

**BOARD OF DEPARTMENTAL EXAMINATIONS  
RULES AND ACTS FOR PRISON DEPARTMENT**

**PAPER 3**

**MAXIMUM MARKS :100**

*Session - March - 2022*

**TIME 3 HOURS**

**NOTE: ATTEMPT ANY FIVE QUESTIONS  
ONLY BARE ACTS ARE ALLOWED  
RELEVANT SECTIONS OF LAW MAY BE QUOTED**

**Q no 1. 10x2 =20marksp**

- a) Discuss prison offences and punishment for such offences.
- b) Discuss the procedure to be followed on committal of heinous offences.

**Q no 2. 10x2=20marks**

- a) Discuss removal of prisoners from one state to another.
- b) What is the power of courts to require appearances of prisoners to give evidences or answer a charge. Under what circumstances state govt can exempt certain persons from operation of such order.

**Q no 3**

**10x2=20marks**

- a) What is the procedure to be adapted by District Magistrate on change of residence of habitual offender to other district.
- b) Discuss rules enabling gazetted police officers to visit jails.

**Q no 4.**

**6+6+8=20 marks**

- a) What is the procedure and rules regarding grant of parole.

- b) What is the difference between parole and furlough.
- c) What are the duties and responsibilities of District magistrate and District Judge in respect of prisons falling under their jurisdiction.

**Q no 5.**

7+6+7=20 marks

- a) Describe the constitution and functioning of "State Sentence Review Board" in State of HP.
- b) What category of eligible prison inmates can be considered for the "State Sentence Review Board"?
- c) What are the privileges of an under trial prisoner as compared to convicted prisoner.

**Q no 6.**

6+6+8= 20marks

- a) What are the duties and responsibilities of Superintendent of Jail while dealing with the cases of escapes and disturbances in jails, under HP Jail Manual.
- b) What is the procedure adopted by Superintendent Jail if warrant is illegal or irregular or when legality of a warrant is doubted?
- c) What are directions of NHRC in the case of death of a prison inmate.

**Q no 7.**

7+7+6= 20 marks

- a) What is the procedure to deal with a lunatic prisoner
- b) What protections are provided to a probation officer under the Probation of offenders act, 1958.
- c) Describe the duties and responsibilities of a Head Warder and a Warder.

**BOARD OF DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICERS OF  
HIMACHAL PRADESH**

For March-, 2022 Examination :

Paper No. 4 (FOR PRISONS DEPARTMENT)

Maximum Marks - 100

TIME ALLOWED: 3 Hours.

TOTAL PAGES: TWO

- Note:
- A) Marks of questions are given against them.
  - B) Attempt any FIVE questions.
  - C) Bare Acts and Rules are allowed.

Q. No. I a) What are the punishments that can be awarded to Juveniles in conflict with law. How their trial is conducted? (10 Marks)

b) Briefly comment on the Juvenile Justice system in India. What major changes has The Juvenile Justice (Care and Protection of Children) Act, 2015 brought about in Juvenile Justice System in India? (10 Marks)

Q. No. II a) Discuss formalities required in case of death of a prisoner inside the jail. What are the instructions of NHRC in this regard. (10 Marks)

b) What are the basic requirements for the construction of a New Model Central Jail as per the norms prescribed? (05 Marks)

c) Is co-ordination between Law enforcement and Correctional Services required? If required, then state the reasons. (05 Marks)

Q. No. III Write short notes on the following: -

a) The guarding of condemned prisoners (02 Marks)

b) Capital punishment (02 Marks)

c) Solitary confinement (04 Marks)

d) Recidivism (04 Marks)

e) Penology (04 Marks)

f) Reformatory Theory of punishment (04 Marks)

Q. No. IV a) If a female prisoner is lodged with a child or a child is born in Jail, what precautions are to be taken as per Jail Manual? Explain in detail. (10 Marks)

b) Describe classification and segregation of prisoners in H.P. Jails under the relevant section of Jail Manual and Prisons Act.

(10 Marks)

**(Cont. Page-2)**

- Q No. V a) What special precautionary measures would you like to initiate for safe custody of dangerous prisoners, mention specific rules in this regard? (07 Marks)
- b) Write detailed note on nature and scope of custodial management being practised in H.P. Prisons. (07 Marks)
- c) Define Crime and kinds of Crime. (06 Marks)
- Q. No. VI a) Discuss the procedure of granting remission, parole and furlough. (10 Marks)
- b) Comment on the Open Air Jail/Camp system functional in H.P. How effective is this system in a State like Himachal Pradesh? (10 Marks)
- Q. No. VII a) Describe the type of Work Programmes and Vocational Training being made available to the Prison inmates. What is the Scheme notified by the H.P. Government in achieving the object of Correctional measures in this behalf? (10 Marks)
- b) Discuss the constitution, powers and functions of Sentence Review Board. Also discuss Supreme Court directions and procedure of getting the sentences reviewed. (10 Marks)
- Q. No. VIII a) What are the precautions to be taken to prevent escape from the prisons? (07 Marks)
- b) What do you mean by the Modern Correctional discipline and practices? (07 Marks)
- c) What do you mean by Non-official visitors? What objectives are achieved by their visits? (06 Marks)

