

Board of Dept. Exams HP.
Session - DEC-2017.

PAPER-I FINANCIAL ADMINISTRATION

(Evening)

TIME ALLOWED : 3 HOURS

MAXIMUM MARKS :100

Notes:-

- i. Attempt any TWO questions from PART-I and THREE questions from PART-II.
- ii. All questions carry equal marks.
- iii. Attempt all parts of a question in consecutive order.
- iv. Only approved Books and Bare Acts/Rules/Notifications are allowed for reference.

PART-I

Q.No.I (a) What are the general principles of financial management?

(b) How the rent of a private building is assessed, if it is to be hired by the Govt. for official use.

(15+5=20)

Q.No.II Distinguish between:-

(a) Administrative Approval & Technical Sanction.

(b) Charged Expenditure & Voted Expenditure.

(c) Appropriation & Re-appropriation.

(d) Capital Expenditure & Revenue Expenditure.

(e) Recurring & Non-recurring Expenditure.

(4+4+4+4+4=20)

Q.No.III (a) Briefly describe the duties and responsibilities of HOD, Controlling Officers and Disbursing Officers with regard to control over departmental expenditure.

(b) Describe the procedure for payment through letter of credit.

(10+10=20)

Q.No.IV What are the different classes of deposits? Describe the procedure followed for repayment of lapsed deposits.

(5+15=20)

PART-II

Q.No. V (a) Briefly describe the different kinds of Travelling Allowance.

(b) How Daily Allowance is calculated?

(10+10=20)

Q.No. VI "A" was appointed on regular basis in the pay scale of Rs. 10300+34800+4800GP on 01.04.2006. He also opted for new ACP scheme w.e.f. 27.08.2009. He was promoted to the next higher post in the pay scale of Rs. 15600+39100+5400GP on 01.07.2013. Fix his pay from time to time in most beneficial manner and indicate the date of next increment. His date of retirement is 30.04.2019.

(20)

Q.No. VII (a) Describe different kinds of pension.

(b) Calculate pension, retirement gratuity, commuted value of pension and leave encashment on the basis of following particulars as on 30.09.2017:-

(i) Pay in the pay band plus GP

=Rs. 38760

(ii) Qualifying service

= 30 Y 9 M 2 D

(iii) Un-utilized earned leave

= 289 days

(10+10=20)

Q.No. VIII (a) "Leave cannot be claimed as a matter of right." Comment.

(b) Can one kind of regular leave be converted into another kind of leave? If so, how and when?

(10+10=20)

Q.No. IX (a) What benefits are available to the family of a deceased Govt. servant?

(b) Indicate due dates of travelling allowance, medical re-imburement, leave travel concession and arrear claims.

(10+10=20)