

HP BOARD OF DEPARTMENTAL EXAMINATION

September, 2020

Paper: 4 Administrative Case for SAD (Non Technical Officers)

Note:

- Attempt all questions
- Books not allowed

Q.No. I Scheme of Integrated Programme for Senior Citizens, Ministry of Social Justice & Empowerment, GoI.

I Objectives: The main objective of the programmes in the Scheme is to improve the quality of life of the Senior Citizens by providing basic amenities like shelter, food medical care and entertainment opportunities and by encouraging productive and active aging through providing support for capacity building of State/UT Governments/Non-Governmental Organisations (NGOs)/ Panchayati Raj Institutions (PRIs)/local bodies and the community at large.

II Target Group: Indigent Senior Citizens.

III Programmes Admissible for Assistance

- i) Maintenance of Senior Citizens Homes for 25 beneficiaries including those under Sansad Adarsh Gram Yojna (SAGY) to provide food, care and shelter for a minimum of 25 indigent Senior Citizens; the implementing Agencies are free to provide additional items/ other amenities in these homes from their own resources.
- ii) Maintenance of Senior Citizens' homes for 50 beneficiaries including those under Sansad Adarsh Gram Gojna (SAGY) to provide food, care and shelter for a minimum of 50 indigent, Senior Citizens male only/male and female combined.
- iii) Maintenance of Senior Citizens' Home for 50 elderly women only.
- iv) Maintenance of Continuous Care Homes and Homes for senior Citizens affected with Alzaeimer's disease/Dementia for a minimum of 20 Senior Citizens who are seriously ill requiring continuous medical care and respite or those who are affected with Alzaeimer's disease/Demertia Grant-in-aid will be given to agencies who have shown a credible track record in running charitable Hospitals/ Nursing Homes/Medical Institutions/ Colleges. Such agencies will be eligible for grant for running and maintenance of continuous care and Homes for Senior Citizens affected with Alzaeimer's disease/Demertia for a minimum of 20 Senior Citizens suffering from mild to severe disability.
- v) Maintenance of Regional Resource and Training Centres (RRTCs)
 - RRTCs will work as key nodal agency on aged care under overall directions and supervision of Department of SJE.
 - Their mandate is to carry out advocacy, awareness generation, training of stakeholders, database generation, inspections, monitoring, research and liaising with State Governments.
 - They would also act as a technical support group to the State Govt. in preparing the State Action Plan, monitoring its implementation and

- They would liaise with District Social Welfare Officer and expedite the State Govt. recommendations on project proposals.
- They would prepare an Annual Action Plan for their own activities which should include visits, capacity building programmes, monitoring and evaluation exercise.
- They will upload their field visits on the e-Anudaan portal along with photographs and their observations on regular basis.
- Monitoring/inspection of the projects being assisted under the programme by the Department of Social Justice, are required from time to time, and at least twice in the financial Year visits to Senior Citizens Homes/Continuous Care Homes (SrCHs/CCHs) under their jurisdiction, shall be made by the respective RRTC during the month of April and October every year.

IV Implementing Agencies

Assistance will be sanctioned to the following agencies subject to the terms and conditions laid down by Ministry of Social Justice.

- i) Priority would be given to the State Govts./UT Admn. For supporting the projects under the Scheme of IPSrC through Registered Societies/Panchayati Raj Institutions (PRIs)/Local bodies in the Hospitals, as far as possible.
- ii) Non Governmental/Voluntary Organizations including trusts/Charitable Institutions etc.
- iii) Institutions or organisations set up by Govt. as autonomous subordinate bodies.
- iv) Govt. Recognised Educational Institutions, Charitable Hospitals/Nursing Homes and recognised Youth Organizations such as Nehru Yuva Kendra Sangathan(NYKS);

V Extent of support under the Scheme

- i) 90% of the cost of the project indicated in the Scheme will be provided by the Govt. of India and remaining shall be borne by the Organization/Institution concerned.
- ii) 95% of project cost shall be admissible to the projects being run in North Eastern & Himalayan State (Himachal Pradesh, Uttarakhand and Jammu & Kashmir (now UT of J&K and UT of Ladakh)
- iii) 100% of the Project cost assistance shall be admissible for the Project, which are being run by the State Govt./UT (through regd. Societies)/PRIs/ local bodies recognised Youth Organisations such as Nehru Yuva Kendra Sangathan (NYKS) National Service Scheme (NSS) and also to the Regional Resources and Training Centre (RRTC).

Q.NO. I In view of the above, the Scheme is to be implemented in Himachal Pradesh, Hence please explain the various steps which are required to be taken before it is implemented. Also put up a self explanatory note for approval of the concerned authorities. (30 Marks)

Q.NO.II After obtaining the approvals/opinion of concerned advisory Departments, the matter is to be placed before the council of Ministers for approval to implement the Scheme of Integrated Programme for Senior Citizens (IPSrC) in Himachal Pradesh. Please, prepare a draft Cabinet memorandum for approval.

(40 Marks)

Q.NO.III A Senior Assistant serving in the Department of Forest was assigned some urgent assignment and was directed to complete it and report within a week's time. But, the concerned official left on casual leave for 4days by merely sending his application to his controlling officer. He was telephonically informed by his office that his application has been rejected and that he has to report for duty immediately but he paid no heed and reported for duty after 10 days. The work of his seat and the important assignment were pending during this duration and the office could not submit an important report in time. This was a case of dereliction of duty and is to be dealt as per the provisions of Central Civil Service (conduct) Rules, 1964.

Please draft a show cause notice to the official as per service rules and please mention clearly which provisions of the Conduct Rules has been violated by the official.

(30 Marks)