**DEPARTMENTAL EXAMINATION OF OTHER GAZETTED OFFICER OF  
HIMACHAL PRADESH FOR *March-2022***

PAPER No.5 (PRISON DEPARTMENT)

MAXIMUM MARKS: 100

TIME ALLOWED 3 HOURS

TOTAL PAGES TWO

Note : I Attempt any Five questions  
II All questions carry equal marks

**Q. No. I**

- a) Under the Transfer of Prisoner Act 1950, what are the procedures for requiring the attendance of Prisoners in Civil/Criminal Court?  
(5)
- b) Who is responsible for escort and safe custody of the Prisoners ? What are the basis of determining the scale of escort as per statute?  
(5)
- c) What are the Aims & Objectives of the Himachal Prisons and which are the affecting factors in achieving its goals.? Evaluate the success rate of Himachal prisons.  
(5)
- d) write a short note on the role and significance of the prisons in Indian Jurisprudence.  
(5)

**Q. No. II** Write short notes on any five of the followings.

- a) Subsidiary Jails.
- b) Diet of Prisoners while taken out of Jails.
- c) Probation Officer
- d) Nelson Mandela Rules..
- e) e-prison application.

(5X4=20)

**Q. No. III**

- a) How Life convicts are released from the jails and what are the objectives behind it? Explain in detail.  
(10)
- b) Differentiate custody aspect of Prison Administration from Correctional Administration and after care of prisoners in the state of Himachal Pradesh.  
(10)

**Q. No.IV**

- a) The Dy. Supdt. Jail is known to be a Chief Executive Officer of the Jail. How for it is true? Discuss his duties in detail. (10)
- b) What are the basic rights of the prisoners in the jail? Give detail note of the above and how will you safe guard these rights from infringement? (10)

**Q.No. V**

- a) What are the punishments provided in HP Jail Manual which a Superintendent Jail can impose for a prisoner? (6)
- b) What are the objectives of enforcing Prison Rules and its regulations ? (4)
- c) What are the general rules and Standing Operating Procedure, governing the interview and communication of a prisoner in jail? What precautions are to be followed while allowing such Interview and Communications? (10)

**Q.No.VI**

- a) Why modernization of Prisons is necessary in context of reformatory school of thoughts? Evaluate the Himachal prisons in this regard. (10)
- b) A prisoner is convicted in three different FIRs/Cases from a court. How will you execute his sentences according to 427 CrPc ? Calculate his release as per the following details, undertrial period, remission earned and parole availed is nil
- CASE NO.1:-  
Date of Sentence 25/04/2020 for 4 years.
- CASE NO. 2:-  
Date of sentence 01/08/2020 for life imprisonment.
- CASE NO. 3  
Date of sentence 30/01/2021 for 10 years. (10)

**Q. No.VII**

- a) What are the various problems faced in maintaining security, discipline & order in Prisons? As a prison administrator how do you propose to deal with them? Explain in detail. (10)
- b) List the registers which are required to be maintained in a central jail. (10)

**Q.No.VIII**

Define the followings

- a) Parole and Furlough system
- b) Condemned Prisoner
- c) Special Remission and Govt. Special Remission
- d) Board of visitors.

(5X4=20)

**The Board of Departmental Examination, Himachal Pradesh**

**(Other Gazetted Officers)**

**Paper 3: RURAL DEVELOPMENT DEPARTMENT (March-2022)**

**TIME: 3 HOURS**

**MAXIMUM MARKS: 100**

**Attempt any 5 Questions. Bare Acts/ Rules are allowed**

1. Describe about the objectives and features of Decentralized Planning in India? Give your views about the role of Decentralized Planning system vis-a vis the Rural Development Programmes in India. Also, give your suggestions to improve the Institution of Planning for Rural Development.

20 Marks

2. (a) What is the role of Gram Sabhas in the Planning process for Rural Development Programmes in the State? What steps are needed to strengthen the Institution of Gram Sabha ?

10 Marks

(b) NGOs can play a vital role in the development process of the State. Please elaborate in view of their role in the implementation of Rural Development Programmes.

10 Marks

3. (a) What are the methods and techniques of Extension work in Development. How can the Village Community be involved in the Participatory Planning.

10 Marks

(b) Write about different forms of IEC activities for effective implementation of Rural Development Schemes?

10 Marks

4(a) What are the essential features of Watershed Development Programmes?

10 Marks

(b) Have the Watershed Development Projects been able to address the key issues of Soil Conservation, Afforestation and Water Conservation in the State?

10 Marks

5(a) Rural Sanitation is one of the biggest challenges in the field of Rural Development in India. Please explain how the task of Open Defecation Free status has been achieved by the Gram Panchayats in the State. What factors played a key role in the achievement of ODF status and Nirmal Gram across the State.

