

H. P. BOARD OF DEPARTMENTAL EXAMINATION  
FAIRLAWNS SHIMLA-12

SESSION JUNE, 2018

PAPER-1

Financial Administration

(MORNING)

Time Allowed: 3 Hours

Maximum Marks: 100

- Note: (i) Attempt five questions in all (two questions from Part-I and three questions from Part-II).  
(ii) All questions carry equal marks. Attempt all parts of question simultaneously.  
(iii) Only Bare Acts, Rules, Notifications and reference Books as approved by H.P are allowed in the Examination Hall.  
(iv) Use of simple Calculator is also allowed.  
(v) Answers must be based with reference to applicability of relevant rules specifically in Himachal Pradesh wherever it is required to do so.

PART-I

Q.No.1.(a) Define the Constitutional provisions for appointing Finance Commission of India, its composition and term for which such recommendations are applicable.

(b) What are the functions of Finance Commission of India with specific reference to sharing and devolution of financial resources between the Union and the States from the Consolidated Fund of India?

(8+12=20 marks)

Q.NO.2. (a) Describe the composition of "NITI Ayog."

(b) Highlight main functions of "NITI Ayog" which has replaced Planning Commission of India.

(8+12=20 marks)

Q.No.3 (a) What are the statutory provisions for furnishing periodical reports and returns by every "Financial Establishment" to the concerned authorities of the District and the penal provisions in case of contravention of these provisions under the "H.P Protection of Interests of the Depositors (in Financial Establishment) Act, 1999 with Amendment Act, 2016"?

(b) Define Financial Sanction. Explain the important points which are required to be incorporated in sanction orders before issuing such sanction by the authorities for incurring expenditure in accordance with the powers delegated to them under H.P Financial Rules, 2009.

(10+10=20 marks)

[Contol-P-2-]

**Q.No.4** "Every government servant who is incurring expenditure from Public Funds is to be guided by high standards of financial propriety." While commenting on this statement explain the canons of financial propriety which are to be observed by various authorities while incurring expenditure from the **Consolidated Fund of the State**.

(20 marks)

**PART-II**

**Q.No.5(a)** What do you understand by "**Cash equivalent to Leave Salary**" and situations when the same is payable? Explain the **method of calculation of "Cash equivalent to Leave Salary" in case of Superannuation**.

(b) Mr."X" joined regular government service as an officer in Agriculture Department on 2nd July, 2015(forenoon). Calculate the balance of "Earned Leave" in his leave account on 1st July, 2017. He has availed Earned Leave from 20<sup>th</sup> April, 2016 to 3<sup>rd</sup> May, 2016 and extra ordinary leave from 4<sup>th</sup> May, 2016 to 31<sup>st</sup> May,2016.

(10+10=20 marks)

**Q.No.6. (a)** Explain various occasions when pay of a government servant is required to be refixed. What are **two basic fundamental principles** which govern allowing of benefit on promotion?

(b) A government servant holding class II Gazetted post substantively was drawing a basic Pay of Rs.32500/- including Grade Pay of Rs.5000/- w.e.f 1st February,2015 in pay Band-3 of Rs.10300-34800/. He was promoted on 15.04.2015 on regular basis to class- I Gazetted Post in Pay Band-4 of Rs.15600-39100 plus Grade Pay of Rs.6600/-. He has joined on promotional post on 15.04.2015 (Forenoon) itself. Fix his pay and indicate the date of next increment. He has not exercised any option

(10+10 =20 marks)

**Q.No.7 (a)** What are the provisions of **General Provident Fund Rules** for sanctioning Advance (Refundable) from the G.P.F Account of a subscriber for various purposes as stipulated therein? What is the extent of amount which can be sanctioned, authority competent for sanction and number of installments for recovery of sanctioned amount?

(b) How is the **Travelling Allowance to a government servant under suspension**, who is required to attend departmental inquiry instituted against him, is regulated?

(14+6=20 marks)

(contd A-3--)

Q.No.8 Explain the following:-

- (a) "Saving Fund and Insurance Fund" under the H.P. Employees Group Insurance effective from 1.4.1985.
- (b) "Home Town Leave Travel Concession Facility and L.T.C Facility for Anywhere in India"
- © Information exempted from Disclosure under RTI Act, 2005.

(7+7+6=20 marks)

Q.No.9. (a) Calculate Pension, Retirement Gratuity, Commuted value of pension and Family Pension in respect of an officer who has retired on attaining the age of superannuation on 31.12.2017 from the following particulars:-

- (1) Actual qualifying Service : 26 years, 9 months and 27 days.
- (2) (a) Average Emoluments of last 10 months : Rs.22500/-  
(b) Emoluments last drawn : Rs.24500/-
- (3) Dearness Allowance on the date Superannuation. : @130%
- (4) Interim Relief : @ 17%
- (5) Capital Allowance : Rs.275 per mnth
- (6) Commutation Factor as per age next birthday. : 8.371

- (b) Explain the Composition, term of office and the selection procedure in case of Chairperson and Members of the Commission under the "Competition Act, 2002- No.12 Of 2003"

(14+6=20 marks)