

BOARD OF DEPARTMENTAL EXAMINATION, HIMACHAL PRADESH

DEPARTMENTAL EXAMINATION,

SESSION- *May* 2021.

PAPER-A:- RULES, REGULATIONS, PROCEDURES AND ACTS  
{FOR ENGINEERING OFFICERS (CIVIL & MECHANICAL) OF H.P.S.E.B. LTD.}  
(With Books)

TIME ALLOWED: 3 HOURS

MAXIMUM MARKS: 100

- Notes: -
- (i) Attempt any five questions.
  - (ii) Attempt all parts of question consecutively and indicate the same question number & its part as assigned in the question number while answering the same.
  - (iii) Only Bare Acts, Bare Rules, Notifications/Orders and references books are allowed. Help books, text books, handouts, made easy editions are not allowed.
  - (iv) Marks are indicated against each question.
  - (v) Quote relevant Rules(s) in support of your answers, where necessary.

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Q. No. 1 Define the following:-

- (a) Fee
- (b) Duty
- (c) Lien
- (d) Personal pay
- (e) Foreign Service

(5\*4=20)

Q. No. 2 Write short notes on following:-

- (a) Electricity Trader
- (b) Re-appropriation of Budget
- (c) Relevance of outcome budgeting in HPSEB
- (d) Precaution required to be taken before commencing work on electric supply lines
- (e) General principles of classification of expenditure as "Revenue" or "Capital" in HPSEB.

(5\*4=20)

Q. No. 3 What are the general principles and restrictions on which emphasis is to be given while incurring or sanctioning expenditure from the revenue?

(20)

Q. No. 4 Discuss the Employer's liability for compensation under the Workmen's Compensation Act, 1923.

OR

Write a brief note on Contract. Distinguish between Contract and Agreement.

(20)

Q. No. 5 Discuss any five of following:-

- (a) Leave Not Due
- (b) Invalid Pension
- (c) Qualifying Service
- (d) Compensation Pension
- (e) Compassionate Allowance
- (f) Local Journey (For the purpose of T.A.)

(5\*4=20)

Q. No. 6 What is the role of Arbitrator under "The Arbitration and Conciliation Act, 1996"?  
What are the duties of an Arbitrator and parties to the arbitration?

(20)

Q. No. 7 Define different forms of official communications enshrined in HPSEB Manual of Office Procedure.

(20)

Q. No. 8 Multiple choice questions:-

- (a) A Government servant is deemed to have been placed under suspension, if he is detained in custody for a period exceeding –
  - (i) 6 hours
  - (ii) 12 hours
  - (iii) 24 hours
  - (iv) 48 hours
- (b) When will an order of suspension made or deemed to have been made, not be valid unless extended?
  - (i) After a period of 30 days
  - (ii) After a period of 60 days
  - (iii) After a period of 90 days
  - (iv) After a period of 120 days
- (c) Whether, participation in auction and bidding by a Government servant is allowed, when the auction is conducted by his own Office or Ministry?
  - (i) It is allowed.
  - (ii) It is prohibited
  - (iii) Prior sanction needs to be obtained
  - (iv) Direct participation only is not allowed.
- (d) Censure means-
  - (i) A formal punishment
  - (ii) Imposition of penalty
  - (iii) A record of adverse entry in the confidential record
  - (iv) All the above.
- (e) Under which of the following circumstances, the leave sanctioning authority cannot mark the day as "dies non"?
  - (i) When an official remains absent from duty without prior information
  - (ii) When an official comes late and works throughout the day during office hours
  - (iii) When on duty in office, the official leaves the office without proper permission
  - (iv) When an official remains in office, but refuses to perform duty assigned to him.

- (f) What behavior is expected of a Government servant at all times?
- (i) Maintain absolute integrity
  - (ii) Maintain absolute devotion to duty
  - (iii) Do nothing which is unbecoming of a Government servant
  - (iv) All above
- (g) What action can be taken against employees who participate in a strike?
- (i) Treating the above as "Casual Leave"
  - (ii) Intimation of disciplinary action for unauthorized absence
  - (iii) Sanctioning the leave admissible for the period of absence
  - (iv) Treating the period of absence as EOL
- (h) What is the role of an Inquiry Officer in a Departmental Enquiry?
- (i) To give an evidence
  - (ii) To assist the Charged Officer
  - (iii) To conduct an inquiry independently
  - (iv) To frame charges against a delinquent Official
- (i) The definition of the term "Sexual Harassment" includes-
- (i) Physical contact and advances
  - (ii) A demand or request for sexual favour
  - (iii) Showing pornography
  - (iv) All the above
- (j) What action is to be taken in respect of anonymous complaints?
- (i) No action is required to be taken
  - (ii) Complaint should be recorded in the Service Book
  - (iii) Disciplinary action to be initiated
  - (iv) Action to be taken on verifiable facts with the approval of the Competent Authority

(10\*2=20)