10 Marks

(b) How can the issue of Solid-Liquid Waste Management be tackled in rural areas? Give suggestions for the successful implementation of this component under Swachh Bharat Mission.

10 Marks

6(a) MGNREGA, a landmark legislation, has brought a paradigm shift by providing guaranteed employment, creation of assets leading to livelihood activities and increase in rural income. Please elaborate on this issue.

10 Marks

(b) Convergence of MGNREGS with other Programmes Of Rural Development Department and other Line Departments is very

essential to achieve the desired objectives. Give your views about this aspect.

10 Marks

7. Write short note on any four out of the following:-

(Each note carries 5 marks each)

- I. NRLM
- II. DDUGKY
- III. Rurban Mission
- IV. Sansad Adarsh Gram Yojna
- V. Pradhan Mantri Grameen Awaas Yojna
- VI. Participatory Rural Appraisal(PRA)
- VII. Matri Shakti Bima Yojna.
- VIII. Role of Village Level Organizations in Rural Development.

5x4=20 Marks

8.(a) Self Help Groups have transformed the lives of rural women through financial literacy, skill upgradation and adoption of livelihood activities. Please elaborate in view of the benefits of SGSY and NRLM in women empowerment.

10 Marks

(b)What are the essential steps required for the formation and nurturing of Self Help Groups?

10 Marks

BOARD OF DEPARTMENT EXAMINATION, HIMACHAL PRADESH  
DEPARTMENTAL EXAMINATION

FEBRUARY 2022

PAPER-4 RURAL INTEGRATED DEVELOPMENT DEPARTMENT

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS: 100

NOTE:

1. Attempt five questions including compulsory question no 8.
2. Marks are indicated against each question, No reference books are allowed

PART-A

1	a)	Examine watershed management approach for natural resources management in convergence with schemes of different departments?	10
	b)	How the skills and innovations in different sectors can add value to the issue of rural unemployment with local product proposed in Aatam Nirbhar Bharat Abhiyan.	10
2	a)	'Discuss the merits and demerits of Jan Manch for public grievance redressal mechanism and public accountability' with suggestions to strengthen this programme.	10
	b)	How do you differentiate social audit from financial audit? What role community should play for positive impact on social accountability in view of the Audit of Schemes rules, 2009 and the responsibilities assigned to Social Audit Units?	10
3	a)	MGNREGS in Himachal Pradesh is an asset creation scheme in comparison to objective of livelihood support. Evaluate the implementation and execution mechanism of the scheme in HP in this context.	10
	b)	Examine the relationship of MG NREG Act, Scheme, Guidelines and Master Circular in its implementation in the state.	10
4	a)	Describe Pradhan Mantri Awas Yojna (G) scheme to address the housing need of genuine poor people covered under SECC?	10
	b)	Explain the key success factors and implementation strategy of PMAY in District Kangra resulting into the award-winning best position in the country in 2018.	10
5	a)	How the GPDP can be made a participatory Village Development Plan with	10

		the ownership of the community which is a people's plan instead of a plan of the officials of Rural Development or Panchayati Raj Department?	
	b)	"The importance of PRA tools and role of community is inevitable for preparation of Peoples Plan". Discuss different PRA tools and comment.	10
6	a)	Explain Double Entry System of Accounting to help the BDO office to manage and maintain its accounts in a transparent way.	10
	b)	Discuss in brief the different softwares of Panchayati Raj Department including Pariwar Register and PriaSoft, MA App, Disha, Plan Plus etc.	10
7	a)	What is Cash Book with its duration for writing, reviewing and signing? How the sanctity of entries recorded in the cash book are ascertained for the purpose of financial propriety?	10
	b)	Describe the administrative, technical and financial powers for different rural civil works with their levels and financial limits.	10
8	a)	Describe the process of conversion of work into wages on the basis of MB and progress of work besides the status of muster roll in MG NREGS.	10
	b)	Explain the process of procurement of material for rural civil works with its records in stock register besides its maintenance and evaluation.	10

