Paper # 14   **COMPUTER**   **(HAS)**
                            Part-A (Theory)

Time Allowed: 1 Hour 30 Minutes   **Max Marks: 50**

Note: -No reference books are allowed (IT Policy of State/State eGovernance Roadmap are allowed).
         -Attempt any five questions.

I.   A. List office automation tools under Windows platform. In your opinion,   5
            which is the most useful of these and why?

        B. How is Internet useful in office work? Explain.   5

II.   What is a computer based decision support system? Why do you need a   10
        database to build a useful management information system? Explain.

III.   What are different types of networks? Why are networks needed? How can an   10
        Department set up a network in the office for office usage?

IV.   Differentiate between any three of the following: 10
        i.   Normal Tendering and eTendering process
        ii.   Input and Output Devices of Computer
        iii.   Mobile Apps and Web-based Interface
        iv.   Laptop and Tablet
        v.   LAN and WAN

V.   Write short notes on any 4 of the following: 10
        a. eSign   d. Electronic Services
        b. eGovernance Roadmap of State   e. Types of Computers
        c. System Software   f. Social Media

VI.   A. Expand any 5 Abbreviations: 5
                a. ASCII   d. SDRAM
                b. DSC   e. G2B
                c. NeGP   f. RDBMS

        B. Fill in any five of the following: 5
            i.   A _____ is approximately 1000 bytes.
            ii.   A byte consists of _____0s and 1s.
            iii.   The devices used to enter data into computer are called _____
                    devices.
            iv.   Hard disk drives and CDs drives are examples of _____ devices.
            v.   _____ is the brain of computer used for processing purposes.
            vi.   Hardware is that part of computer that you can _____.