

BOARD OF DEPARTMENTAL EXAMINATION
DEPARTMENTAL EXAMINATION, OCTOBER – 2016

Paper No: 2

ADMINISTRATION AND GENERAL
(H.P. Board of School Education)

Time allowed: 3 hours

Maximum Marks=100

Note:

- 1) Attempt any five questions. All questions carry equal marks.
- 2) Only Bare Acts, Rules and Notifications are allowed.
- 3) Use of calculator is permitted.
- 4) Attempt all parts (where given) of the question consecutively.
- 5) Quote Rules in support of your answer where necessary.

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Q. No. I: (i) Discuss the provisions relating to private trade or employment by a government servant under CCS (Conduct) Rules, 1964.

(ii) Is prior permission of prescribed authority necessary for acquiring movable and immovable property? Discuss provisions of a rules for acquiring and disposing off movable and immovable property in India and abroad under CCS(Conduct) Rules,1964 also quote relevant rules.

(10+10)

Q. No. II: Discuss the procedure for imposition of major penalties to a government servant under CCS (CCA) Rules, 1965. Describe minor and major penalties that may be imposed on a Government servant.

(20)

Q. No. III: Distinguish between:

- (i) Dismissal and Removal from service.
- (ii) Re-employment and Extension in service.
- (iii) Retirement Gratuity and Service Gratuity.
- (iv) Compensation Pension and Compassionate Allowance.
- (v) Censure and Warning.

(4X5)

Q. No. IV: Mr. 'A' superannuated on 31.08.2015 from the post of Superintendent Grade-I. He joined government service on 25.05.1985. His basic pay on the date of superannuation was Rs.33,500 (Rs.28,100 plus 5,400 GP) in the Pay Band-IV and Dearness Allowance on the date of retirement was 113%. He had 285 days of Earned Leave and 300 days of HPL at his credit. Calculate:-

- (i) Pension.
- (ii) Retirement Gratuity.
- (iii) Commutation Value (40% of pension).
- (iv) Leave encashment.
- (v) Family pension if his death occurred within one year of his superannuation.

(20)

PTO.

Q. No .V: (i) What is Lien? When does a government servant acquire lien on a post? Under what circumstances lien of a government servant terminate. Support your answer with relevant rules.

(ii) What pay and allowances are admissible to a government servant who has been placed under suspension? What are the compulsory recoveries to be made from the government servant during suspension?

(10 +10)

Q. No.VI: Mr. X is an Assistant Director in the Pay Band of 15600-39100 + 5400 Grade Pay and was drawing Basic Pay Rs. 20500+6000 GP on 30.08.2014 with date of next increment falling on 1st February. He was promoted to the post of Deputy Director in the Pay Band-IV with Grade Pay of Rs.6600 on 20.12.2015. He has exercised option within stipulated period. Fix his pay on promotion and mention date of next increment after fixation of pay in the new post,

(20)

Q. No. VII: Write short notes on the following.

- (i) Dies-non.
- (ii) Maternity Leave.
- (iii) Permanent Travelling Allowance
- (iv) Extra Ordinary Leave.

(5x4)

Q. No. VIII: Comment on the following:

- (i) Casual Leave availed by a government servant in combination with Joining Time was rejected.
- (ii) A government servant who was willfully absenting from duty was placed under suspension.
- (iii) An official under suspension applies for an advance from his General Provident Fund.
- (iv) A Government servant travelled in Govt. vehicle returned to headquarter on the same day from tour and claimed D.A.
- (v) A Govt. servant whose date of birth was 01-01-1957 retired on 31-01-2015.

(4x5)

Q. No. IX : (i) What are the entitlements of a government servant and his family under TA Rules when he is transferred from one station to other in public interest.
(ii) Mention the period within which LTC claim has to be preferred in the following cases;

- a. When the government servant has received advance.
- b. If no LTC advance has been paid to him.

(10+10)