**BOARD OF DEPARTMENT EXAMINATION, HIMACHAL PRADESH  
DEPARTMENTAL EXAMINATION**

~~May~~ 2021 Session - March-2022

**PAPER-5 Programme Planning and Local Government for: R. D**

**TIME ALLOWED: 3 HOURS**

**MAXIMUM MARKS: 100**

**NOTE:** Attempt any five questions, Marks are indicated against each question, Bare Act & Rules can be consulted.

No	Question	Marks
1.	What is peoples plan campaign?	5
	What is Gram Panchayat, Block and District Development Plan?	5
	How such plans can be formulated with the peoples participations for all the above three levels.	10
2.	The Gram Panchayat is expected to convene the Gram Sabha for the purpose of implementation of FRA. The Act vests with the Gram Sabha the right to protect, preserve and manage community forest resources by preparing its own management plan. Please discuss & comment	20
3.	What are the sources of income of Panchayats in the state?	5
	How taxes, fees, cess and fines are collected/levied by the Panchayats?	5
	Can Panchayats borrow money? If yes, describe the procedure.	10
4.	Elaborate the role of Block Development Officer (BDO) in conducting the Business of Panchayat Samiti and	10
	executing various development programmes/schemes through Gram Panchayats?	10
5.	Write a note on the following:	
	a. State Election Commission	10
	b. State Finance Commission	10
6.	What powers have been given to the Village Panchayats to perform judicial and quasi-judicial functions?	5
	How are these functions being discharged at present?	5
	What should be done to improve the functioning of Village Panchayats in this Area?	10
7.	Write a Note on any two the following:	10/10
	a. e-Panchayat System	
	b. Registration of Birth and Death	
	c. Updation of Parivar Register	
	d. Reservation rotation system in the Panchayats	
8.	Write a note on PESA.	5
	What are the important powers provided to Gram Sabha under PESA?	5
	What is the responsibility of Gram Sabha in land acquisition under PESA?	10

## Paper 3: Office Management for SAD

Time: 3 hours

Maximum Marks: 100

Note:

1. Attempt any five questions, All questions carry equal marks.
2. Only bare Acts, Rules, Notifications, Manuals and Approved Reference Books are allowed.
3. Quote relevant Rule(s) and instruction(s) in support of your answer.
4. Attempt all parts of a question together and in consecutive order

1. What measures are required to be taken against fire risk in an office building? 20
2. Write notes on the following: 4x5=20
  1. Use of Urgency Labels
  2. File Movement Register
  3. Title of File
  4. File Opening Register
  5. Standard Heads and Sub-Heads
3. Enumerate the general guidelines for the preparation and submission of Memorandum for the consideration of Council of Ministers. What checks are required to be exercised and which certificates are required to be recorded while submitting. 14+6=20
4. Write notes on the following Legislative Committees: 5x4=20
  1. Committee on Privileges
  2. Committee on Subordinate Legislation
  3. Committee on Welfare
  4. Committee on Public Undertakings
5. What procedure is followed and what points are kept in view by an authority making procurements to ensure transparency, fair competition and elimination of arbitrariness in the procurement process? 20
6. What guidelines have been issued by the Government from time to time for the expeditious disposal of cases of government servants placed under suspension? Also enumerate the circumstances which may be considered appropriate to place the services of a government servant under suspension. 12+8=20
7. Write notes on the following: 5x4=20
  1. Standing Guard Files
  2. Precedent Register
  3. Annual Administrative Report
  4. Codification of Acts/ Rules/ Manuals, Instructions and orders.
8. Describe the purpose and procedure of office inspections. Also describe the methodology of inspection. 15+5=20
9. Write notes on the following: 5x4=20
  1. E-Samadhan
  2. Prasashan Janta ke Dwar Par
  3. Legislation Monitoring System
  4. Common Service Centre

**BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH  
DEPARTMENTAL EXAMINATION -FEBRUARY, 2022.**

**PAPER No.4-SAD**

**Maximum Marks: 100**

- Note: **1. Attempt all questions.**  
**2. Answer can be given in Hindi or English.**  
**3. Books are not allowed.**  
**4. Due credit will be given to logical and original answers.**  
**5. Marks are given at the end of each question.**

**Question I:** Assuming yourself a Section Officer of Education Branch in the Administrative Department prepare a draft Cabinet memo for approval by the Minister in a State Government, given the following facts;

"It is proposed to undertake in a systematic manner, a recruitment process to fill up 500 posts of TGT(Arts) , 350 posts of TGT(Science) , 200 posts of C&V teachers including LT, Shastri, Drawing Masters and PTIs and 600 posts of JBTs in the Elementary Education Department. Large number of vacancies in the department has been adversely affecting the functioning of schools and quality education provided by the department especially in the schools situated in rural and remote areas of the State. Children in rural areas are being deprived of good education due to large number of vacancies of teachers in schools. There is a constant demand from various quarters including MLAs, members of public and political parties to fill up these vacancies in order to improve the quality education and strengthen the government schools."

Additional information is as follows;

- i) Nearly 20 to 30% posts are vacant for above cadres.
- ii) Another 20% are expected to retire in next two years in these cadres which will aggravate the problem further.
- iii) Due to non-filling up of posts mentioned above for the last 3-4 years, this situation has become worse and thereby affecting the quality of education being provided in government schools which is also resulting in to low enrollment as parents are forced to admit their wards in mushrooming private schools which charge exorbitant fee. Thus, causing additional financial burden on rural household.
- iv) Mention financial implications, recruitment process to be followed.
- v) Number of districts/schools where these teachers are to be allocated.
- vi) Whether recruitment is to be done in phases or in one go.
- vii) How many posts are to be filled up on direct recruitment basis and how much through batch-wise process?
- viii) Change in R&P Rules, if any, may also be proposed.

