

Himachal Pradesh Board of Departmental Examination
Departmental Examination for SAD, Session April, 2016.

Paper No: 4 SAD

Maximum Marks: 100

- Note:
1. All questions are compulsory.
 2. You can answer in either Hindi or English.
 3. No reference books allowed.
 4. Due credit would be given to logical and original answers.
 5. Marks are given in brackets.

Q.1 You are working as an officer in the Department of Food, Civil Supplies and Consumer Affairs. The H.P. State Civil Supplies Corporation, which is a nodal agency for procurement of subsidized food items which are distributed to each ration card holder of the State every month, has submitted a proposal to allow it to purchase three Dals, i.e. Rajmah, Kala Chana and Dal Chana (@ 1 Kg. each), 1 Kg. Refined Oil and 1 Kg. salt on the basis of lowest rates in the tenders floated by it. As administrative department, you are required to obtain approval of the State Govt. and convey the same to the Corporation so that it can go ahead with the purchase and distribution. There are 16.00 Lac Ration Card Holders in the State each of whom is entitled to draw subsidized ration as per ratio fixed by the Government.

You are required to prepare a consolidated proposal to be sent to the State Govt. for consideration and approval. The following inputs may be taken into account for preparing the proposal. You are free to make other reasonable assumptions while framing the proposal.

- i) HP Civil Supplies Corporation is a central procurement agency for all controlled and non-controlled essential commodities at wholesale level and to further allocate it to fair price shops.
- ii) It has got 116 wholesale godowns for safe storage and distribution to each fair price shop. Each godown covers roughly 38 fair price shops.
- iii) Advance supplies of essential commodities as per allocation /demand of the State Govt. are to be arranged by the Corporation for a period of 3 months (April – June, 2016).
- iv) For transportation of items within the State, it has got a fleet of 33 trucks and 5 Light Commercial vehicles. However, in case of additional requirement, private vehicles are also hired.
- v) The Corporation will be allowed a margin of 2.5% for undertaking the procurement and distribution of these items while a margin of 5% will be allowed to retailers (fair price shop).

vi) **Per Kg.** Market price, sale price, subsidy on each item will be as under:

<u>Name of item</u>	<u>Market Price (Rs.)</u>	<u>Sale Price(Rs.)</u>	<u>Subsidy (Rs.)</u>
a. Rajmah	86	55	31
b. Kala Chana	56	35	21
c. Dal Chana	73	40	33
d. Refined Oil	98	60	38
3. Salt	2	1	1

vii) Total quantity to be procured for each month will be as under:

a. Rajmah	16.000 Quintals
b. Kala Chana	16.000 Quintals
c. Dal Chana	10.000 Quintals
d. Refined Oil	16.000 Quintals
e. Salt	16.000 Quintals

viii) Based on the above, total amount of subsidy which the State Govt. will have to bear may be assumed at Rs. 18 Crores per month. There is a budget provision of Rs. 216 Crores during the financial year 2016-17 for this purpose. An amount of Rs.54 Crores is proposed to be given to the Corporation to meet subsidy for three months. However, the Corporation will utilize its own funds for procurement of these items from the market.

ix) The Corporation will be responsible for ensuring quality as per samples submitted by the suppliers at the time of tenders. In case of any deficiency in quality, the supplier will be liable to face legal action apart from replacing the entire sub standard quantity at his risk and cost.

x) Time frame for procurement will be 20 days after placement of firm orders.

Note: You may like to make any assumption in order to make a reasoned and cogent proposal.

(40 Marks)

Q.2. H.P. Electricity Board is the sole distributor of electricity to the consumers in the State. H.P. State Electricity Regulatory Commission (which is a regulatory authority), has received various complaints from consumers that the Board is not responding to their grievances promptly and as a result they face a lot of inconvenience. Commission has directed the Board to activate its grievance redressal mechanism and issue an advertisement in newspapers for information, knowledge and benefit of general public. The following inputs may be used to draft the advertisement:

1. The Board has a 24x7 Toll Free No. 1800-180-8060 to register complaints manually. Any consumer can register complaint and obtain complaint no. for follow up.
2. Complaints can also be registered online on its email id. **hpsebl.gov.in/complaints.**
3. In case grievances are not redressed in time, or the consumers are not satisfied with the action taken by the Board, he/she can file a complaint with the Forum for Redressal

of Consumer Grievances. Shimla – 9. The Forum will call for report from the Board and inform the consumer.

4. In the event of not getting a relief from the Forum, the consumers can file an appeal before the Ombudsman, HPSEBL, Shimla – 2.

Please prepare detailed advertisement notice on behalf of H.P. State Electricity Board Limited for publication in leading newspapers. It will be appreciated if you use your imagination while preparing advertisement.

(30 Marks)

Q.3. In order to improve enrolment and to check drop out rate (especially girls) after Class X, State Government decides to provide school uniforms to all its students studying in Class XI and XII. (Earlier, it was providing uniform only up to Class X). Total no. of students in Class XI and XII are approximately 90,000 (42,000 boys and 48,000 girls). Each boy is to be given cloth for shirt and pant, and girls to be given cloth for salwar, kameez and dupatta. The cost of each set of uniform is Rs. 400 in respect of boys and Rs.450 in respect of girls. Apart from this, each student will be given a sum of Rs. 100 as stitching charges directly by the Higher Education Department. Total no. of schools to be covered is 1611. Govt. directs the Department of Higher Education to start the process of procurement and distribution of uniform cloth so that all students get it before 30th June, 2016.

The Department of Higher Education further decides to assign the work of procurement and purchase of these uniforms to the H.P. State Civil Supplies Corporation and directs it to ensure its supply in each Senior Secondary School before 30th June, 2016. For this procurement, the Corporation shall be given a margin fee of 3%. A budget provision of Rs. 5.00 Crores has been made by the State Government for this purpose during the current financial year.

Please prepare a detailed draft note for approval of the Council of Ministers. The draft may, inter alia, contain the following information:

- i) No. of schools to be covered;
- ii) Financial implication based on cost assumptions given above;
- iii) Estimated cost of the scheme;
- iv) Monitoring and implementation structure with regard to ensure quality of cloth, timely availability and stitching;
- v) Potential advantages/benefits of the scheme;
- vi) Source of funding and release thereof to procurement agency;
- vii) Why the procurement work is being assigned to the Civil Supplies Corporation and at what margin;

Note: Other relevant information as may be necessary be also included in the Draft Cabinet Memorandum such as the name of the project, necessity and advantages of the scheme etc. You may make necessary assumptions, if you wish to do so.

(30 Marks)