

HP BOARD OF DEPARTMENTAL EXAMINATION OF GAZETTED
OFFICERS OF PWD/IPH/HB/HPTDC, ██████████ 2019
Nov-

PAPERS: 3 RULES AND ACTS
TIME ALLOWED: 3 HOURS

MAX MARKS: 100

NOTE

1 Attempt all questions.

2. Books, Codes, Specification, Acts not Allowed

Question No.1:-

(i) **Explain Briefly:-**

- a) Casual leave.
- b) Special casual leave
- c) Compensatory leave
- d) Earned leave

(ii) **What is the role of following in day to day working of the office?**

- a) Notification
- b) Demi-official note
- c) Endorsement
- d) Office memorandum

(iii) **Explain Briefly.**

- a) Muster Roll
- b) Contractor's ledger
- c) Measurement Book
- d) Site Order Book

(iv) **Kindly Explain:-**

- a) Cash Settlement Suspense Accounts
- b) Transfer Entries

(v) **Explain Briefly:-**

- a) Contract and Contractor
- b) Lump-sum contract

(5x4=20)

P.T.O.

Question No.2:-

- a) What are the duties and powers of Assistant Engineer's in the department?
- b) What is the procedure required to be followed for the disposal of any public Building?
- c) What is an Audit Para and role of the Public Accounts Committee in this regard?
- d) What is the procedure for condemnation of vehicles and non serviceable stores?
- e) Briefly explain security deposit and performance guarantee.

(5x4=20)

Question No 3. Explain Briefly:-

- a) Final payment and Intermediate payment.
- b) Imprest and Temporary Advance.
- c) Cash Book and Receipt Book.
- d) Direction office and Direction officers. Whether an officer deployed in special duty is a direction offices or not?
- e) Extra and substitute item

(5x4=20)

Question No 4. Write a brief note on any five of the following:-

- a) Workman compensation Act
- b) Indian Contract Act
- c) Land Acquisition Act
- d) Indian Forest Conservation Act
- e) H.P. road side Land Contract Act
- f) H.P. Arial Rope Way Act
- g) Arbitration and Conciliation Act

(5x4=20)

Question No-5. Write a brief note on any five of the following:-

- I) Salient features of Himachal Pradesh
- II) Black Spot and Road Safety Audit
- III) Tribal Advisory Council and its role in the development of Tribal Areas.
- IV) Major & Minor Irrigation Schemes & discuss any two major irrigation scheme in Himachal Pradesh.
- V) E-Samadhan
- VI) State festivals of Himachal Pradesh
- VII) Role of single line Administration in Tribal Areas.
- VIII) National Green Tribunal.

(5x4=20)