Please make other necessary assumptions so that reasoned and cogent Cabinet memo is put up to the Administrative Secretary/Minister. While assessing the examinees, due credit would be given for a comprehensive, systematic and speaking draft.

(50 Marks)

**Question II:** The department of Irrigation and Public Health (IPH) of the State has done a review of its schemes for Irrigation and Water Supply. The department has decided to prepare an Action Plan to improve the effectiveness of departments' schemes, programmes and policies.

You are required to prepare a detailed note explaining the Plan of Action to improve the delivery of departments' schemes and programmes.

Following information may be used to prepare the detailed note. This information is indicative. You may use your creative power/ knowledge of facts and figures to make the detailed note (Action Plan) self-speaking; -

- i) To focus on repair of pumping machinery/water pumps/equipment to make full use of existing infrastructure.
- ii) Instead of spreading capital expenditure thinly, it has been decided to focus on completing those projects where 80% and more work is complete.
- iii) Shortage of field staff has become major constraint. To propose appropriate manpower hiring by recruitment/outsourcing so that water supply is improved.
- iv) To strengthen IT/MIS.
- v) To coordinate with the Agriculture Department to ensure that the major irrigation projects/schemes are properly connected to farmers' field so that common area covered by irrigation is increased.
- vi) To take steps to improve people's participation.
- vii) All partially covered and non-covered villages to be supplied water in next two years.

The examinee is at liberty to make other assumptions in support of Action Plan Note.

(40 Marks)

**Question III:** A clerk serving in the Department of Agriculture proceeded on casual leave for 2 days by sending his application from home to his controlling officer. He was dealing with the compilation of important crop data which has to be included in the Annual Administrative Report of the Department to be sent to the Government within 15 days. He was telephonically informed by the office that his leave application has been rejected and that he should report for duty immediately but he paid no heed, instead he sent another application from home seeking

further extension of leave and reported for duty after 8 days. Due to his action, the Annual Report could not be sent to the government in time. This was a clear case of dereliction of duty and unbecoming of a government servant and suitable action required to be taken against him under service rules. Please draft a **Show Cause Notice** to the clerk clearly mentioning the relevant provisions of Conduct Rules violated by him.

(10 Marks)

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Board of Departmental Examinations, Himachal Pradesh.  
(Departmental Examination February, 2022)

PAPER-5: Case relating to Service/Financial Rules for SAD.

Time allowed: 3 Hours.

Maximum Marks-100.

Note:

1. Attempt any five questions in all. All questions carry equal marks.
2. Only Bare Acts, Approved Reference Books, Rules and Notifications are allowed.
3. Use of calculator is permitted.
4. Attempt all parts (where given) of the question consecutively.
5. Quote Rules in support of your Answer.

Q. No.I: (a) What are the major and minor penalties that may be imposed on a Government servant under CCS(CCA)Rules? (10)

(b) What are the occasions when Government servant shall be deemed to have been placed under suspension by the Appointing Authority? (10)

Q. No.II: Differentiate between the following:

- (a) Superannuation Pension and Retiring Pension.
- (b) Personal Pay and Sustentive Pay.
- (c) Traveling Allowance and Daily Allowance.
- (d) Censure and Warning. (4x5=20)

Q. No.III: A Section Officer drawing was basic pay of Rs. 29200+5400, as on 31.03.2020, in the Pay Band of Rs.15600-39100+5400 Grade Pay with DNI on 1.05.2020. He was promoted to the post of Under Secretary on regular basis on 15.12.2020 in the pay band of Rs.15600-39100+6600. His date of superannuation is 31.07.2021. Fix his pay that would be most advantageous to Govt. servant at the time of his superannuation from service. (20)

Q.No.IV: (a) Criticism of Government is prohibited under Conduct Rules. Explain in terms of Conduct Rules? (10)

(b) Private trade or employment without previous sanction of the Government is construed misconduct. Elaborate with reference to Conduct Rules? (10)

Q.No.V: (a) What are the general conditions governing the grant of leave under CCS(Leave)Rules 1972? (10)

(b) Can a retired Government servant be prosecuted for grave misconduct and negligence, while in service? If yes, explain the relevant provision of Rules. (10)

Q. No.VI: Calculate the qualifying service, pension, retirement gratuity, commutation of pension and leave encashment in respect of an 'X' officers, as per his service details given below:-

- (i) Date of birth 8.11.1962

- (ii) Date of entry in Govt. Service 15.9.1988
- (iii) Date of retirement from service 30.11.2020
- (iv) Basic Pay drawn at the time Retirement from service Rs.33200+7600 in the pay band of Rs.15600-39100+7600 GP.
- (v) Dearness Allowance 153 %
- (vi) Earned leave from 3.1.2000 to 9.4.2000.
- (vii) Half pay leave from 6.8.2002 to 18.10.2002.
- (viii) Suspension period 6 months not to count for pension
- (ix) Overstayal of joining time 15 days not to count as Q.S.
- (x) Extra-ordinary leave 15.6.2000 to 4.9.2000 without MC.

