 - Refund of tax
 - Special Notice
- VII. How taxation authority apply the penalty in cases of delay for payment of tax. (10 Marks)
- VIII. Why certain vehicles are exempted from tax? Elaborate with examples. (10 Marks)
- IX. Are vehicles registered outside the State who have already paid taxes in the origin State required to pay taxes when they are registered in Himachal Pradesh. Give details. (10 Marks)
- X. Give five valuables suggestions which you think are essential for updation in the Rules. (10 Marks)
-

HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION

SESSION : SEPTEMBER, 2022

Time allowed – 3 hours

Maximum Marks: 100

PAPER-S: TRANSPORT DEPARTMENT ACT & RULES

PLEASE READ CAREFULLY

1. Attempt any five questions from each part.
2. Questions carry the marks indicated against each of them.
3. Relevant provision of Acts and Rules be quoted in support of answers.

PART-I

Question No. 1

Which provision of the HP Motor Vehicle Rule deals with issuance of duplicate license? Discuss the procedure in detail.

(10 Marks)

Question No. II

Which provision enumerates the conditions that will be observed by the drivers while driving on the hill roads? Discuss the conditions in detail.

(10 Marks)

Question No. III

Discuss in detail the procedure for the application of claims for compensation under Motor Accidents Claims Tribunal with specific reference to the provisions of the Motor Vehicle Act 1988.

(10 Marks)

Question No. IV

Define the following terms:

- a. Stop on road surface
- b. Cut-outs
- c. Water proof canvas
- d. Traffic aggregation
- e. Side car wheel

(10 Marks)

Question No. V

Discuss why provisions relating to the minimum leg space in an ordinary vehicle, semi-deluxe vehicle and deluxe vehicle have been incorporated in the HP Motor Vehicle Rules?

(10 Marks)

Question No. VI

What is the validity of the term of Ticket agents license and discuss the procedure for the cancellation of the ticket's agent license?

(10 Marks)

Question No. VII

Discuss in detail the Rules governing the Halting of Motor Vehicle in public places.

(10 Marks)

Question No. VIII

Define the following terms

- a. Springing
- b. Wind Screen Wiper
- c. Head Room
- d. Gangway
- e. Grab Rail

(10 Marks)

PART-B

Question No. I

Discuss the general conditions which are required to be observed by the holder of the license under Rent A Cab Scheme 1989.

(10 Marks)

Question No.II

What are the main points to be kept under consideration before granting or renewing the license during scrutiny of the application received under the Rent A Motor Cycle Scheme 1997.

(10 Marks)

Question No. III

Briefly explain the procedure for obtaining grant under the Ex-Gratia Grant Scheme 2004.

(10 Marks)

Question No.IV

Explain the procedure for the identification of the routes and beneficiaries under the Swarn Jayanti Gram Swarajgar (Parivahan) Yojna. Also explain the colour pattern to be followed by the vehicle granted permit under this scheme.

(10 Marks)

Question No. V

What are the key challenges faced by the Transport Policy 2014 and how can same be addressed effectively? pl explain.

(10 Marks)

Question No. VI

Define the following terms:

- a. Ex-gratia
- b. Disability
- c. Operator
- d. Bonafide Himachali
- e. Indemnity

Question No. VII

Discuss provisions pertaining to the operationalization of meter taxi as per the HP Meter Taxi Scheme 2006.

(10 Marks)

Question No. VIII

Do you think that the Road Safety Policy, 2016 rightly addresses the issue of rising accidents in the State of Himachal Pradesh. If not suggest corrective measures.

(10 Marks)

Board of Departmental Examination, Himachal Pradesh

Session: September, 2022

Paper#6

Information Technology

(Transport Department)

Part-A (Theory)

Time Allowed: 1 Hour 30 Minutes

Max Marks: 30

Note: Attempt any three questions.

