

Himachal Pradesh Board of Departmental Examination  
Departmental Examination for SAD, Session ~~October~~ **DEC**, 2017.

Paper No: 4 SAD

Maximum Marks: 100

Note:

1. All three questions are compulsory.
2. You can answer in either Hindi or English.
3. No reference books are allowed.
4. Due credit would be given to logical and original answers.
5. Marks allotted for each question are given in brackets.

**Q.1** An official of the Health Department, presently working at Mandi who had earlier not served in any tribal area, is posted to Keylong, headquarters of district Lahaul and Spiti upon his promotion. He was asked to join there within 15 days of his date of promotion but he failed to join on one pretext or another. After expiry of fifteen days time, he submitted a medical certificate issued by a medical practitioner that he was not fit to serve at a high altitude station such as Keylong due to his particular illness. He has proceeded on unsanctioned leave for 15 days. However, the competent authority is of the considered opinion that the official was evading orders deliberately and has been submitting false medical certificate. In fact, he had also indicated through some political functionary his willingness to be adjusted at some nearby place.

After giving him sufficient time, it has been decided to issue a Show Cause Notice to him as to why disciplinary action should not be taken against him under various service rules including Financial Rules and Central Civil Service, (Classification, Control and Appeal). Rules.

Please prepare a Show Cause Notice accordingly citing all provisions of law and giving in detail the circumstances necessitating the issuance of notice. You may make necessary assumptions relating to the particulars of the official, period of absence, present place of posting, designation, and leave application etc. given by him.

(30 marks)

**Q.2.** In order to improve enrolment and to check dropout rate (especially girls) after Class X, State Government decides to provide school uniforms to all its students studying in Class XI and XII. (Earlier, it was providing uniform only up to Class X). Total no. of students in Class XI and XII are approximately 87,000 (42,000 boys and 45,000 girls). Each boy is to be given cloth for shirt and pant, and girls to be given cloth for salwar, kameez and dupatta. The cost of each set of uniform is Rs. 400 in respect of boys and Rs. 450 in respect of girls. Apart from this, each student will be given a sum of Rs. 100 as stitching charges directly by the Higher Education Department. Total no. of schools to be covered is 1824. Govt. directs the Department of Higher Education to start the process of procurement and distribution of uniform cloth so that all students get it before 30<sup>th</sup> June, 2016.

The Department of Higher Education further decides to assign the work of procurement and purchase of these uniforms to the H.P. State Civil Supplies Corporation and directs it to

ensure its supply in each Senior Secondary School before 30<sup>th</sup> June, 2018. For this procurement, the Corporation shall be given a margin fee of 3%. A budget provision of Rs. 5.00 Crores has been made by the State Government for this purpose during the current financial year.

Please prepare a detailed draft note for approval of the Council of Ministers. The draft may, inter alia, contain the following information:

- i) No. of schools to be covered;
- ii) Financial implication based on cost assumptions given above;
- iii) Estimated cost of the scheme;
- iv) Monitoring and implementation structure with regard to ensure quality of cloth, timely availability and stitching;
- v) Potential advantages/benefits of the scheme;
- vi) Source of funding and release thereof to procurement agency;
- vii) Why the procurement work is being assigned to the Corporation and at what margin;

**Note:** Other relevant information as may be necessary be also included in the Draft Cabinet Memorandum such as the name of the project, necessity and advantages of the scheme etc. You may make necessary assumptions, if you wish to do so.

(40 Marks)

**Q.3.** Rural Development Department intends to reward the Non Governmental Organizations (NGOs), individual persons and local bodies etc. engaged in the work of Solid Waste Management, Sewerage Treatment and Disposal, Maintenance and upkeep of public toilets, introduction and propagation of innovative methods and technology in the field of waste management, construction of household and public toilets. The proposals would be evaluated on the basis of number of projects undertaken, its quality, contribution of the individual or the organization, benefit accrued to society or local community, source of funding, public participation, adoption of innovative practices etc.

Please prepare a public advertisement inviting proposals from interested individuals, organizations, bodies etc. with respect to the work done by them in the above fields. The advertisement should mention various parameters on which the proposals would be evaluated.

You are free to mention other relevant important information necessary to be inserted in such an advertisement such a number and description of the Prizes/Awards, documentary/visual proof in support of claim, last date of application, supporting documents to be submitted, the address where they have to apply etc. You may make other assumptions so that the advertisement is meaningful and gives all information to the potential applicants desirous of applying for the Award/Prize.

(30 Marks)