(20)

Q.No.VII(a)What are Role and Responsibilities of the DTO/TO in respect of processing and disbursing of salary? (10)

(b)What are medical re-imburement instructions in the Treasury Rules 2017? (10)

Q.No.VIII:(a)Define the term 'family' used in the Traveling Allowance Rules.(8)

(b)Distinguish between permanent travelling allowance and conveyance allowance. (12)

Q. No. IX: Comment on the following:

(i) A Government servant under suspension against whom criminal proceedings were pending in the Court of Law, attained the age of superannuation and was granted provisional pension. He was subsequently convicted by the court and the appointing Authority withheld the provisional pension granted to him.

(ii) A Government servant who is on leave on the last day of a particular half year requests that he may be allowed to avail of the advance credit of earned leave becoming due to him on the first of the succeeding half year without his having to return to duty.

(iii) An official was granted Earned Leave for 20 days from 1<sup>st</sup> November to 20 November. He obtained medical certificate of fitness to resume duty on 21<sup>st</sup> November and reported for duty on 24<sup>th</sup> November, after availing the holiday from 21<sup>st</sup> to 23<sup>rd</sup> November. His request to allow him to suffix the holidays to leave was rejected on the ground that he did not make the request in advance.

(iv) A Government servant on transfer from Station-'A' to Station-'B' claims, TA for his widowed daughter, wholly dependent upon him and residing with him.

(v) The Controlling authority has allowed D.A. for restricted holiday(s) availed of while on tour

(5x4=20)

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**HP Board of Departmental Examination**  
**Departmental Examination for other Gazetted Officers (CDPOs)**

**Paper 3– Holistic Child Development Scheme & Programme**  
**February 2022**

**Time Allowed: 3 Hours**

**M.M.:100**

**Note: Attempt any 5 questions. All questions carry equal marks. Only bare acts can be consulted.**

Q. I	Write short notes on any four of the following:	4 X 5 = 20
i)	National Policy for children 1974.	
ii)	Early Childhood Care Policy 2013.	
iii)	IYCF and Maternal & Child Health	
iv)	Pradhan Mantri Matru Vandana Yojna(PMMVY)	
v)	Importance of Food fortification for child growth.	
vi)	Vibrant Model Anganwadi Centres	
Q.II	What is ICDS Programme; clearly elaborate its origin, objectives & packages of ICDS services being provided to beneficiaries. Also elaborate impact of ICDS Services in reducing IMR, school drop outs and morbidity rate among children in the age group of 0 to 6 years.	10 + 10= 20
Q.III	Define malnutrition stunting, wasting, underweight children and anaemia among women. Highlight salient features of Poshan Abhiyaan being implemented in Himachal Pradesh & its relevance in the present context.	10 + 10= 20
Q.IV	Write Short Notes on any four of the following: <ul style="list-style-type: none"> <li>• SAM &amp; MAM Children</li> <li>• National Child Award for Exceptional Achievement of children.</li> <li>• Special provision under ICDS for dealing with children with special need.</li> <li>• Define Child Sex Ratio (CSR), Sex Ratio at Birth (SRB) and Infant Mortality Ratio.</li> <li>• Saksham Anganwadi &amp; Poshan 2.0</li> </ul>	4 X 5 = 20
Q. V	a) What is the existing monitoring mechanism of ICDS Services at State, District & Block level? Elaborate the constitution of function and role of State, District & Block level monitoring & support committees.  b) What are the various components under Poshan Abhiyaan? What mechanism has been devised for real time monitoring of various parameters under Poshan Abhiyaan? Give two to three recommendations for better performance of existing application.	10 + 10= 20
Q. VI	What is mother and Child Protection Card? How MCP Card is significant for growth monitoring of Child under ICDS. Highlight salient feature of WHO growth standard.	20

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**HP Board of Departmental Examination**  
**Departmental Examination for Other Gazetted Officers**  
**Paper:5 (Constitutional Safeguards for the Protection of Child Rights and Child**  
**Development)**  
**(February,2022)**

Time Allowed: 3 Hours

Maximum Marks:100

Note: Attempt any five questions. All questions carry equal marks. Only bare acts can be consulted.