1. a) Write and explain various components of computer system. 5
b) What is hardware and software? Write the difference between Application Software and System Software. 5
2. Write short notes on following: 10
 - a. Taskbar
 - b. Recycle bin
 - c. Folder
 - d. E-Commerce
 - e. Search Engine
3. a) Discuss about various types of drive. 5
b) Write down the steps for the installation of printer. 5
4. a) What is file compression and why we use it. 5
b) Write the major use of multimedia. 5

Board of Departmental Examination, Himachal Pradesh

Session: September, 2022

Paper#6

Information Technology

(Transport Department)

Part-B (Practical)

Time Allowed: 1 Hour 30 Minutes

Max Marks: 70

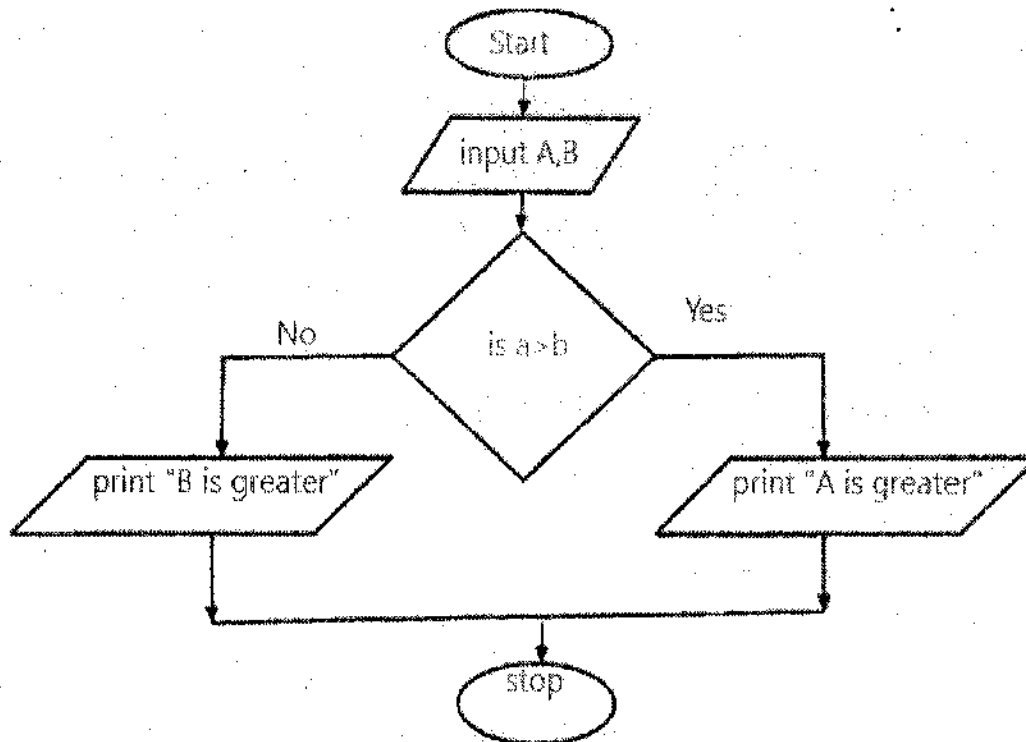
Note:- Attempt any seven questions. Use of multiple windows is allowed. In case of any problem with internet connectivity, you may write down the steps on your answer sheet.

- I In MS-Word, write a letter to your HoD with a request for the requirement of 10 stationary items for office use. Apply the following formatting features:
 - i. Line spacing 1.5 inch, Change Page size to A4
 - ii. Insert 3*3 table for the stationary items. Cell alignment of table should be centre.
 - iii. Apply font Arial, font size 12, justify the text.
 - iv. Insert page number on bottom of the page.
 - v. Insert outside border of the page.
- II Create a worksheet for the result of five students of a class for any four 10 subjects. Do the following:
 - i. Calculate the total marks of each students.
 - ii. Calculate the %age of marks of each students.
 - iii. Display the grade A, B or C of the students such that if %age>80, Grade should be "A"; if %age 70-80, Grade should be "B" and if less than 70 then grade should be "C".
- III Create a PPT presentation on Transport Department. Make use of slide design 10 and each slide should automatically rotate after 2 seconds. Insert the logo of transport department using Master Slide and hyperlink of Transport department website.
- IV Create a Digilocker account and pull the driving license, RC and PAN card into 10 the issued documents.
- V Download any two notifications from the Transport department website. Open 10 your e-mail account. Compose an email and attach downloaded files into it. Also add the signature for all your outgoing emails.