I	<p>i) Which agency / organization has been recognized / designated as "Specialized Adoption Agency (SAA) under Juvenile Justice (Care and Protection of Children) Act, 2015 in Himachal Pradesh. Describe its "Children Related Functions" and "Prospective Adoptive Parents (PAPs) Related Functions", separately as envisaged under Child Protection Services (formerly ICPS) scheme.</p> <p>ii) What is the cradle baby reception centre. What is the role of District Child Protection Unit and PHC's in maintenance of cradle baby reception centre.</p>	2 X 10=20 Marks
II	<p>i) What service delivery structures have been set up in Himachal Pradesh for implementation of Child Protection Services (formerly ICPS) scheme. Describe in brief, main roles and responsibilities of each.</p> <p>ii) Describe the role of Specialized Juvenile Police Units (SJPU) under Juvenile Justice (Care and Protection of Children) Act, 2015.</p>	2 X 10 = 20 Marks
III	<p>i) When a person is said to have committed sexual harassment upon a child under "Protection of Children from Sexually Offences, Act, 2012 and what punishment has been envisaged for the same.</p> <p>ii) Describe the role of Specialized Juvenile Police Units (SJPU) under POCSO Act, 2012.</p>	2 X 10 = 20 Marks
IV	<p>Describe the provisions of the Juvenile Justice (Care and Protection of Children), Act, 2015 for any five of the following offences against children:-</p> <p>i) Cruelty to Child.</p> <p>ii) Sale and procurement of children for any purpose.</p> <p>iii) Kidnapping and abduction of child.</p> <p>iv) Adoption without following prescribed procedures.</p> <p>v) Employment of a child for begging.</p>	5 X 4 = 20 Marks
V	<p>Write short notes on the following:-</p> <p>i). HP Council for Child Welfare</p> <p>ii). Place of Safety</p>	10X 2 = 20 Marks

	iii). Role of Vidhan Sabha Welfare Committee iv). Duties of Probation Officer v). Special Home vi). Open Shelter vii) Duties of Protection Officer(Institutional Care) viii) Foster Care ix) After Care x) Gender Budgeting	
VI	i) Who is Food Safety and Standard Authority of India. What is the mandate behind the establishment of Food Safety and Standard Act,2006 and its various functions and responsibilities of FSSAI Act,2006.  ii)What is the importance of the Food Safety and Standards Act 2006 for consumer protection. What is the role of Food Business Operators.	2 X 10=20 Marks

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**HIMACHAL PRADESH BOARD OF DEPARTMENTAL EXAMINATION FOR OTHER  
GAZETTED OFFICERS**

**PAPER NO. 3 (WELFARE)  
FEBRUARY, 2022**

Time allowed: 3 hours

Max. Marks: 100

Instructions:

1. Attempt any five questions.
2. Max. marks against each question are indicated.
3. Bare acts can be consulted, wherever required.

- Question No. I(a): Describe in detail the role of the District Administration, Directorate of ESOMSA and Government in formulation, execution and monitoring of Scheduled Caste Development Plan (SCDP). (10 marks)
- (b): Enumerate the shortcomings in present arrangement of the execution and monitoring of SCDP. (05 marks)
- (c): Are you satisfied with the extent of decentralization of formulation of plan under SCDP in Himachal Pradesh? Explain with suitable examples. (05 marks)
- Question No. II(a): Explain the role of Single Line Administration (SLA) in development of scheduled areas of HP. How far the introduction of SLA in such areas have succeeded in achieving its intended goal and objectives? (10 marks)
- (b): Briefly explain the role of Tribes Advisory Council. How far the constitution of Tribes Advisory Council has been successful to ensure its constitutional mandate in HP. (05 marks)
- (c): Differentiate between Project Advisory Committee and District Welfare Committee (05 marks)
- Question No. III(a): Enumerate the functions of Linguistic Minorities and National Commission for Economically Backward Classes Commission. (05+05 marks)
- (b): Describe the constitution, composition and functions of HP State Commission for Scheduled Castes. (10 marks)
- Question No. IV(a): Expand ASEEM? Explain its component. (05 marks)
- (b): Critically examine the implementation of Integrated Scheme for Older Persons in the State. Cite examples to support your answer. (10 marks)
- (c): Describe National Family Benefit Scheme. (05 marks)

*Please turn overleaf*

Question No. V(a): Describe the role and functions of Minority Board. How far constitution of this board achieved its stated objectives.

(05 marks)

(b): Discuss the relevance of 'Follow Up programme' in present context.

(05 marks)

(c): One of the eligibility criterion in most of the welfare schemes is income and BPL. Critically examine this fact and suggest what other criteria should be incorporated so that most eligible beneficiaries can be selected in all such schemes.

(10 marks)

Question No. VI: Write short note on any five of the following-

(a) Duty of Government under The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989.

(b) Types of punishment in The Protection of Civil Rights Act, 1955.

(c) *Swaran Jyanti Nari-Sambhal Yojna*.

(d) Preventive action by Sub Divisional Magistrate under The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989.

(e) Place of public worship

(f) *Varishh Nagrik Suvidha Kendra*

(05X04=20 marks)

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**H.P. BOARD OF DEPARTMENTAL EXAMINATION**  
**DEPARTMENTAL EXAMINATION FOR OTHER GAZETTED OFFICERS**  
**PAPER-4 (WELFARE) ESOMSA**  
**February:-2022**

**Time Allowed: 3 Hours**

**Maximum Marks: 100**

**Note:** Attempt any five questions.  
All the questions carry equal marks.  
Only bare Acts can be consulted.

Q1. Write a short note on any four topics: **(5+5+5+5 Marks)**

- a) H.P. Parents and Dependents Act 2001
- b) Right of Information Act, 2005
- c) E-Kalyan Software
- d) Disability Relief Allowance
- e) National Family Benefit Scheme (NFBS)

Q2. (a) Describe the motive behind giving an award for Inter-Caste marriage while discussing the privileges under this scheme.

**(10 Marks)**

(b) Write a short note on Free Coaching for SC & OBC Students Scheme. Mention the objective behind the scheme, eligibility and the help given to the eligible candidates.

**(10 Marks)**

Q3. (a) What are the help options given to the transgender population under the Social Security pension scheme?

**(10 Marks)**

(b) Describe the Old age social security pension scheme while highlighting the eligibility criteria and help provision for the same.

**(10 Marks)**

Q4. Discuss any 4 components of the State-level Integrated Disability Plan formed by H.P. Government or what we call ASEEM scheme.

**(5+5+5+5=20 Marks)**

Q5. (a) Describe the PMAGY scheme in detail. (10 Marks)

(b) What are the characteristics of the centre-level scheme for the prevention of alcoholism and substance abuse? (10 Marks)

Q6. (a) Write a short note on **any two** schemes for senior-citizen welfare.

(5+5=10 Marks)

(b) Briefly describe **any two of the following**:- (10 Marks)

- (i) Integrated Rehabilitation Centers for Addicts (IRCA)
  - (ii) NGO, its role in delivery of services in Social Sector
  - (iii) H.P. Prevention of Beggary Act, 1979
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**HP Board of Departmental Examination**  
**Departmental Exam for Other Gazetted Officers**  
**Paper 5: Welfare (Social Defence)**  
**March 2022**

Please read the following important instructions carefully:

- a) *This Paper carries maximum 100 marks.*
- b) *The question paper consists of six questions of 20 marks each. Please attempt any **five** questions.*
- c) *Please mention the Question Number before attempting the question. Try to attempt the parts of the question simultaneously.*
- d) *In case a candidate attempts more than five questions, the first five questions attempted will be considered for final score.*
- e) *Time allowed: 3 hours*
- f) *Only bare Acts can be consulted by the candidate.*

1. Briefly explain the following (any four):

- i) Difference between physical disability and intellectual disability.
- ii) Benchmark Disability and related provisions for reservation in Government jobs.
- iii) 'Saksham' Campaign of Government of Himachal Pradesh.
- iv) Inclusive education for Specially abled.
- v) Objectives of SUJOP Scheme.
- vi) Benefits extended by H.P. Minorities Finance and Development Corporation for Persons with Disabilities (PwDs).

(5 x 4 = 20 marks)

2. Please answer the following:

- i) Mention any five points highlighting the role of District Welfare Officer (DWO) in the field of disability.
- ii) What role can a District Welfare Officer (DWO) play in the implementation of Deendayal Disabled Rehabilitation Scheme?

(10 x 2 = 20 marks)

3. Please answer the following:

- i) The Rights of Persons with Disabilities Act, 2016 replaced The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995. Critically analyse the features in the new Act vis-a-vis the old Act.
- ii) What is the role of Information, Education and Communication in the implementation of Welfare schemes? As a district officer, what special measures will you take to run awareness campaigns for PwDs successfully?

(10 x 2 = 20 marks)

4. Please answer the following:

- i) Can the term 'accessibility' be uniformly defined for PwDs? Examine.
- ii) "The public infrastructure is not specially-abled friendly in our State." Comment.
- iii) Suppose you are an independent evaluator from the Government of India, who has arrived for evaluation of the implementation of SIPDA in the State. What will be the top twenty criteria in your checklist for critical evaluation of HP Secretariat complex? Make a table mentioning the purpose and ideal value for each criteria of evaluation.

(5 + 5 + 10 = 20 marks)

5. Please answer the following:

- i) The Himachal Pradesh State Policy for Persons with Disability, 2010 envisages three strategies for achieving the vision of mainstreaming the PwDs. Prepare an Action Plan with ten action points each for implementing these strategies with justification.
- ii) What is the role of NGOs in the implementation of schemes related to social welfare/defence? Critically examine with at least five points in favour or against.
- iii) Suppose you are a DWO, working with an architect-cum-engineer for a new building project of the Department, which will house a residential Training Institute for PwDs. List the top five design ideas which you will incorporate in the design of the new building, with justification.

(10 + 5 + 5 = 20 marks)

6. Please answer the following:

- i) Mention any five programs under ASEEM scheme and suggest the expected outcomes of each mentioned program.
- ii) How are the services and infrastructure requirements of a Half Way Home different from those of an Old Age Home? Give at least five examples.
- iii) Explain any five benefits of introducing IT systems in the Department schemes.
- iv) Highlight any five features which must be included in an integrated IT solution for extending the benefits of all Govt. schemes to all PwDs and associated stakeholders?

(5 x 4 = 20 marks)