P.T.O.

VI Create the following flowchart using drawing tools/shapes in MS-Word.

10



VII With the use of any cloud service, demonstrate how will you upload, share and download the files. 10

VIII Create a folder on the desktop of your computer having name "TD". How will you change the name of the folder. Share the folder so that other user can access it. Copy some files into the folder. Show the size of the folder. 10

HP Board of Departmental Examination
Departmental Exam for Other Gazetted Officers SEPTEMBER, 2022
Paper 5: Welfare (Social Defence)

Please read the following instructions carefully:

- a) *This Paper carries six questions carrying maximum 100 marks.*
- b) *Attempt all the questions.*
- c) *Time allowed: 3 hours*
- d) *Only bare Acts can be consulted by the candidate.*

1. Write a short note on **ANY FIVE** among the following (maximum 500 words):

- i. Role of National Handicapped Finance and Development Corporation in disability sector.
- ii. Relevance of United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) in disability sector.
- iii. 'Saksham' campaign of Government of Himachal Pradesh and way forward.
- iv. Justice to the aspect of accessibility under RPwD Act, 2016.
- v. Expected outcomes of ASEEM scheme.
- vi. Outline of an Ideal institute for PwDs.

(5 x 10 = 50)

2. How does Sugamya Bharat Abhiyan change the Accessibility landscape in the disability sector? Please explain the various aspects of accessibility covered under the Abhiyan.

(10)

3. Mention any five provisions in the existing Acts and schemes meant for the welfare of Specially Abled persons, which must be amended for their benefit according to you. Justify each amendment.

(10)

4. How will UDID cards benefit the Specially Abled persons? Explain the stages of issuance of UDID cards. Discuss the implementation status of UDID cards in the State.

(10)

5. The Himachal Pradesh State Policy for Persons with Disability, 2010 has envisaged three strategies for mainstreaming the Persons with Disabilities. Prepare an Action Plan with ten action points for each strategy with justification.

(10)

6. Discuss the salient features of eligibility conditions and norms of financial assistance under Deendayal Disabled Rehabilitation Scheme (DDRS). Explain the various kind of projects that can be taken under the Scheme.

(10)

HP Board of Departmental Examination
Departmental Examination for Other Gazetted Officers (CDPO's)

Paper 3 – Holistic Child Development Scheme & Program

September 2022

Time allowed – 3 Hours

MAX. MARKS – 100

Note: Attempt any 5 questions, all questions carry equal marks. Only bare acts can be consulted.

- Q.1 Write short notes on any four of the following 5x4 = 20
- 1 IMMCY – IYCF Guidelines
 - 2 Addressing Malnutrition
 - 3 Importance and role of Anganwadi Centers
 - 4 Relationship between growth monitoring & child development
 - 5 Differentiate between child sex ratio & sex ration at birth
- Q.2 What is the broad framework of ICDS? What is it's mechanism for implementation, monitoring, review and evaluation? 20
- Q.3 Explain how you would define health. What is the role of nutrition in maintenance of health? 20
What are the nutritional needs of mother and child?
What are the different forms, causes and consequences of malnutrition?
- Q.4 Elaborate on the Early Childhood Care & Education (ECCE) needs. What is the scope of ECCE for holistic development of children? 20
- Q.5 Write short notes on any four of the following 5X4 = 20
- 1 Mother and Child Protection Card
 - 2 Mukhya Mantri Bal Suposhan Yojna
 - 3 Child in Need of Care and Protection
 - 4 Child in Conflict with Law
 - 5 Saksham Anganwadi and Poshan 2.0
- Q.6 Elaborate on the main provisions of Juvenile Justice (Care and Protection of Children) Act 2015. How does Mission Vatsalaya ensure care and protection of children? Give a short description. 20

HP Board of Departmental Examination

Departmental Examination for Other Gazetted Officers (CDPO's) **SEPTEMBER, 2022**

Paper 4: Women Empowerment Constitutional Safe Guards for the Development and Welfare of Women

Time Allowed: 3Hours

Maximum Marks:100

Note: Attempt any 5 questions. All questions carry equal marks. Candidates may consult bare Acts.

- Q.I) What is Gender Responsive Budgeting (GRB)? How can GRB support in achievement of Sustainable Development goals? What is Gender Budget Statement? Why is sex disaggregated data required for GRB?
(5+5+5+5=20)
- Q.II) (i) What constitutes the "Domestic Violence" as per the provisions of Protection of women from Domestic violence Act 2005? What is an order of residence under this Act? (5+5=10)
(ii) What are the duties of Protection Officers under Domestic Violence Act 2005? What is the penalty prescribed for nonperformance of duty by protection officer? (5+5=10)
- Q.III) Describe in brief all the centrally sponsored schemes being run under Mission Shakti?
(20)
- Q.IV) (i) Explain in brief the eligibility criteria for receiving benefit under Mukhaya Mantri Kanyadan Yojana and Mukhaya Mantri Shagun Yojana? (5)
(ii) Briefly explain the scholarship component under Beti Hai Anmol Yojana comparing the old and revised scheme and effect of revised scheme on existing beneficiaries i.e. those covered prior to 2021? (5)
(iii) Differentiate between Sashakat Mahila Yojana and Vishesh Mahila Uthan Yojana
(10)
- Q.V) (i) Write brief notes on : (5+5=10)
a) Role of HP State Commission for Women in empowerment of women
b) Objectives of Saksham Gudiya Board
(ii) What are the offences and penalties under Prenatal Diagnostic Techniques, (Regulation & Prevention of Misuse) Act?
(10)
- Q.VI) What is "Work Place" under Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act 2013? Differentiate between Internal Committee and Local Complaints Committee under the Act. What action can be taken against the respondent during the pendency of enquiry under Act?
(5+10+5=20)

HP Board of Departmental Examination
Departmental Examination for Other Gazetted Officers
Paper:5 (Constitutional Safeguards for the Protection of Child Rights and Child Development)

Sept. 2022

Time Allowed: 3 Hours

Maximum Marks: 100

Note: Attempt any five questions. All questions carry equal marks. Only bare acts can be consulted.

Q. I	Describe any briefly the following: i) Special Home ii) State Resource Adoption Agency and its functions. iii) Functions of the District Child Protection Units. iv) Procedure under Juvenile Justice (Care and protection of Children) Act, 2015 for determining age of the child? v) Child line Service. vi) Duties of the Child Marriages Prohibition Officers under the Prohibition of Child Marriages Act, 2006. vii) Duties of Probation Officers under JJ Act.. viii) Pre-Adoption Foster Care. ix) Role of the District Magistrate under JJ Act. x) National Institute of Public Co-operation and Child Development.	2 X 10= 20 Marks
Q.II	i) What is the concept of Open Shelter? What are its targets groups? ii) Describe the main provisions to be followed under Rule 74 of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 in context with "Visit to and Communications with Children" by the parents, guardians, relatives, etc.	2 x 10= 20 Marks
Q.III	i) What is Foster Care? What are the criteria for selection of Foster Carers / Parents? What are the rights and responsibilities of the Foster Carers/ Parents? ii) Write short notes on HP State Council for Child Welfare and the HP State Social Welfare Board. Explain the viability of these organizations in the present scenario.	2 x 10= 20 Marks
Q.IV	i) What are the sexual offences which are recognized under the POCSO Act? What are the reliefs available to child victims of sexual offences under the POCSO Act? ii) What are the different offences against children and the punishments for committing the same under Juvenile Justice (Care and Protection of Children) Act, 2015. Mention in detail.	2 x 10= 20 Marks
Q.V	Describe the provisions of the Juvenile Justice (Care and Protection of Children), Act, 2015 for any five of the following offences against children:- i) Cruelty to Child.	5 X 4 = 20 Marks

	<ul style="list-style-type: none">ii) Sale and procurement of children for any purpose.iii) Kidnapping and abduction of child.iv) Adoption without following prescribed procedures.v) Employment of a child for begging.	
VI	<ul style="list-style-type: none">i) Give brief description of all the services as envisaged in the "Scheme for Adolescent Girls (SAG)".ii) What changes the Govt of India has made in guidelines of the Scheme for Adolescent girls during 2022-23.	2 X 10=20 Marks